



Marazion Town Council

**Meeting 19/2023/24
TO ALL COUNCILLORS**

7th March 2024

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Town Council on **Tuesday 12th March 2024 at 7.30pm**, Marazion Town Hall, **Council Chamber**.

The meeting will consider the agenda items as set out below.

Please note.

Recording

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

Public Participation

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted on the agenda. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

Covid Safe Meetings

We ask if you suspect you may have Covid 19 or you have tested positive on days before the date of the meeting that you do not attend.

Mask wearing is optional. Hand sanitiser and masks are available.

AGENDA

Part I

(Open to the public)

1 Devotions Reverend Rebecca Fugill

2 Declaration of Interests

Dispensations

Requests for dispensations are to be submitted to the Town Clerk in advance of the meeting.

3 Public Participation

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4 Mayors Report/Matters of Urgency

5 Clerks Report

- i Annual Leave Monday 18th March 2024.
- ii Portrait King Charles III ordered.
- iii Cilca training 15.3.2024 – out of office.
- iv Community Chest Grant application – award of £144 received towards the Speedwatch initiative.
- v Community Levelling Up Fund – application for £140,000 submitted for the Maypole Garden refurbishment project.

6 Correspondence Received

- i Letter of complaint received from Marazion Resident about the inefficiencies of several town councillors and the Town Clerk getting a streetlight fixed.

7 Councillors Reports

- a) **Cornwall Councillor Report**
To receive a report.
- b) **Town Councillor Reports**
To receive reports.

8 Minutes of the Council meeting held on Tuesday 27th February 2024.

To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 27th January 2024.

9 Planning

- a Receive recommendations from the Planning Working Group.

- i **Application PA23/07869**

Proposal: Change of use of land to form garden area to serve the existing dwelling and amenity area to serve an affordable led residential development of 4 dwelling.

Location: Land N Of 2 Millfields Green Lane West Marazion
Cornwall

Applicant: Emily And Harry Fayer

<https://planning.cornwall.gov.uk/online-applications>

- ii **Application PA24/01345**
Proposal Renovation and extension
Location Mount View Back Lane Marazion Cornwall
Applicant Stevens
Grid Ref 151867 / 30676
<https://planning.cornwall.gov.uk/online-applications>

- iii **Application PA23/09038**
Proposal Application for the renewal and modernisation of an existing utilities room
Location Chyvellan Cottage Gwallon Lane Marazion Cornwall
Applicant Mr Chris Rosewall Rose Fabrication
Grid Ref 152602 / 32072
<https://planning.cornwall.gov.uk/online-applications>

- b) **Planning Correspondence Received.**

- i Request received from the planning application applicant PA23/08776 to be able to commence the work this week so that they have the wall rebuilt before the busy Easter holidays period. The Planning Officer apparently recommended that the applicant confirms the town council are happy for the applicant to start work this week while they (the applicant) wait for the process to complete through Cornwall Planning.

- ii Letters received from residents objecting to Planning Application PA23/07869

- iii Letters received from a resident objecting to Planning Application PA24/01048

- b **Applications Approved/Refused/Appeals - Cornwall Council**
None to note.

- 10 **Vacant Town Council Seat – Co-Option – Cllr W Collins**
To consider the two applications submitted and appoint a new Marazion Town Councillor.

- 11 **Mayor Choosing – Cllr D Laity**
To review the cost of the event.

- 12 **Request Mounts Bay Gig Club – Town Clerk**
To consider a request received from the Mounts Bay Gig Club for the use of the Folly Field 8th June 2024.

- 13 **Naming of the new Folly Field play area boat – Cllr W Collins**
To approve a name for the newly installed Folly Field play area boat.

- 14 **Annual Parish Meeting – Town Clerk**
To approve the date of Tuesday 23rd April 2024 and venue, All Saints Church Hall.

- 15 **Legionella Remedial Works – Marazion Toilets.**
To consider and approve spend of £920 to carry out the necessary works to the Folly Field toilets and £490 to carry out the necessary works to the Square Toilets.

- 16 **Appoint Marazion Town Trust Trustee**
To consider appointing a Marazion town councillor as a Marazion Town Trust Trustee.

- 17 **Matters Arising from previous Minutes.**

- a **Minute 184** (flooding Green Lane) – to receive an update.
- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- c **Minute 1113** (play area repairs) – to receive an update.
- d **Minute 1712(b)(ii)** (Speedwatch initiative) – to receive an update.
- e **Minute 1753(b)(i)** (RNLI (Royal National Lifeboat Institution) electric supply Folly Field – to receive an update.
- f **Minute 1753(b)(iii)** (erection of pigeon spikes) – to receive an update.
- g **Minute 1801** (campaign mobile post office) – to receive an update.
- h **Minute 1826** (training Legionella) – to receive an update.
- i **Minute 1870** (re-drawing of the Town Crest) – to receive an update.
- k **Minute 1975** (Article 4 Direction planning consultation) – to receive an update.
- l **Minute 1978** (Town Hall repairs) – to receive an update.
- m **Minute 2013(b)(iv)** (brambles overhanging the footpath Drill Hall up towards the St Levan Close steps) – to receive an update.
- n **Minute 2048** (allotment tenancy termination) – to receive an update.
- 18 Any other matters arising from Minutes not covered by items above.**
- 19 Finance**
Review and approve en bloc.
 - a Bank Reconciliation February 2024.
 - b **Statement of Accounts – as per bank statements 7th of March 2024**

Community	£212.85
Business Premium	£35,779.92
NS&I (Earmarked Reserves)	£152,364.56
CCLA	£50,000
 - b **Accounts for Payments**

Alchemy Systems IT support hours	£630.00
Marazion Town Trust (rent Chamber and Museum	£2,500
Marazion Chamber of Commerce Membership	£50.00
SWPSI (play area repairs Folly Field)	£2,520.00
SWPSI (play area inspections)	£40.00
Chubb (chamber alarm)	£180.04
 - c **Receipts (up until the 7th of March 2024)**

Bank interest (Barclays)	£257.81
Cornwall Council Community Chest Grant	£144.00
CCLA Interest	£208.41

	Garage	£50.00
d	Direct Debits	
	Talk Talk	£41.90
	Alchemy	£117.48
	EDF Energy (Lighting the Square)	£26.31
	EDF Energy (Cemetery bus shelter)	£33.79
	EDF Energy (Town Hall)	£24.16
	Lebara mobile sim	£0.99
	British Gas (electric Square toilets)	£32.53
	British Gas (electric Folly Field toilets)	£45.32
e	Pre-payments	
	Philps (saffon buns St Pirans Day)	£85.50
	Town Clerk salary Feb 2024	£2,074.14
	HMRC PAYE Feb 2024	£1,081.85
20	The Freedom of Information Act 2000	
	Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.	
21	Data Protection Act 2018	
	Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.	
	Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.	



Tracey Unstead
Town Clerk