



Marazion Town Council

**Meeting 13/2023
TO ALL COUNCILLORS**

22nd November 2023

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Town Council on **Tuesday 28th November 2023 at 7.30pm**, Marazion Town Hall, **Council Chamber**.

The meeting will consider the agenda items as set out below.

Please note.

Recording.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

Public Participation.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted on the agenda. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

Covid Safe Meetings

We ask if you suspect you may have Covid 19 or you have tested positive in days before the date of the meeting that you do not attend.

Mask wearing is optional. Hand sanitiser and masks are available.

AGENDA

Part I

(Open to the public)

1 Apologies

2 Declarations of Interest

3 Dispensations

4 Public Participation

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

5 Mayors Report/Matters of Urgency

6 Clerks Report

At the time of publishing the agenda.

- i Budget Monitoring Working Group meeting date to be arranged.
- ii letter received in response to complaint made to Cornwall Council about the Parking Enforcement Service Level Agreement.

7 Correspondence Received

At the time of publishing the agenda.

- i letter received from visitor to Marazion about the lack of shelter provided over the car park machines. The visitor got wet when purchasing a car park ticket.
- ii feedback received from Turnpike newsletter article about the Dollan and what a shame it would be to close it. It is a hangout for the young people of Marazion.

8 Councillors Reports

a) Cornwall Councillor Report

To receive a report.

b) Town Councillor Reports

To receive reports.

9 Minutes of the Council meeting held on Tuesday 14th November 2023.

To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 14th November 2023.

10 Maypole Gardens - Cllr W Collins

To receive a verbal presentation.

11 Planning

To receive recommendations from the Planning Working Group.

- a) **Application number: PA23/01487**
Proposal: Partial demolition, reconstruction and extension of an existing derelict workshop (Building 1) and the construction of a new shop (Building 2)
Location: Land And Garage South Of Silver Mine Market Place Marazion Cornwall TR17 0AR
Applicant: Mr Marcus Price
<https://planning.cornwall.gov.uk/online-applications>
- b) **Applications Approved/Refused/Appeals - Cornwall Council**
 - i **PA23/07689 APPROVED**
Applicant:- Mr Benjamin Sampson
Location:- 1 Ebenezer Chapel West End Marazion Cornwall TR17 0EL
Proposal Listed building consent for construction of granite boundary wall 2.3m high to replace hedge
 - ii **PA23/07886 S52/S106 and discharge of condition apps**
Applicant:- Mr and Mrs Joe and Sarah Stevenson
Location:- The Old Lookout West End Marazion Cornwall TR17 0EL
Proposal Submission of details to discharge condition nos. 3, 4, 5, 6, 7 and 8 in respect of listed building consent PA23/05390 dated 29/08/2023.
- c) **Planning Correspondence.**
None to report at the time of publishing the agenda.
- 12 **Play Area Inspection Schedule – Cllr W Collins**
To receive a report asking for the Full Council to consider reducing play area inspections from weekly to monthly.
- 13 **To Receive Notes from the Toilet Working Group.**
To note any recommendations made.
- 14 **Opening up of The Square Toilets Christmas events – Cllr P Hoskin.**
To consider.
- 15 **Use of Whatsapp – Town Clerk.**
To consider setting up Whatsapp groups for meeting reminders only.
- 16 **Devolution ‘The Square’ Toilets- Town Clerk**
To grant authorisation to the Town Clerk to contact the legal advisor as recommended by the town council’s commercial property asset management advisor.
- 17 **Community Champion 2023 Award– Cllr W Collins**
For consideration.
- 18 **Local Government Pay Award – Town Clerk**
To note that the Local Government 2023- 2024 pay award has been settled.

- 19 Civic Service Catering – Cllr W Collins**
To consider a quote received.
- 20 Emergency Plan Tabletop Exercise – Cllr D Laity.**
To consider a tabletop exercise to test the Emergency Plan response.
- 21 Letter of Thank You on behalf of Marazion Town Council – Cllr D Laity**
To consider writing a ‘Thank You’ letter to the retiring Marazion GP surgery Practice Manager for services given to the town and people of Marazion.
- 22 Request received to remove brambles from Marazion Town Council property – Town Clerk.**
To consider a request made by a resident to remove at their cost invasive brambles on town council property which is affecting their property.
- 23 Matters Arising from previous Minutes.**
- a **Minute 184** (flooding Green Lane) – to receive an update.
 - b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
 - c **Minute 1113** (play area repairs) – to receive an update.
 - d **Minute 1712(b)(ii)** (Speedwatch initiative) – to receive an update.
 - e **Minute 1753(b)(i)** (RNLI electric supply Folly Field) – to receive an update.
 - f **Minute 1753(b)(iii)** (erection of pigeon spikes) – to receive an update.
 - g **Minute 1758** (letter to Cornwall Council Civil Parking Enforcement: Town and Parish Council Partnership Working with Cornwall Council – Options Version 3 February 2011) – to receive an update.
 - h **Minute 1794(b)(vi)** (letter to Cllr Linda Taylor Planning Enforcement) – to receive an update.
 - i **Minute 1801** (campaign mobile post office) – to receive an update.
 - j **Minute 1826** (training Legionella) – to receive an update.
 - k **Minute 1870** (re-drawing of the Town Crest) – to receive an update.
 - l **Minute 1889(b)(iii)** (no left turn sign Beacon Road into North Street) – to receive an update.
 - m **Minute 1889(b)(v)** (missing lettering road sign Plain An Gwarry/Crowlas – Trevenner Square) – to receive an update.
- 24 Any other matters arising from Minutes not covered by items above.**

25 Finance

Review and approve en bloc.

a) Statement of Accounts – as per bank statements 22nd November 2023

*Community	-£299.90
Business Premium	£102,920.33
NS& I (Earmarked Reserves)	£151,054.19
CCLA	£50,000

* the Business Premium accounts is a feeder account for the Community account.

c) Accounts for Payments

None.

d) Receipts (up until the 22nd of November 2023).

Burroughs & Kearey funeral	£682.50
Car park space No 1	£75.00
Long Rock Memorial	£18.00

e) Direct Debits

EDF Energy (Field Supply Folly Field)	£18.27
British Gas (electric Folly Field toilets)	£65.34
EDF Energy	£23.05
South West Water (Folly Field)	£390.09
EDF Energy (direct debit Maypole Gardens)	£29.00

f) Pre-payments

Viking Direct (stationery)	£53.15
Stephen Scowns (50% cost of the surveyor)	£480.00
Cllr J Nicholas reimbursement (Srewfix)	£11.98

26 The Freedom of Information Act 2000 (to be taken as read)

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

27 Data Protection Act 2018 (to be taken as read)

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

28 Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

29 East End Land Dispute.
To receive an update.

30 Folly Field Lease.
To receive an update.

A handwritten signature in cursive script, reading "Tracey Unstead".

Tracey Unstead
Town Clerk