



## **Marazion Town Council**

**Meeting 15/2023/24  
TO ALL COUNCILLORS**

**4<sup>th</sup> January 2024**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that you are summoned to attend a meeting of the Town Council on **Tuesday 9<sup>th</sup> January 2024 at 7.30pm**, Marazion Town Hall, **Council Chamber**.

The meeting will consider the agenda items as set out below.

**Please note.**

**Recording**

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

**Public Participation**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted on the agenda. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

**Covid Safe Meetings**

We ask if you suspect you may have Covid 19 or you have tested positive in days before the date of the meeting that you do not attend.

Mask wearing is optional. Hand sanitiser and masks are available.

# **AGENDA**

## **Part I**

**(Open to the public)**

**1 Devotions Reverend Rebecca Fugill.**

**2 Apologies**

**3 Dispensations**

**4 Public Participation**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

**5 Mayors Report/Matters of Urgency**

**6 Clerks Report**

- i Civic Service Sunday 14<sup>th</sup> January 2024.
- ii Outdoor Spaces Working Group meeting date to be arranged.
- iii Councillor resignation.
- iv Cilca training day 19<sup>th</sup> January 2024.

**7 Correspondence Received**

- i e-mail received about dog attacks on the beach.
- ii e-mail received asking for advice about the 20mph zone and litter bin provision.

**8 Councillors Reports**

**a) Cornwall Councillor Report**

To receive a report.

**b) Town Councillor Reports**

To receive reports.

**9 Minutes of the Council meeting held on Tuesday 12<sup>th</sup> December 2023.**

To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 12<sup>th</sup> December 2023.

**10 Planning**

**To receive recommendations from the Planning Working Group.**

There are no planning applications for consideration.

**a) Applications Approved/Refused/Appeals - Cornwall Council**

**i PA23/09068 APPROVED**

**Applicant:-** Mr. & Mrs. L. J. & S. Farmer

**Location:-** Land South Of 5 Mount View Terrace Marazion Cornwall TR17 0DW

**Proposal** Outline Application with all matters reserved (except access) for proposed demolition of existing detached single storey double garage block and construction of 2no. walk-up apartments including 2no. single garages and parking

b) **Planning Correspondence.**

- i Letter received regarding **PA23/08125** Roundfield's, Rose Hill, Marazion.

**11 Budget Monitoring – Town Clerk**

To note.

**12 Interim Audit Report – Town**

To receive a report.

**13 Service Level Agreement Cornwall Council Parking Enforcement – Town Clerk.**

To consider signing up to the service level agreement for 2024-2025.

**14 CIL grant application – Town Clerk**

To receive an update.

**15 Article 4 Direction (planning) Consultation – Cllr R Stokoe**

To consider making a formal approach to Cornwall Council for the undertaking of the required consultation.

**16 Town Hall Repairs – Cllr R Stokoe**

To consider approaching Marazion Town Trust to carry repairs to the council chamber.

**17 Ombudsman – Cllr R Stokoe**

To consider progressing complaints against Cornwall Council to the local authority Ombudsman.

**18 Matters Arising from previous Minutes.**

- a **Minute 184** (flooding Green Lane) – to receive an update.
- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- c **Minute 1113** (play area repairs) – to receive an update.
- d **Minute 1712(b)(ii)** (Speedwatch initiative) – to receive an update.
- e **Minute 1753(b)(i)** (RNLI electric supply Folly Field) – to receive an update.
- f **Minute 1753(b)(iii)** (erection of pigeon spikes) – to receive an update.
- g **Minute 1794(b)(vi)** (letter to Cllr Linda Taylor Planning Enforcement) – to receive an update.
- h **Minute 1801** (campaign mobile post office) – to receive an update.

- h **Minute 1826** (training Legionella) – to receive an update.
- i **Minute 1870** (re-drawing of the Town Crest) – to receive an update.
- k **Minute 1889(b)(v)** (missing lettering road sign Plain An Gwarry/Crowlas – Trevenner Square) – to receive an update.
- l **Minute 1932** (set up Whatsapp groups) – to receive an update.
- 19 Any other matters arising from Minutes not covered by items above.**
- 20 Finance**  
Review and approve en bloc.
  - a) **Statement of Accounts – as per bank statements 3<sup>rd</sup> of January 2024**

Community	£58.10
Business Premium	£87,696.29
NS& I (Earmarked Reserves)	£151,054.19
CCLA	£50,000
  - b) **Accounts for Payments**


Pestakil	£144.00
Peter Heather Consultants	£2,475.00
Dulux (Akzonobel - stain)	£124.75
  - c) **Receipts (up until the 3<sup>rd</sup> of January 2024).**

Car parking space	£75.00
Garage	£135.00
Car parking spaces	£150.00
Burial	£345.00
  - e) **Direct Debits**

Alchemy IT support	£117.48
Talk Talk broadband and phone	£41.90
South West Water Folly Field	£187.93
South West Water Square toilets	£790.33
British Gas (electric The Square)	£43.37
British Gas (electric West End)	£42.80
British Gas (electric The Square)	£31.58
  - f) **Pre-payments**

Cllr J Nicholas reimbursement purchase batteries	£7.18
Cllr W Collins reimbursement Mayor's chain engraving	£22.00
Purchase of stamps	£37.50
Cllr J Nicholas reimbursement key cutting	£32.00
Folly Field toilets	
Cllr J Nicholas reimbursement purchase lights	£29.96
The Square toilets.	

- 21 The Freedom of Information Act 2000 (to be taken as read)**  
Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.
- 22 Data Protection Act 2018 (to be taken as read)**  
Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.  
Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.
- 23 Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.**  
  
To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.
- 24 Folly Field Lease Update**  
To receive an update.



Tracey Unstead  
Town Clerk