



## Marazion Town Council

**Meeting 16/2023/24  
TO ALL COUNCILLORS**

**18<sup>th</sup> January 2024**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that you are summoned to attend a meeting of the Town Council on **Tuesday 23<sup>rd</sup> January 2024 at 7.30pm**, Marazion Town Hall, **Council Chamber**.

The meeting will consider the agenda items as set out below.

**Please note.**

**Recording**

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

**Public Participation**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted on the agenda. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

**Covid Safe Meetings**

We ask if you suspect you may have Covid 19 or you have tested positive on days before the date of the meeting that you do not attend.

Mask wearing is optional. Hand sanitiser and masks are available.

## **AGENDA**

### **Part I**

**(Open to the public)**

**1 Apologies**

**2 Declaration of Interests**

**3 Dispensations**

**4 Public Participation**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

**5 Maypole Gardens Presentation.**

To receive a presentation from Prenn Landscapes.

**6 Mayors Report/Matters of Urgency**

**7 Clerks Report**

- i CIL project publicity.
- ii update meeting with Biffa waste.
- iii reminder annual leave 30<sup>th</sup> January 2024.
- iv burial Monday 29<sup>th</sup> January 2024.
- v D-Day 80<sup>th</sup> anniversary.
- vi The Square toilets – update.

**8 Correspondence Received**

- i e-mail received about dog attacks.
- ii telephone call received from fairground operator about use of the Folly Field, summer 2024.

**9 Councillors Reports**

**a) Cornwall Councillor Report**

To receive a report.

**b) Town Councillor Reports**

To receive reports.

**10 Minutes of the Council meeting held on Tuesday 9<sup>th</sup> January 2024.**

To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 9<sup>th</sup> January 2024.

## **11 Planning**

### **a To receive recommendations from the Planning Working Group.**

#### **i Application PA23/08776**

**Proposal** - Permission is requested to lower the boundary wall facing onto the road from 2 metres to 1.1 metres. No other changes will be made to the wall - the length (and therefore the entrance gap) and width will remain the same

**Location** - The Beachwalk Retreat North Street Marazion Cornwall

**Applicant** - Mr Samuel De Frates

**Grid Ref** - 151765 / 30678

<https://planning.cornwall.gov.uk/online-applications>

#### **ii Application PA23/08125**

**Proposal** - Addition of garage with studio/games room above

**Location** - Former Roundfields Rosehill Marazion Cornwall

**Applicant** - Mr Graham Else

**Grid Ref** - 151765 / 30957

<https://planning.cornwall.gov.uk/online-applications>

#### **iii Application PA23/09597**

**Proposal** - Alterations including erection of storm porch with balcony over and new access from bedroom 1, demolition of existing capped chimney, over-clad all elevations with composite board

**Location** - Akron Oates Road Marazion Cornwall

**Applicant** - Mr and Mrs John and Jo Gentle Grid Ref 152133 / 3062

<https://planning.cornwall.gov.uk/online-applications>

### **Update from the Planning Officer**

The issue with the right of way not being illustrated was resolved some time ago and both the footpaths' consultees and the Coast Protection consultee now do not object. Their latest comments are publicly available for viewing.

### **b Applications Approved/Refused/Appeals - Cornwall Council**

#### **i PA23/09511 Approved**

Chymorvah, East Turnpike Road, Marazion.

- c Planning Correspondence.**  
None at the time of publication.
- 12 Service Level Agreement Cornwall Council Parking Enforcement – Town Clerk**  
To consider signing up to the service level agreement for 2024-2025.
- 13 Marazion Seaweed Festival May 2024 – Town Clerk**  
To consider a request received to use the Folly Field.
- 14 Lands End cycling event, 14<sup>th</sup> of September 2024**  
To consider a request received to use the Folly Field as in previous years.
- 15 Matters Arising from previous Minutes.**
  - a Minute 184** (flooding Green Lane) – to receive an update.
  - b Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
  - c Minute 1113** (play area repairs) – to receive an update.
  - d Minute 1712(b)(ii)** (Speedwatch initiative) – to receive an update.
  - e Minute 1753(b)(i)** (RNLI (Royal National Lifeboat Institution) electric supply Folly Field – to receive an update.
  - f Minute 1753(b)(iii)** (erection of pigeon spikes) – to receive an update.
  - g Minute 1801** (campaign mobile post office) – to receive an update.
  - h Minute 1826** (training Legionella) – to receive an update.
  - i Minute 1870** (re-drawing of the Town Crest) – to receive an update.
  - j Minute 1932** (set up Whatsapp groups) – to receive an update.
  - k Minute 1975** (Article 4 Direction planning consultation) – to receive an update.
  - l Minute 1978** (Town Hall repairs) – to receive an update.
  - m Minute 1979** (Ombudsman) – to receive an update.
- 16 Any other matters arising from Minutes not covered by items above.**
- 17 Finance**  
Review and approve en bloc.

a	<b>Bank Reconciliation December 2023.</b>	
b	<b>Statement of Accounts – as per bank statements 16<sup>th</sup> of January 2024</b>	
	Community	£50.04
	Business Premium	£60,260.53
	NS& I (Earmarked Reserves)	£151,054.19
	CCLA	£50,000
c	<b>Accounts for Payments</b>	
	Lavenders (catering Civic Service)	£66.00
d	<b>Receipts (up until the 16<sup>th</sup> of January 2024)</b>	
	Garage No 1	£50.00
	Long Rock Memorials	£143.25
	HMRC VAT reclaim	£972.67
e	<b>Direct Debits</b>	
	EDF Energy Lighting The	£25.06
	EDF Energy Folly Field supply	£20.79
	EDF Energy	£29.00
	South West Water Folly Field	£183.43
f	<b>Pre-payments</b>	
	Bradfords (cold lay tarmac)	£28.97
	Screwfix (cold lay tarmac bonding agent)	£20.00
	P.Retallick (engraving and award)	£94.43
	Morrisons (tea, coffee, sugar Civic Service)	£8.99
	Outdoor Play People (play area deposit)	£24,207.00
	Lebara mobile (mobile phone sim card)	£0.99
	Amazon (picture frames)	£37.14
	Amazon (serviettes Civic Service)	£9.90
	Amazon (tablecloths Civic Service)	£37.47
	SLCC (membership)	£288.00
	Lavenders (catering Civic Service)	£504.00

## 18 The Freedom of Information Act 2000

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

## 19 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**20 Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.**

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

**None to be transacted.**

A handwritten signature in cursive script, reading "Tracey Unstead".

Tracey Unstead

Town Clerk