



## Marazion Town Council

**Meeting 18/2023/24  
TO ALL COUNCILLORS**

**22<sup>nd</sup> February 2024**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that you are summoned to attend a meeting of the Town Council on **Tuesday 27th February 2024 at 7.30pm**, Marazion Town Hall, **Council Chamber**.

The meeting will consider the agenda items as set out below.

**Please note.**

**Recording**

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

**Public Participation**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted on the agenda. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

**Covid Safe Meetings**

We ask if you suspect you may have Covid 19 or you have tested positive on days before the date of the meeting that you do not attend.

Mask wearing is optional. Hand sanitiser and masks are available.

# **AGENDA**

## **Part I**

**(Open to the public)**

**1 Apologies**

**2 Declaration of Interests**

**Dispensations**

Requests for dispensations are to be submitted to the Town Clerk in advance of the meeting.

**5 Public Participation**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

**6 Mayors Report/Matters of Urgency**

**7 Clerks Report**

- i Maypole Gardens - call for volunteers to help tidy up for spring.
- ii Cormac Highways projects presentation – St John's Hall Penzance, 12<sup>th</sup> April 2024 at 10.00am
- iii Response from Local Authority Ombudsman.
- iv Annual Parish meeting - venue.
- v Town Councillor vacancy – update.
- iv Annual Council meeting – role of Deputy Mayor.

**8 Correspondence Received**

None at the time of publication.

**9 Councillors Reports**

**a) Cornwall Councillor Report**

To receive a report.

**b) Town Councillor Reports**

To receive reports.

**10 Minutes of the Council meeting held on Tuesday 13<sup>th</sup> February 2024.**

To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 13<sup>th</sup> January 2024.

**11 Planning**

**a Receive recommendations from the Planning Working Group.**

**i Application PA24/00962**

**Proposal** Construction of dormers to existing loft room

**Location** Mount Whistle Higher Fore Street Marazion Cornwall  
**Applicant** Mr Andrew Goode  
**Grid Ref** 152332 / 30756  
<https://planning.cornwall.gov.uk/online-applications>

- ii     **Application** PA24/00721  
      **Proposal** Addition of garage with studio above  
      **Location** Former Roundfields Rosehill Marazion Cornwall  
      **Applicant** Mr Graham Else  
      **Grid Ref** 151765 / 30957  
      <https://planning.cornwall.gov.uk/online-applications>
- iii    **Application** PA23/01487  
      **Proposal** Construction of a new shop  
      **Location** Land South Of Silver Mine Market Place Marazion Cornwall  
      **Applicant** Mr Marcus Price Silver Origins  
      **Grid Ref** 151919 / 30588  
      <https://planning.cornwall.gov.uk/online-applications>
- iv     **Application** PA24/01048  
      **Proposal** Proposed External Terrace at First Floor level to the rear  
      **Location** Fire Engine Inn Higher Fore Street Marazion Cornwall  
      **Applicant** . St Austell Brewery  
      **Grid Ref** 152503 / 30748  
      <https://planning.cornwall.gov.uk/online-applications>
- b     **Applications Approved/Refused/Appeals - Cornwall Council**
- 12    **D-Day 80<sup>th</sup> Anniversary 6<sup>th</sup> June 2024 – Cllr W Collins**  
      To consider ideas including the execution of ideas.
- 13    **Cost of the Annual Civic Service.**  
      To note – a request received from Cllr R Stokoe.
- 14    **Interment of Ashes.**  
      To receive a report and consider options as presented.
- 15    **Open Spaces Working Group.**  
      To receive notes made from the meeting held on Monday 19<sup>th</sup> February 2024 and approve actions as recommended.
- 16    **Presentation past Mayors Medal.**  
      To arrange a date for the presentation of a past Mayors Medal to former Cllr Martin Britten.
- 17    **Cornwall Council Parking Enforcement Service Level Agreement 2024.**  
      To consider signing for 2024.
- 18    **Matters Arising from previous Minutes.**

- a **Minute 184** (flooding Green Lane) – to receive an update.
- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- c **Minute 1113** (play area repairs) – to receive an update.
- d **Minute 1712(b)(ii)** (Speedwatch initiative) – to receive an update.
- e **Minute 1753(b)(i)** (RNLI (Royal National Lifeboat Institution) electric supply Folly Field – to receive an update.
- f **Minute 1753(b)(iii)** (erection of pigeon spikes) – to receive an update.
- g **Minute 1801** (campaign mobile post office) – to receive an update.
- h **Minute 1826** (training Legionella) – to receive an update.
- i **Minute 1870** (re-drawing of the Town Crest) – to receive an update.
- k **Minute 1975** (Article 4 Direction planning consultation) – to receive an update.
- l **Minute 1978** (Town Hall repairs) – to receive an update.
- m **Minute 2013(b)(iii)** (St Pirans day celebrations Marazion School) – to receive an update.
- n **Minute 2013(b)(iv)** (brambles overhanging the footpath Drill Hall up towards the St Levan Close steps) – to receive an update.

**19 Any other matters arising from Minutes not covered by items above.**

**20 Finance**

Review and approve en bloc.

- a Bank Reconciliation January 2024.
- b **Statement of Accounts – as per bank statements 21<sup>st</sup> February 2024**

Community	£199.78
Business Premium	£52,908.62
NS& I (Earmarked Reserves)	£151,054.19
CCLA	£50,000
- b **Accounts for Payments**

Biffa (confidential waste bags)	£77.40
---------------------------------	--------
- c **Receipts (up until the 21<sup>st</sup> of February 2024)**

Long Rock Memorials	£143.25
Ashes scattering fee paid	£24.25

	Burroughs and Kearey	£682.50
	Car Park space	£75.00
d	<b>Direct Debits</b>	
	EDF Energy (Maypole Gardens)	£29.00
	South West Water (Folly Field toilets)	£124.09
	EDF Energy (lighting The Square)	£26.31
	South West Water (Square toilets)	£390.26
	South West Water (Cemetery)	£19.03a
e	<b>Pre-payments</b>	
	Walkers Fire	£284.74
21	<b>The Freedom of Information Act 2000</b>	
	Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.	
22	<b>Data Protection Act 2018</b>	
	Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.	
	Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.	
23	<b>Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.</b>	
	To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.	
24	<b>Termination of an Allotment Tenancy Agreement.</b>	
	To consider the termination of an allotment tenancy.	



Tracey Unstead

Town Clerk