



MINUTES OF THE MARAZION TOWN COUNCIL MEETING TUESDAY 23rd JANUARY 2024 TOWN HALL MARAZION

Meeting number 16/23

Present: Cllr W Collins Chairman, Cllr J Nicholas Deputy Chairman, Cllr P Hosking, Cllr D Laity, Cllr J Rawlins, Cllr R Stokoe, Cllr J Tutchier, Cllr P Read, Cllr R Clayton.

In attendance:

Mrs T Unstead Town Clerk
Cornwall Councillor John Martin
One Marazion resident

1987 Apologies Received

Cllr G Reynolds

1988 Declarations of Interest

Cllr J Rawlins agenda item 11 PA23/08125
Cllr P Read agenda item 11 en bloc
Cllr P Hosking agenda item 11 PA23/08776

1989 Dispensations

Cllr Hosking sought a dispensation to speak on agenda item 11 PA23/08776.

RESOLVED – unanimously approved to grant a dispensation to speak on agenda item 11 PA23/08776

Proposed: Cllr W Collins

Seconded: Cllr J Nicholas

1990 Public Participation.

None.

1991 Mayors Report/Matters of Urgency

Cllr Collins reported that:

The Civic Service held on Sunday 14th January 2024 was a success and well supported.

Under Matters of Urgency.

Cllr Collins reported that the town council laptop used by the Town Clerk is broken. The laptop had been taken in for a repair however this was unsuccessful therefore he asked councillors to consider the purchase of a new laptop as a matter of urgency.

The Town Clerk suggested that the new laptop is purchased through the IT support company to ensure all encryption, data security features and commands to wipe the hard drive remotely are installed.

RESOLVED: unanimously to purchase a new laptop from Alchemy Systems.

Proposed: Cllr W Collins

Seconded: Cllr D Laity

Cllr Collins reported that an update had just been received about the Folly Field lease from the council's appointed solicitor. He asked the council to resolve to approve the transaction of the business under Part II at the end of the agenda.

RESOLVED: unanimously approved to move into Part II at the end of the agenda.

Proposed: Cllr P Hosking

Seconded: Cllr P Read

1992 Clerks Report.

The Town Clerk reported that:

- I the town council has been asked if Cornwall Council can publicise the Community Infrastructure Levy grant awarded. Councillors were in favour.
- ii a meeting had been had with a representative from Biffa Waste. The likely annual cost will be £3,500 plus VAT. However, the waste bins in the play area will need to be removed as Biffa will not empty these bins.
- iii they will be on annual leave as from Tuesday 30th January 2024.
- iv there is a burial scheduled to take place on Monday 29th January 2024 plus another, date to be confirmed.
- v an e-mail had been received from the Pageant Master General about the D-Day 80th anniversary. There is to be an agenda item at the next Full Council meeting, Tuesday 13th February 2024.
- vi the documentation appointing a solicitor to represent the town council is progressing.
- vii a meeting had been held on Monday 22nd January 2024 with the local Police Community Safety Officer. The spate of dog attacks was discussed.

1993 Correspondence Received

- i an e-mail received about dog attacks.
- ii a telephone call received from fairground operator about use of the Folly Field, summer 2024. The Town Clerk advised that they had told the fairground operator that the council had already said 'no' to another enquiry.
Cllr Read suggested that a policy needs to be made by the town council which the Town Clerk can refer to when receiving such enquiries from fairground operators. The Town Clerk will draft a policy to be presented before the Full Council, Tuesday 13th February 2024.

1994 Councillors Report

a) Cornwall Councillor J Martin

Congratulated Cllr Collins on the magnificent Civic Service, the best that he had attended.

Cornwall Council will be approving the budget in February 2024. A member of the Cornwall Council Cabinet will be writing to Michael Gove MP Secretary of State for Levelling Up, Housing and Communities about the pressures brought to bear on Cornwall Council with the continued significant reductions in the monies granted by from Central Government.

b) Town Councillor Reports.

i Cllr P Hoskin

Reported that:

It appears that First bus is intending to cease stopping at two town centre bus stops. Cllr Laity advised that the cessation is temporary whilst works are carried out.

ii Cllr J Rawlins

Reported that:

There is a large pothole in the Folly Field car park is still there. Cllr Nicholas reported that the pothole had been raised at a St Aubyn Estates staff meeting and the pothole was being filled in on Wednesday 24th January 2024.

iii Cllr J Nicholas

Reported that:

The Square toilets had been broken into which required him to repair the lock.

Not a report. Cllr Nicholas suggested that a donation, grant is made to the Marazion Apollo Male Choir for their contribution to the annual Civic Service.

RESOLVED – to grant the sum of two hundred pounds.

Proposed:

Seconded:

1995 Minutes of the Council meeting held on Tuesday 9th January 2024.

RESOLVED – unanimously approved that the minutes of the meeting held on Tuesday 9th January 2024 be approved and signed as a correct accurate record.

Proposed: Cllr P Hosking

Seconded: Cllr P Read

1996 Planning

Cllr P Read left the room.

a) Recommendations from the Planning Working Group

Recommendations were presented for consideration by the Full Council.

i) PA23/08776

Proposal - Permission is requested to lower the boundary wall facing onto the road from 2 metres to 1.1 metres. No other changes will be made to the wall - the length (and therefore the entrance gap) and width will remain the same.

Location – The Beachwalk Retreat North Street, Marazion Cornwall.

Applicant - Mr Samuel De Frates

RESOLVED – unanimously object on the grounds that the application site is in the Marazion Conservation Area and the alterations will significantly alter the character of North Street and cause harm to its historic nature. Its alteration would go against Cornwall Councils own Conservation Area Appraisal.

Should the wall have to be made safe due to safety concerns it should be rebuilt to the same dimensions and look of the existing wall reusing the existing materials

Proposed – Cllr D Laity

Seconded – Cllr R Clayton

ii) **PA23/08125** – Cllr Rawlins left the room

Proposal - Addition of garage with studio/games room above.

Location - Former Roundfields Rosehill Marazion Cornwall.

Applicant – Mr Graham Else.

RESOLVED – unanimously object on the grounds that the proposal would result in an incongruous form of development which would not respect the spacious character of the application site and immediate vicinity of this side of Rosehill. The resulting development would be visually intrusive, particularly when viewed from the rear to the detriment of the visual amenities of the locality.

The proposed development would materially harm the character and appearance of the area.

The living conditions of the neighbouring properties would adversely be affected in regard to their privacy, outlook and light.

The proposal would have an adverse impact on the character and appearance of the area and effect on the living conditions of neighbouring properties, with particular reference to overlooking and overbearing impacts.

The proposal is overdevelopment of the plot and would increase the flooding risks of properties below.

Proposed: Cllr D Laity

Seconded: Cllr R Stokoe

iii) **PA23/09597** – Cllr Rawlins returned to the room.

Proposal - Alterations including erection of storm porch with balcony over and new access from bedroom 1, demolition of existing capped chimney, over-clad all elevations with composite board.

Location – Akron Oates Road, Marazion, Cornwall.

Applicant – Mr and Mrs John and Jo Gentle.

RESOLVED – unanimously to approve. Marazion Town Council supports the comments made by The Countryside Access Office on the 21st of December 2023.

Proposed: Cllr J Rawlins

Seconded: Cllr R Stokoe

b) Applications Approved/Refused/Appeals - Cornwall Council

i) **PA23/09511 Approved**

Chymorvah, East Turnpike Road, Marazion.

c) **Correspondence Received**

None.

1997 Service Level Agreement Cornwall Council Parking Enforcement

- a) The Town Clerk reported that the draft Service Level Agreement for 2024 had yet to be received.

The Town Clerk also reported that the Community Protection Team Manager, Environment Protection is available to meet with the council during office hours. Cllr Tutchier advised that the officer had been promoted therefore it would be more prudent to meet with the new Community Protection Team Manager when they are appointed.

RESOLVED - unanimously approved to defer deciding on signing the new agreement until a draft can be reviewed and to wait until the new is appointed and then to arrange a meeting.

Proposed: Cllr D Laity

Seconded: Cllr R Stokoe

- b) The Town Clerk reported that there is no update yet on the revised Cornwall Council Civil Parking Enforcement: Town and Parish Council Partnership Working with Cornwall Council – Options Version 3 February 2011 document.

RESOLVED: unanimously approved to defer any discussion until confirmation is received that there is a revised document.

Proposed: Cllr P Hosking

Seconded: Cllr R Stokoe

1998 Marazion Seaweed Festival May 2024

RESOLVED - unanimously approved to grant permissions to Natural England to use the Folly Field as the 10th, 11th, and 12th of May 2024 subject to all health and safety documentation being provided.

Proposed: Cllr D Laity

Seconded: Cllr J Rawlins

1999 Lands End cycling event, 14th of September 2024

RESOLVED - unanimously approved to grant permissions for use of the Folly Field for the cycling event subject to all health and safety documentation being provided plus a fee of £20 being paid to cover costs incurred by the town council.

Proposed: Cllr D Laity

Seconded: Cllr J Rawlins

2000 Matters Arising from previous Minutes.

- a) **Minute 184** (flooding Green Lane).
No update.

- b) **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.

- c) **Minute 1113** (play area repairs).
No update.

- d) **Minute 1712(b)(ii)** (Speedwatch initiative).

Cllr Tutchier reported that he was waiting to hear from Devon and Cornwall Police.

e **Minute 1753(b)(i)** (RNLI (Royal National Lifeboat Institution) electric supply Folly Field).
No update.

f **Minute 1753(b)(iii)** (erection of pigeon spikes).
Ongoing.

g **Minute 1801** (mobile post office provision).
Cllr Stokoe reported that he is arranging a photo opportunity (presentation of the petition to the Post Office).

h **Minute 1826** (training Legionella)
The site visit with the contractor took place on Monday 22nd January 2024. Costs will be provided for the onsite testing.
The Town Clerk reported that she has yet to carry out the relevant online training.

i **Minute 1870** (re-drawing of the Town Crest).
Ongoing.

j **Minute 1932** (set up Whatsapp groups).
Ongoing.

k **Minute 1975** (Article 4 Direction planning consultation)
To be completed.

j **Minute 1978** (Town Hall repairs)
Letter drafted

m **Minute 1979** (Ombudsman).
To be completed.

2001 Any other matters arising from Minutes not covered by items above.
None.

2002 Finance

RESOLVED – unanimously approved en bloc.

Proposed: - Cllr J Rawlins

Seconded: - Cllr P Read

- a) Statement of Accounts as of the 16th of January 2024.
- b) Accounts for payment
- c) Receipts as presented.
- d) Direct Debits as presented.
- e) Pre-payments as presented.

2003 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

2004 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

2005 Part II

(Private)

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

RESOLVED – unanimously approved to move into Part II

Proposed: Cllr D Laity

Seconded: Cllr R Stokoe

2006 Folly Field Lease Update

The Town Clerk advised that confirmation for the councils appointed solicitor had advised that the finalisation of the lease is imminent.

Signed

Cllr William Collins
Town Mayor