



Marazion Town Council

**Meeting 14/2023
TO ALL COUNCILLORS**

5th of December 2023

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Town Council on **Tuesday 12th December 2023 at 7.30pm**, Marazion Town Hall, **Council Chamber**.

The meeting will consider the agenda items as set out below.

Please note.

Recording

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

Public Participation

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted on the agenda. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

Covid Safe Meetings

We ask if you suspect you may have Covid 19 or you have tested positive in days before the date of the meeting that you do not attend.

Mask wearing is optional. Hand sanitiser and masks are available.

AGENDA

Part I

(Open to the public)

1 Apologies

2 Declarations of Interest

3 Dispensations

4 Public Participation

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

5 Mayors Report/Matters of Urgency

6 Clerks Report

- i footpath 8 and 12 closure.
- ii Christmas office closure and annual leave.
- iii Civic Service 2024.

7 Correspondence Received

None at the time of publishing the agenda.

8 Councillors Reports

a) **Cornwall Councillor Report**

To receive a report.

b) **Town Councillor Reports**

To receive reports.

9 Minutes of the Council meeting held on Tuesday 28th November 2023.

To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 28th November 2023.

10 Planning

To receive recommendations from the Planning Working Group.

a) **Application PA23/09068**

Proposal Outline Application with all matters reserved (except access) for Proposed Demolition of Existing Detached Single Storey Double Garage Block and Construction of 2no. Walk-up Apartments including 2no. Single Garages and Parking.

Location 5 Mount View Terrace Marazion Cornwall TR17 0DW

Applicant Mr. & Mrs. L. J. & S. Farmer Grid Ref 152715 / 30822

<https://planning.cornwall.gov.uk/online-applications>

b) **Enquiry reference PA23/09534**

Proposal Non material amendment to Decision Notice PA21/06622 dated 01/12/2021 namely change of design of Plot 5 from a 4 storey house to a 3 storey house. Removal of side windows on Plots 5 and 6. Introduction of sky lights on Plots 5 and 6. Widening of driveway that serves Plots 4, 5 and 6. Increase in width of carport on Plot 6.

Location The Mount Haven Hotel Turnpike Road Marazion TR17 0DQ

Applicant Mr Treve Laity Toliman Developments

<https://planning.cornwall.gov.uk/online-applications>

c) **Application PA23/09511**

Proposal Construction of conservatory

Location Chymorvah East Turnpike Road Marazion Cornwall

Applicant J Weller Grid Ref 152800 / 30466

<https://planning.cornwall.gov.uk/online-applications>

d) **Application PA23/09597**

Proposal Alterations including erection of storm porch with balcony over and new access from bedroom 1, demolition of existing capped chimney, over-clad all elevations with composite board Location Akron Oates Road Marazion Cornwall

Applicant Mr and Mrs John and Jo Gentle Grid Ref 152133 / 3062

<https://planning.cornwall.gov.uk/online-applications>

e) **Applications Approved/Refused/Appeals - Cornwall Council**

f) **Planning Correspondence.**

11 Budget and Precept 2024- 2025 – Cllr W Collins

To consider the budget and precept 2024- 2025.

12 Manhole Cover Repair Folly Field – Town Clerk.

To approve the repairs needed.

13 Request to straighten a headstone in Marazion Cemetery – Town Clerk

To consider the request made.

14 Service Level Agreement Cornwall Council Parking Enforcement – Town Clerk.

To consider signing up to the service level agreement for 2024-2025.

15 Request from Mounts Bay Sailing Club – Town Clerk

Use of the Folly Field for the annual sailing event 2nd – 10th August 2024.

16 Matters Arising from previous Minutes.

a **Minute 184** (flooding Green Lane) – to receive an update.

b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.

c **Minute 1113** (play area repairs) – to receive an update.

- d **Minute 1712(b)(ii)** (Speedwatch initiative) – to receive an update.
- e **Minute 1753(b)(i)** (RNLI electric supply Folly Field) – to receive an update.
- f **Minute 1753(b)(iii)** (erection of pigeon spikes) – to receive an update.
- g **Minute 1758** (letter to Cornwall Council Civil Parking Enforcement: Town and Parish Council Partnership Working with Cornwall Council – Options Version 3 February 2011) – to receive an update.
- h **Minute 1794(b)(vi)** (letter to Cllr Linda Taylor Planning Enforcement) – to receive an update.
- i **Minute 1801** (campaign mobile post office) – to receive an update.
- j **Minute 1826** (training Legionella) – to receive an update.
- k **Minute 1870** (re-drawing of the Town Crest) – to receive an update.
- l **Minute 1889(b)(iii)** (no left turn sign Beacon Road into North Street) – to receive an update.
- m **Minute 1889(b)(v)** (missing lettering road sign Plain An Gwarry/Crowlas – Trevenner Square) – to receive an update.
- n **Minute 1926(b)(ii)** (thank you letter owners Cobble Corner) – to receive an update.
- o **Minute 1932** (set up Whatsapp groups) – to receive an update.
- p **Minute 1939** (request for removal of brambles) – to receive an update.
- 17 Any other matters arising from Minutes not covered by items above.**
- 18 Finance**
Review and approve en bloc.
 - a) **Statement of Accounts – as per bank statements 5th December 2023**

Community	£58.10
Business Premium	£96,536.21
NS& I (Earmarked Reserves)	£151,054.19
CCLA	£50,000
 - b) **Accounts for Payments**

St Aubyn Estate (rights of way)	£50.00
Hudson Accounting interim audit	£250.00
 - c) **Receipts (up until the 5th December 2023).**

CCLA interest	£201.93
CCLA interest	£14.37

Garage No 1	£50.00
Barclays interest	£424.25

e) **Direct Debits**

Source for Business (water cemetery)	£12.60
Talk Talk	£41.90
Printer Siemens	£119.54
Printer Siemens (insurance)	£30.97
Alchemy Systems	£117.48

f) **Pre-payments**

Cornwall Council SLA	£204.67
Pestakil	£360.00
Drain Doctor	£312.00
HMRC PAYE	£4,456.86
Amazon (HCMI cable)	£12.64
HMRC PAYE	£1,498.63

19 The Freedom of Information Act 2000 (to be taken as read)

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

20 Data Protection Act 2018 (to be taken as read)

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

21 Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

22 Request for Discount Parking – Town Clerk

To consider a request received.

23 Interment Request

To consider a request received which is personally sensitive.



Tracey Unstead
Town Clerk