



## **MINUTES OF THE MARAZION TOWN COUNCIL MEETING TUESDAY 12<sup>th</sup> DECEMBER 2023 TOWN HALL MARAZION**

### **Meeting number 14/23**

Present: Cllr W Collins Chairman, Cllr J Nicholas Deputy Chairman, Cllr P Hosking, Cllr D Laity, Cllr J Rawlins, Cllr R Stokoe, Cllr J Tutchier, Cllr D Walsh

#### **In attendance:**

Mrs T Unstead Town Clerk  
Cllr John Martin  
Two Marazion residents

#### **1940 Apologies Received**

Cllr G Reynold  
Cllr P Read  
Cllr R Clayton

#### **1941 Declarations of Interest**

None

#### **1942 Dispensations**

None

#### **1943 Public Participation.**

Vice President of the Mounts Bay Gig Club spoke to the Full Council about the club which has been in existence since the 1980's.

#### **1944 Mayors Report/Matters of Urgency**

##### **Cllr Collins reported that:**

On the evening of Wednesday 29<sup>th</sup> November 2023, he and the Mayoress attended a vigil held in Penzance in support of Women's Aid and then on Thursday 30<sup>th</sup> November 2023, attended a seminar facilitated by Women's Aid on St Michaels Mount. Both events were very well supported.

He and the Mayoress on Saturday 2<sup>nd</sup> December attended a concert given by the Cornwall Youth Choir at All Saints Church. Another fantastic concert provided by young people from Cornwall.

He and the Mayoress had had the pleasure of being invited to attend the Marazion School Christmas concert held at the Methodist Church on Wednesday 6<sup>th</sup> December 2023. Such an honour to have been invited and to deliver a reading.

He and the Mayoress attended the annual switching on of the Marazion Christmas lights held in The Square on Saturday 8<sup>th</sup> December 2023. A Marazion Town Trust trustee and his wife pressed the plunger switching the lights on marking the start of Christmas festivities in Marazion.

#### **1945 Clerks Report.**

##### **The Town Clerk reported that:**

- i footpath number 8 and footpath number 12 are closed until May 2024 due to subsidence and emergency stabilisation works having to be undertaken by Cornwall Council.
- ii Christmas office closure dates will be circulated to all week commencing Monday 18<sup>th</sup> December 2023.
- iii the Civic Service is being held on Sunday 14<sup>th</sup> January 2024; invitations have been sent.
- iv the interim audit report has been completed and will be brought before the Full Council, Tuesday 9<sup>th</sup> January 2024.
- v timings for the Christmas meal are 6.30pm for 7.00pm.
- vi a response to Cornwall Council about the emptying of bins at the Folly Field play area must be sent by the 22<sup>nd</sup> of December 2023. The town council has refused to pay the costs as advised so will be seeking an alternative.

#### **1946 Correspondence Received**

None to report.

#### **1947 Councillors Report**

##### **a) Cornwall Councillor J Martin**

###### **Reported that:**

He had been involved with helping with towns and parishes across the constituency affected by flooding.

There has been the unauthorised felling of trees in tree preservation areas which has been brought to his attention. He is now liaising with officers at Cornwall Council.

had attended the West Sub Area Planning Committee whereby six applications were supported, three of which went against the Planning Officers recommendations.

##### **b) Town Councillor Reports.**

###### **i Cllr J Nicholas**

###### **Reported that:**

He had opened The Square toilets for the Christmas Light switch on event Saturday 8<sup>th</sup> December 2023. He will also open the toilets for the Marazion Christmas Eve event. Cllr Nicholas also reported that there are a few minor repairs in the toilets which he will fix.

ii **Cllr R Stokoe**

**Reported that:**

He had contacted Cornwall Council again about Article 4 Direction and the lack of planning consultation. As no response was received from Cornwall Council, he has now contacted Derek Thomas MP and an agenda item may be brought before Full Council in the New Year.

A resident has applied for Listed Status on the post box located in Fore Street.

He intends to meet up with Cllr Walsh to discuss next steps in relation to the petition to have Post Offices services return to Marazion.

iii **Cllr J Tutchier**

**Reported that:**

He is getting ever increasingly frustrated at not being able to resolve the abandoned vehicle issue on the piece of Cornwall Council owned land on the junction of Trevenner Lane and Churchway. Cornwall Councillor John Martin was asked to help. Cornwall Council will not enforce, and the abandon vehicles are an eyesore and pose an environmental and health and safety problem to residents in the area.

iv **Cllr J Rawlins**

**Reported that:**

There is still a water leak in Goldolphin Drive and that it appears that sewage is being released. Cllr Stokoe advised Cllr Rawlins to contact Southwest Water but it is understood that the leak is that of a private property.

Young people were spotted again riding mini motor scooters without helmets. A report was made on social media.

v **Cllr P Hosking**

**Reported that:**

The barrier fencing and road advisory signage placed by the utility company working opposite the former Mount Haven site is poor and a letter needs to be sent to National Grid. The Town Clerk will write to National Grid.

Not a report. Cllr Hosking thanked Cllr Nicholas for opening The Square toilets for the Christmas Light switch on event and in advance for opening the toilets for Christmas Eve.

vi **Cllr D Walsh**

**Reported that:**

He had attended the West Penwith Police Liaison meeting held on Tuesday 28<sup>th</sup>

November 2023. He was able to report the state of recent anti-social behaviours affecting the town and ask for an increased Police presence.

Not a report. Cllr Walsh apologised for missing the Budget Working Group meeting held on Tuesday 5<sup>th</sup> December 2023.

**1948 Minutes of the Council meeting held on Tuesday 28th November 2023.**

**RESOLVED** – unanimously approved that the minutes of the meeting held on Tuesday 28<sup>th</sup> November 2023 be approved and signed as a correct accurate record.

**Proposed** – Cllr J Nicholas

**Seconded** – Cllr J Rawlins

**1949 Planning**

**To receive recommendations from the Planning Working Group.**

**a) Application PA23/09068**

**Proposal** Outline Application with all matters reserved (except access) for Proposed Demolition of Existing Detached Single Storey Double Garage Block and Construction of 2no. Walk-up Apartments including 2no. Single Garages and Parking.

**Location** 5 Mount View Terrace Marazion Cornwall TR17 0DW

**Applicant** Mr. & Mrs. L. J. & S. Farmer

**RESOLVED** - unanimously to support an outline application for a property on this site. However, the town council would not support the plans submitted with this application on the grounds that:

1. The balcony as proposed would mean a loss of privacy to neighbouring properties. They would be overlooked.

2. The plans shown are considered as an overdevelopment of the site due to size and scale.

**Proposed** – Cllr J Nicholas

**Seconded** – Cllr J Rawlins

**b) Enquiry reference PA23/09534**

**Proposal** Non material amendment to Decision Notice PA21/06622 dated 01/12/2021 namely change of design of Plot 5 from a 4 storey house to a 3 storey house. Removal of side windows on Plots 5 and 6. Introduction of sky lights on Plots 5 and 6. Widening of driveway that serves Plots 4, 5 and 6. Increase in width of carport on Plot 6.

**Location** The Mount Haven Hotel Turnpike Road Marazion TR17 0DQ

**Applicant** Mr Treve Laity Toliman Developments

**RESOLVED** – unanimously support the non-material amendment.

**Proposed** – Cllr J Tutchier

**Seconded** – Cllr R Stokoe

**c) Application PA23/09511**

**Proposal** Construction of conservatory

**Location** Chymorvah East Turnpike Road Marazion Cornwall

**Applicant** J Weller

**RESOLVED** – unanimously support the application.

**Proposed** – Cllr D Laity

**Seconded** – Cllr J Tutchier

d) **Application PA23/09597**

Proposal Alterations including erection of storm porch with balcony over and new access from bedroom 1, demolition of existing capped chimney, over-clad all elevations with composite board Location Akron Oates Road Marazion Cornwall Applicant Mr and Mrs John and Jo Gentle.

**RESOLVED** – unanimously object on the grounds that Contrary to the National Guidelines in respect of the Verification of Planning Applications it is noted that the rights of way that is nominated in the List of Constraints for the Application has not been shown on any of the drawings submitted with the application. The council support the concerns raised by the Countryside Access Officer. The town council asks for the application to be deferred until all matters are resolved.

**Proposed** – Cllr D Laity

**Seconded** – Cllr J Tutchier

e) **PA23/09555**

**Proposal** Proposed use of existing rear first floor flat roof as a balcony with removal of steel balustrade and installation of clear glass balustrade to roof perimeter.

**Location** Penvista Turnpike Hill Marazion Cornwall

**Applicant** Mr Clive Callard

Due to the late submission of the planning application, the application has been considered under delegated authorities afforded the Planning Working Group. The Planning Working Group recommend objection on the grounds that the balcony as proposed would mean a loss of privacy to neighbouring properties and that they would be overlooked.

In addition, they wish to highlight possible inaccuracies in the Design and Access statement submitted with this application.

Point 3 states 'The proposed design is similar to recently constructed balconies from existing small flat roof areas, both of which are located nearby to our house'. The applicant has failed to provide locations of these properties. It appears from the images shown that photo 1 this is actually Higher Fore Street, near the Fire Engine Public House and photo 2 is at Henfor Terrace. This balcony here was erected without planning permission and is subject of a complaint to Planning Enforcement.

Neither property is located nearby to the application site.

**RESOLVED** – unanimously approved to object on the grounds that the balcony as proposed would mean a loss of privacy to neighbouring properties and they would be overlooked.

In addition, they wish to highlight possible inaccuracies in the Design and Access statement submitted with this application.

Point 3 states 'The proposed design is similar to recently constructed balconies from existing small flat roof areas, both of which are located nearby to our house'. The applicant has failed to provide locations of these properties. It appears from the images shown that photo 1 this is actually Higher Fore Street, near the Fire Engine Public House and photo 2 is at Henfor Terrace. This balcony here was erected without planning permission and is subject of a complaint to Planning Enforcement.

Neither property is located nearby to the application site.

**Proposed** – Cllr P Hosking

**Seconded** – Cllr J Nicholas

f) **Applications Approved/Refused/Appeals - Cornwall Council.**

None to be noted.

g) **Planning Correspondence.**

None to be noted.

**1950 Budget and Precept.**

**RESOLVED** – unanimously approved that: -

a) a budget of £159.916

**Proposed** – Cllr D Walsh

**Seconded** – Cllr P Hosking

b) a precept of £72,419 is set.

**Proposed** – Cllr R Stokoe

**Seconded:** -Cllr J Rawlins.

**1951 Manhole Cover Repair Folly Field**

**RESOLVED** – unanimously approved at a cost of £834.00.

**Proposed** – Cllr J Tutchier

**Seconded** – Cllr P Hosking

**1952 Request to straighten a headstone in Marazion Cemetery**

**RESOLVED** – unanimously approved subject to the town councils approved stonemason carry out the work.

**Proposed** – Cllr D Laity

**Seconded** – Cllr P Hosking

**1953 Service Level Agreement Cornwall Council Parking Enforcement**

**RESOLVED** – unanimously approved to defer the agenda item until Tuesday 9<sup>th</sup> January 2024.

**Proposed** – Cllr D Laity

**Seconded** – Cllr R Stokoe

**1954 Request from Mounts Bay Sailing Club**

**RESOLVED** – unanimously approved subject to an access route being maintained to and from the Folly Field toilets and play area.

**Proposed** – Cllr J Rawlins

**Seconded** – Cllr D Walsh

**1955 Matters Arising from previous Minutes.**

a **Minute 184** (flooding Green Lane).

No update.

- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- c **Minute 1113** (play area repairs).  
A meeting with the play area inspector was held on Monday 11<sup>th</sup> December 2023 and a meeting of the Play Area Working Group was held on Tuesday 12<sup>th</sup> December 2023. There are repairs needed to the large multi play structure at the Folly Field play area i.e. repairs and replacement of the wood panelling, replacement of two upright structural poles and metal securing brackets.  
**RESOLVED** – under health and safety, it was unanimously approved for the repair works to be carried out.  
**Proposed** – Cllr J Rawlins  
**Seconded** – Cllr J Tutchier
- d **Minute 1712(b)(ii)** (Speedwatch initiative).  
Cllr Tutchier reported that a meeting is being arranged for the volunteers at the Marazion Community Centre in the New Year.
- e **Minute 1753(b)(i)** (RNLI electric supply Folly Field).  
The RNLI have been in contact and a meeting will be held in the New Year.
- f **Minute 1753(b)(iii)** (erection of pigeon spikes).  
Ongoing.
- g **Minute 1758** (letter to Cornwall Council Civil Parking Enforcement).  
There will be an agenda item , Tuesday 9<sup>th</sup> January 2023.
- h **Minute 1794(b)(vi)** (letter to Cllr Linda Taylor Planning Enforcement)  
No update.
- i **Minute 1801** (mobile post office provision).  
Cllr Walsh gave a brief update on the petition. Cllr Walsh with the help of Cllr Stokoe will now consider when to present the petition to Derek Thomas MP.
- j **Minute 1826** (training Legionella)  
Unfortunately, the contractor was unable to attend the planned site visit to another is being arranged.  
The Town Clerk has yet to carry out the relevant online training but intends to do so by the end of the year.
- k **Minute 1870** (re-drawing of the Town Crest).  
Ongoing.
- l **Minute 1889(b)(iii)** (no left turn sign Beacon Road into North Street).

The Town Clerk reported that the Cornwall Highways Manager had been contacted. To place a new sign on the Highway would require a change to the road traffic order, Beacon Lane is very narrow so there is nowhere a sign could go, moreover there are two large No Entry signs into North Street which are clear and visible to drivers.

- m **Minute 1889(b)(v)** (missing lettering road sign Plain An Gwarry/Crowlas – Trevenner Square)  
Reported.
- n **Minute 1926(b)(ii)** (thank you letter owners Cobble Corner).  
Complete.
- o **Minute 1932** (set up Whatsapp groups).  
Yet to be completed. Cllr Laity suggested that a Whatsapp group is also set up for the Emergency Planning team.
- p **Minute 1939** (request for removal of brambles).  
Letter sent, completed.

**1956 Any other matters arising from Minutes not covered by items above.**  
None.

#### **1957 Finance**

**RESOLVED** – unanimously approved en bloc.

**Proposed:** - Cllr D Laity

**Seconded:** - Cllr R Stokoe

- a) Statement of Accounts as of the 5<sup>th</sup> of December 2023
- b) Accounts for payment
- c) Receipts as presented.
- d) Direct Debits as presented.
- e) Pre-payments as presented.

#### **1958 The Freedom of Information Act 2000.**

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

#### **1959 Data Protection Act 2018**

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

#### **1936 Part II**



(Private)

**Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.**

**RESOLVED** – unanimously approved to move into Part II

**Proposed:** -Cllr D Laity

**Seconded:** -Cllr J Nicholas

### **1960 Request for Discount Parking**

Due to the personal sensitivity of the request, the request was heard under Part II conditions. The request was considered rejected.

### **1961 Interment Request**

Due to the personal sensitivity of the request, the request was heard under Part II conditions. The request was considered and approved.

Signed

Cllr William Collins  
Town Mayor