



MINUTES OF THE MARAZION TOWN COUNCIL MEETING TUESDAY 9th JANUARY 2024 TOWN HALL MARAZION

Meeting number 15/23

Present: Cllr W Collins Chairman, Cllr J Nicholas Deputy Chairman, Cllr P Hosking, Cllr D Laity, Cllr J Rawlins, Cllr R Stokoe, Cllr J Tutchier, Cllr P Read, Cllr G Reynolds

In attendance:

Mrs T Unstead Town Clerk
One Marazion town resident

1962 Apologies Received

Cllr R Clayton

1963 Declarations of Interest

Cllr D Laity agenda item 16
Cllr W Collins agenda item 16
Cllr P Hosking agenda item 16

1964 Dispensations

Cllrs Laity, Collins and Hosking sought a dispensation to be able to speak on agenda item 16.

RESOLVED – unanimously approved.

Proposed: Cllr J Nicholas

Seconded: Cllr J Tutchier

1965 Public Participation.

None.

1966 Mayors Report/Matters of Urgency

Cllr Collins reported that:

The Christmas and New Year had been quiet so there is no report other than that Cllr David Walsh has resigned his seat.

1967 Clerks Report.

The Town Clerk reported that:

- i Civic Service Sunday 14th January 2024, meet at the town hall for 10.30pm.
- ii the Outdoor Spaces Working Group need to meet, and it was agreed that a Tuesday morning is preferred. The Town Clerk to arrange.
- iii Cllr David Walsh has resigned his seat, and the vacancy has been posted on the town council noticeboard and website. Cllr J Rawlins offered to post a notice on social media.
- iv she will not be in the office on Friday 19th January 2024 as attending a training day for the Certificate in Local Council Administration (CiLCA).
- v she will be on annual leave from Tuesday 30th January 2024, returning to the office on Wednesday 7th February 2024.
- iv a meeting with the local Police Community Safety Officer has been arranged for Monday 15th January 2024. The increase in dog attacks will be discussed.
- v a meeting with Biffa waste has been arranged for Thursday 11th of January 2024 to discuss waste removal, Folly Field play area.

1968 Correspondence Received

- i e-mail received from a resident about dog attacks on the beach.
- ii e-mail received from a resident asking for advice about the 20mph zone and reporting speeding vehicles, West End Marazion and possibility of extra litter bin provision in the vicinity of North Street.

1969 Councillors Report

a) Cornwall Councillor J Martin

Cllr Martin sent his apologies. He will be attending the next Full Council meeting, Tuesday 23rd January 2024.

b) Town Councillor Reports.

i Cllr R Stokoe

Reported that:

He continues to report potholes to Cornwall Council.

Not a report.

Cllr Stokoe asked the Town Clerk about the CiLCA training day and to remind the town council what the training is for and about. The Town Clerk will circulate the minutes approving the training.

ii Cllr P Hosking

Reported that:

The impact of recent rainfall has resulted in an increase in water running down Rosehill. A tree in the Memorial Garden requires remedial maintenance work following the storm. Cllr Read offered to help. Cllr Collins expressed his concern that the contractor engaged to carry out the works identified by the tree survey are not responding to telephone calls or e-mails.

She had fallen over a loose South West Water meter cover.

iii Cllr J Rawlins

Reported that:

There is a large pothole in the Folly Field car park. The Town Clerk will send an e-mail to St Aubyn Estates.

An increase in dog fouling has been reported in and around the Trevenner Square area of the town and that she has produced signs to be erected to encourage dog owners to pick up after their dogs.

A finger post sign to the Post Office remains in The Square. This sign is the property of Marazion Town Trust.

iv **Cllr J Tutchier**

Reported that:

He had a meeting with the Devon and Cornwall Police Speedwatch manager, and he had registered Marazion. Cllr Tutchier reported that he has completed all the documentation needed for himself and the next step is to arrange a meeting with the volunteers, get their documentation completed and submitted. Once complete Devon and Cornwall Police will come and train the Marazion Speedwatch group and help advise on locations for monitoring. In interim the Town Clerk will contact the Cornwall Council Highways Manager asking about locations for the speed radar signs.

v **Cllr P Read**

Reported that:

There is a faulty streetlight in Chapel Street which needs reporting.

Old mine workings have become visible on the beach below Chymorvah. The Town Clerk reported that she has made the Duchy of Cornwall aware.

Asked if a planning application had been submitted for a property in North Street in relation to a wall. The Town Clerk advised that an application had been received which the Planning Working Group will consider at their next meeting, Thursday 18th January 2024.

vi **Cllr D Laity**

Reported that:

He had removed an offensive sign which had placed on a road sign near the School Box, Trevenner Square. Cllr Laity asked fellow councillors if they also see offensive signs to remove them.

He was appreciative that the Witches Ball is going to be replaced by the new owners of the Old Lookout.

vii **Cllr J Nicholas**

Reported that:

The Folly Field toilets will be closed Wednesday 11th January 2024 however he will be opening The Square toilets.

Tarmac is needed to fill potholes by the garages, East End. The Town Clerk will order

cold lay tarmac.

1970 Minutes of the Council meeting held on Tuesday 12th December 2023.

RESOLVED – unanimously approved that the minutes of the meeting held on Tuesday 12th December 2023 be approved and signed as a correct accurate record.

Proposed – Cllr D Laity

Seconded – Cllr P Hosking

1971 Planning

a) There were no planning applications to consider.

b) **Applications Approved/Refused/Appeals - Cornwall Council.**

PA23/09068 approved noted.

c) **Planning Correspondence.**

i Letter received regarding **PA23/08125** Roundfield's, Rose Hill, Marazion.

ii Letters received regarding **PA23/08776** Beach Walk Retreat, North Street.

1971 Budget Monitoring

The budget monitoring report for quarter three noted.

Budget expenditure 2023/24	£167,521
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Budget income 2023/24	£137,521
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Income received bank reconciliation 31.12. 2023	£97,015
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Expenditure at last bank reconciliation 31.12 2023	£88,501
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Funds remaining	£79,020
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Income received at Q3	70.5%
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Expenditure at Q3	52.8%
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Net receipts over Expenditure	£8,515
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1972 Interim Audit Report

The interim report prepared by Hudson Accounting was noted.

1973 Service Level Agreement Cornwall Council Parking Enforcement

RESOLVED – unanimously approved to defer until the Town Clerk has been in receipt of the 2024 Service Level Agreement and the revised Civil Parking Enforcement: Town and Parish Council Partnership Working with Cornwall Council document.

Proposed – Cllr D Laity

Seconded – Cllr J Rawlins

1974 CIL grant application.

The Town Clerk was pleased to announce that the application for a Community Infrastructure Levy (CIL) grant of £28,000 for new accessible play area equipment has been granted.

1975 Article 4 Direction (planning) Consultation

RESOLVED – unanimously approved that a letter is sent to seek confirmation that the required public consultation took place in 2010 and to reaffirm the town council's support for Article 4 Direction (planning).

Proposed – Cllr D Laity

Seconded – Cllr P Hosking

1978 Town Hall Repairs

RESOLVED – unanimously approved for a formal meeting to be arranged between Marazion Town Council and Marazion Town Trust.

Proposed: -Cllr R Stokoe

Seconded: - Cllr J Rawlins

1979 Ombudsman

RESOLVED – unanimously approved for a letter to be sent to the Local Government and Social Care Ombudsman about complaints submitted by Marazion Town Council to Cornwall Council.

Proposed – Cllr D Laity

Seconded – Cllr P Hosking

1980 Matters Arising from previous Minutes.

- a **Minute 184** (flooding Green Lane).
No update.
- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- c **Minute 1113** (play area repairs).
The play area has been met and repairs authorised. Cllr Collins will contact the play area inspector again and ask for an update.
- d **Minute 1712(b)(ii)** (Speedwatch initiative).
Refer to Minute 1969(b)(iv)
- e **Minute 1753(b)(i)** (RNLI (Royal National Lifeboat Institution) electric supply Folly Field).
The Town Clerk advised that she had been reviewing lease agreements and will update the Full Council once the review is complete.
- f **Minute 1753(b)(iii)** (erection of pigeon spikes).
Ongoing.
- g **Minute 1794(b)(vi)** (letter to Cllr Linda Taylor Planning Enforcement)
Refer to Minute 1979
- h **Minute 1801** (mobile post office provision).

Cllr Stokoe will contact former Cllr Walsh.

- i **Minute 1826** (training Legionella)
Site visit arranged for Wednesday 17th January 2024.
The Town Clerk reported that she has yet to carry out the relevant online training.
- j **Minute 1870** (re-drawing of the Town Crest).
Ongoing.
- k **Minute 1889(b)(v)** (missing lettering road sign Plain An Gwarry/Crowlas – Trevenner Square)
To be reported again.
- l **Minute 1932** (set up Whatsapp groups).
The town council's mobile phone is now live so the Whatsapp groups can be set up.

1981 Any other matters arising from Minutes not covered by items above.

Cllr Read asked for an update regarding the asset transfer of the Square toilets.
The Town Clerk advised that a legal advisor is being appointed to represent the town council's interests and Cornwall Council will be notified as to who.

1982 Finance

RESOLVED – unanimously approved en bloc.

Proposed: - Cllr D Laity

Seconded: - Cllr R Stokoe

- a) Statement of Accounts as of the 3rd of January 2024.
- b) Accounts for payment
- c) Receipts as presented.
- d) Direct Debits as presented.
- e) Pre-payments as presented.

1983 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

1984 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

1985 Part II

(Private)

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

RESOLVED – unanimously approved to move into Part II

Proposed: -Cllr J Nicholas

Seconded: -Cllr P Hosking

1986 Folly Field Lease Update

Cllr Laity gave an update to the Full Council. It is hoped that a conclusion will be reached soon.

Signed

Cllr William Collins
Town Mayor