



## **MINUTES OF THE MARAZION TOWN COUNCIL MEETING TUESDAY 28th NOVEMBER 2023 TOWN HALL MARAZION**

### **Meeting number 13/23**

Present: Cllr W Collins Chairman, Cllr J Nicholas Deputy Chairman, Cllr P Hosking, Cllr P Read, Cllr D Laity, Cllr J Rawlins, Cllr R Clayton, Cllr R Stokoe.

#### **In attendance:**

Mrs T Unstead Town Clerk  
Cllr John Martin  
PCSO Richards  
Coast 2 Coast Landscape Company  
4 residents

#### **1907 Apologies Received**

Cllr D Walsh (attending the West Penwith Police Liaison meeting).  
Cllr G Reynold  
Cllr J Tutchier.

#### **1908 Declarations of Interest**

Cllr P Read agenda item number 11.

#### **1909 Dispensations**

None

#### **1910 Public Participation.**

PCSO Richards was invited to give an update to the Full Council about the recent spate of anti-social behaviours affecting the town. PCSO Richards encouraged the reporting of incidents as they happen and advised that in the case of mini motorbikes to dial 999 when these bikes are being ridden on the road without lights, helmets and by underage young people.

Cllr Collins thanked the PCSO for taking the time to attend and update the Full Council.

#### **1911 Mayors Report/Matters of Urgency**

Cllr Collins proposed that before delivering his Mayors report that agenda item number 10 is brought forward.

**RESOLVED** – unanimously approved.

**Proposed** – Cllr W Collins

**Seconded** – Cllr J Rawlins

Cllr Laity asked through the Chair if agenda item number 11 (Planning) could also be brought forward and for members of the public in attendance to hear the debate about planning application PA23/01487 and be permitted to speak.

**RESOLVED** - unanimously approved.

**Proposed** – Cllr D Laity

**Seconded** – Cllr R Clayton

### **1912 Maypole Gardens (agenda item number 10 brought forward).**

Cllr Collins introduced Coast 2 Coast Landscaping who had previously been met by the Town Clerk and Cllr Collins about the town councils desire to improve the Maypole Gardens. Coast 2 Coast Landscaping were then invited to present to the Full Council their thoughts and ideas regarding improvements.

At the end of the presentation, Cllr Collins thanked Coast 2 Coast Landscaping for attending and explained that the next step will be for the Full Council at the next meeting of the Full Council to consider the ideas presented.

### **1913 Planning (agenda item number 11 brought forward).**

Cllr P Read left the room.

Cllr Collins invited the residents to speak.

Residents in attendance confirmed that they remain vehemently opposed to the planning application PA23/01487 and have engaged the services of a planning consultant to advise them.

#### **i Application Number PA23/01487.**

**Proposal:** Partial demolition, reconstruction and extension of an existing derelict workshop (Building 1) and the construction of a new shop (Building 2)

**Location:** Land And Garage South Of Silver Mine Market Place Marazion Cornwall TR17 0AR

**Applicant:** Mr Marcus Price

**RESOLVED** – unanimously approved to object on the grounds that the application site plan is incorrect and does not correspond to the Title Plan and ownership of the land.

Furthermore, the planning application form has been filled out incorrectly on page 7 under Trees and Hedges.

1. Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character, where the applicant has stated No. On 3844-PBWC-00-ZZ-DR-A-1002 REV P8 -'PL - PROP SITE PLAN, it clearly states 'tree to be removed'.

The application is therefore invalid and must therefore be withdrawn and resubmitted with the correct site and application details.

**Proposed** – Cllr D Laity

**Seconded** – Cllr R Clayton

#### **1914 Mayors Report/Matters of Urgency.**

**Cllr Collins reported that:**

On Monday 20<sup>th</sup> November 2023, he attended the annual general meeting of the Marazion Community Centre.

On Thursday 23<sup>rd</sup> November 2023, he and the Mayoress had the pleasure of attending the West Cornwall Hospice Care coffee morning held at the Marazion Community Centre. The proceeds raised about £1,200.

#### **1915 Clerks Report.**

**The Town Clerk reported that:**

- i the budget and precept will be presented to the Full Council for consideration at the next Full Council meeting, Tuesday 12<sup>th</sup> December 2023. The Budget Working Group needs to meet to review the draft. The Town Clerk will arrange a date to meet week commencing the 4<sup>th</sup> of December 2023.
- ii that a response to the complaint made to Cornwall Council about the parking enforcement Service Level Agreement has been received. The Town Clerk advised that the response will be considered under an agenda item at the next Full Council meeting, Tuesday 12<sup>th</sup> December 2023.
- iii there is an overnight road closure planned Turnpike Road, Trevenner Lane and Boltern Road, Marazion, 11<sup>th</sup> – 13<sup>th</sup> December 8.00pm – 06.00am.
- iv request made by Revered Sophie for the town council to suggest a town council Christmas Carol for inclusion in the Community Carol Service, 13<sup>th</sup> December 2023.  
**AGREED** – the Town Mayor to choose on behalf of the Full Council.
- v request received from a relative of a local person buried in Marazion Cemetery to straighten the headstone of their relative. The request will be considered under an agenda item at the next Full Council meeting, Tuesday 12<sup>th</sup> December 2023.
- vi tentative discussions about waste disposal have been started with Biffa.

#### **1916 Correspondence Received.**

- i a letter has been received from visitor to Marazion about the lack of shelter provided over the car park machines. A reply will be drafted and sent.

- ii feedback received from Turnpike newsletter article about the Dollan and what a shame it would be to close/block it off. The Dollan is a hangout for the young people of Marazion.

## **1917 Councillors Reports.**

### **a) Cornwall Councillor J Martin**

#### **Reported that:**

He had just 'virtually' attended the West Penwith Police Liaison meeting at which he had reported the spate of anti-social behaviours affecting the town of Marazion including graffiti and speeding motorbikes.

Along with Cllr Andrew George and the Ludgvan Parish Clerk he attended a meeting with representatives from National Highways about the challenges faced by motorists and pedestrians on the A30 coming through Rose En Grouse and Crowlas. CIL monies may be used to help pay for road safety measures.

He continues to try and find a satisfactory resolution to the person who lives in their car in Marazion.

### **b) Town Councillor Reports.**

#### **i Cllr D Laity**

#### **Reported that:**

On a personal note, the town councils grave digger had taken great care and attention on the digging and backfilling a close family members grave.

#### **ii Cllr P Read**

#### **Reported that:**

There is a homeless person sleeping in the entrance to All Saints Church again.

Not a report. Cllr Read asked the Full Council to consider sending a thank you letter to the outgoing proprietors of Cobble Corner. They have served the community well over the years.

**AGREED** – the Town Clerk will draft and send a letter.

#### **iii Cllr R Stokoe**

#### **Reported that:**

The newsletter was delivered successfully.

Cornwall Council have announced the turning off streetlights at night across the county. Could the Town Clerk find out more information and report back to the Full Council.

After sending a query to Cornwall Council about the alleged replacing of doors on a property within the Marazion Conservation Area without planning permission, he had been advised by Cornwall Council that this was likely to be permissible under permitted development rights as there isn't an 'Article 4 Direction' in that area which would remove

Permitted Development rights. Discussion took place and Cllr R Clayton advised that the information given by Cornwall Council was incorrect.

iv **Cllr P Hosking**

**Reported that:**

Still no waiting signage in North Street and asked about the possibility of a no left turn sign from Beacon Road into North Street. The Town Clerk advised that they have yet to report and ask Cornwall Council about the possibility of a no left turn sign.

**1918 Minutes of the Council meeting held on Tuesday 14th November 2023.**

**RESOLVED** – unanimously approved that the minutes of the meeting held on Tuesday 14<sup>th</sup> November 2023 be approved and signed as a correct accurate record.

**Proposed** – Cllr P Read

**Seconded** – Cllr J Rawlins

**1919 Planning**

Planning application PA23/01487 transacted under Minute number 1922

a) **Applications Approved/Refused/Appeals - Cornwall Council.**

Noted

b) **Planning Correspondence.**

A letter from the planning consultant engaged by residents in relation to planning application PA23/01487 had been circulated.

**1920 Play Area Inspection Schedule**

Cllr Collins asked the Full Council to consider reducing the play area inspections from weekly to monthly. With town councillors once again being assigned areas of asset inspections any defects will be picked up by these inspections and reported for rectification.

**RESOLVED** – unanimously approved.

**Proposed** - Cllr W Collins

**Seconded:** -Cllr P Read

**1921 To Receive Notes from the Toilet Working Group**

Recommendations made by the Toilet Working Group to be considered by the Full Council:

- a) Recommendation made to approach Davey and Gilbert to carry out electrical, plumbing works and onsite legionella testing on behalf of Marazion Town Council.

**RESOLVED** – unanimously approved the recommendation.

**Proposed** – Cllr P Read

**Seconded** – Cllr J Nicholas.

- b) Recommendation made, the Town Clerk to approach the solicitor as suggested by

the town council's commercial property asset management advisor about representing the town council in negotiations with Cornwall Council and the lease for The Square toilets

**RESOLVED** – unanimously approved the recommendation.

**Proposed** – Cllr D Laity

**Seconded** – Cllr P Hosking.

### **1922 Opening up of The Square Toilets Christmas events**

Cllr Hoskings asked for the agenda item to be withdrawn.

**RESOLVED** – unanimously approved that the agenda item is withdrawn.

**Proposed** – Cllr P Hosking

**Seconded** – Cllr D Laity

### **1923 Use of Whatsapp**

The Town Clerk asked for the Full Council to support the use of Whatsapp for meeting reminders.

**RESOLVED** – unanimously approved.

**Proposed** – Cllr D Laity

**Seconded** – Cllr R Clayton

### **1924 Devolution 'The Square' Toilets**

As per minute 1930(b).

### **1925 Community Champion Award**

Cllr Laity proposed that the agenda item should be heard under Part II.

**RESOLVED** – unanimously approved to consider the agenda item under Part II.

**Proposed** – Cllr Laity

**Seconded** – Cllr P Read

### **1926 Local Government Pay Award 2023-2024**

Noted the increase.

### **1927 Civic Service Catering**

Cllr Collins told the Full Council that he has sought a quote from a local caterer to cater for the Civic Service. A brief discussion took place and the consensus amongst councillors was that the traditional refreshments served of pasties, saffron cake, scones, jam and cream with tea, coffee and soft drinks should continue.

Cllr Collins proposed that the church congregation is asked to join the town council at the Marazion Community Centre after the service, after all public money is being used to fund the Civic Service.

**RESOLVED** – unanimously approved.

**Proposed** – Cllr W Collins

**Seconded** – Cllr P Hosking

### **1928 Emergency Plan Tabletop Exercise.**

Cllr Laity proposed that an emergency plan tabletop exercise is arranged for the New Year. Marazion GP surgery and Marazion School as well as Cornwall Council, St Michaels Mount will be invited to join in.

**RESOLVED** – unanimously approved.

**Proposed** – Cllr D Laity

**Seconded** – Cllr R Stokoe

### **1929 Letter of Thank You on behalf of Marazion Town Council.**

Cllr Laity proposed that a letter of thank you is sent to the retiring Marazion GP surgery Practice Manager.

**RESOLVED** – unanimously approved.

**Proposed** – Cllr D Laity

**Seconded** – Cllr P Read

### **1930 Request received to remove brambles from Marazion Town Council property.**

The Town Clerk informed the Full Council about the request received.

**RESOLVED** – unanimously approved the request. A letter is to be sent confirming approval of the request made however any other such requests must be made in writing and the council must be notified of when the works as requested are going to take place including the parking of any vehicles.

**Proposed** – Cllr D Laity

**Seconded** – Cllr P Read

### **1931 Matters Arising from previous Minutes.**

a **Minute 184** (flooding Green Lane).

No update.

b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.

c **Minute 1113** (play area repairs).

A meeting with the play area inspector still needs to be arranged.

d **Minute 1712(b)(ii)** (Speedwatch initiative).

Cllr Tutchier having given his apologies was not present to give an update.

e **Minute 1753(b)(i)** (RNLI electric supply Folly Field).

The Town Clerk advised that she has told the RNLI that the power and water have been turned off and asked again for a meeting to discuss utility provision for 2024.

f **Minute 1753(b)(iii)** (erection of pigeon spikes).

Ongoing.

- g **Minute 1758** (letter to Cornwall Council Civil Parking Enforcement: Town and A response has been received which will be circulated to councillors and then discussed as an agenda item at the next Full Council meeting, Tuesday 12<sup>th</sup> December 2023.
- h **Minute 1794(b)(vi)** (letter to Cllr Linda Taylor Planning Enforcement)  
The Town Clerk reported that she had asked further questions as posed by Cllr R Stokoe to the Planning Enforcement Group Leader.
- i **Minute 1801** (mobile post office provision).  
Cllr Walsh having given his apologies was not present to give an update.
- j **Minute 1826** (training Legionella)  
Cllr Nicholas is meeting with a contractor on Thursday 30<sup>th</sup> November 2023.  
The Town Clerk has yet to carry out the relevant online training but intends to do so by the end of the year.
- k **Minute 1870** (re-drawing of the Town Crest).  
Ongoing.
- l **Minute 1889(b)(iii)** (no left turn sign Beacon Road into North Street).  
To be reported.
- m **Minute 1889(b)(v)** (missing lettering road sign Plain An Gwarry/Crowlas – Trevenner Square)  
To be reported.

**1923 Any other matters arising from Minutes not covered by items above.**  
None.

### **1933 Finance**

**RESOLVED** – unanimously approved en bloc.

**Proposed:** - Cllr J Nicholas

**Seconded:** - Cllr R Clayton

- a) Statement of Accounts as of the 22<sup>nd</sup> of November 2023
- b) Accounts for payment
- c) Receipts as presented.
- d) Direct Debits as presented.
- e) Pre-payments as presented.

### **1934 The Freedom of Information Act 2000.**

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

### **1935 Data Protection Act 2018**



Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**1936 Part II  
(Private)**

**Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.**

**RESOLVED** – unanimously approved to move into Part II

**Proposed:** -Cllr R Stokoe

**Seconded:** -Cllr P Hosking

**1937 East End Land Dispute**

Cllrs Laity and Collins gave an update.

**1938 Folly Field Lease**

An update was given. It is expected that the lease will be ready for signing in the very near future.

**1939 Community Champion Award**

A discussion took place and possible recipients considered. The award will be presented at the Civic Service, on Sunday January 14<sup>th</sup> 2024.

Signed

Cllr William Collins  
Town Mayor