



Marazion Town Council

**Meeting 12/2023
TO ALL COUNCILLORS**

9th November 2023

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Town Council on **Tuesday 14th November 2023 at 7.30pm**, Marazion Town Hall, **Council Chamber**.

The meeting will consider the agenda items as set out below.

Please note.

Recording.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

Public Participation.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted on the agenda. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

Covid Safe Meetings

We ask that if you suspect you may have Covid 19 or you have tested positive in days before the date of the meeting that you do not attend.

Mask wearing is optional. Hand sanitiser and masks are available.

AGENDA

Part I

(Open to the public)

1 Devotions – Reverend R Fugill.

2 Apologies

3 Declarations of Interest

4 Dispensations

5 Public Participation

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

6 Mayors Report/Matters of Urgency

7 Clerks Report

At the time of publishing the agenda.

- i rat update Maypole Gardens
- ii anti-social behaviours Marazion.
- iii road closures
- iv Maypole Gardens update
- v Cornwall Youth Choir 2.12.2023 All Saints Church

8 Correspondence Received

At the time of publishing the agenda.

- i e-mail request from a Methodist Church steward if the town council would assist with a financial contribution towards the repair of the wall (facing the footpath leading up to Back Lane which may well be the responsibility of Marazion Town Council) which has been damaged.

9 Councillors Reports

a) Cornwall Councillor Report

To receive a report.

b) Town Councillor Reports

To receive reports.

10 Minutes of the Council meeting held on Tuesday 24th October 2023.

To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 24th October 2023.

11 Planning

To receive recommendations from the Planning Working Group.

- a) **Application PA23/08567**
Proposal Single storey side extension
Location 5 Godolphin Terrace Marazion Cornwall TR17 0EX
Applicant D & L Kennedy & Harvey Grid Ref 151678 / 31065
<https://planning.cornwall.gov.uk/online-applications>

- b) **Application number: PA23/01487**
Proposal: Partial demolition, reconstruction and extension of an existing derelict workshop (Building 1) and the construction of a new shop (Building 2)
Location: Land And Garage South Of Silver Mine Market Place Marazion Cornwall TR17 0AR
Applicant: Mr Marcus Price
<https://planning.cornwall.gov.uk/online-applications>

- c) **Applications Approved/Refused/Appeals - Cornwall Council**

- d) **Planning Correspondence.**
None at the time of publishing the agenda.

- 12 Bus shelter cleaning – Cllr G Reynolds**
To consider what course of action is open to the town council.

- 13 Waste Bin Collection/Disposal - Cemetery, Gwallon Lane play area. Maypole Gardens – Cllr G Reynolds.**
To consider adding additional waste collection/disposal sites when seeking quotes.

- 14 Folly Field Play Area Equipment – Cllr Collins**
To consider commissioning the early build of the new play area equipment.

- 15 Public Noticeboard- Cllr Collins**
To receive an update following the Marazion Town Trust Meeting.

- 16 Cornish Seaweed Festival 2024 – Town Clerk**
To consider a proposal received from Natural England

- 17 Devolution ‘The Square’ Toilets- Town Clerk**
To consider the Heads of Terms received and to appoint a solicitor to act on behalf of the town council.

- 18 Folly Field Handrail – Cllr P Read**
To consider a quote received.

- 19 Matters Arising from previous Minutes.**
 - a **Minute 184** (flooding Green Lane) – to receive an update.
 - b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
 - c **Minute 1113** (play area repairs) – to receive an update.

- d **Minute 1712(b)(ii)** (Speedwatch initiative) – to receive an update.
- e **Minute 1753(b)(i)** (RNLI electric supply Folly Field) – to receive an update.
- f **Minute 1753(b)(iii)** (erection of pigeon spikes) – to receive an update.
- g **Minute 1758** (letter to Cornwall Council Civil Parking Enforcement: Town and Parish Council Partnership Working with Cornwall Council – Options Version 3 February 2011) – to receive an update.
- h **Minute 1794(b)(vi)** (letter to Cllr Linda Taylor Planning Enforcement) – to receive an update.
- i **Minute 1801** (campaign mobile post office) – to receive an update.
- j **Minute 1826** (training Legionella) – to receive an update.
- k **Minute 1870** (re-drawing of the Town Crest) – to receive an update.
- 20 Any other matters arising from Minutes not covered by items above.**
- 21 Finance**
Review and approve en bloc.
 - a) **Bank Reconciliation October 2023**
 - b) **Statement of Accounts – as per bank statements 8th November 2023**

Community	£243.55
Business Premium	£106,819.30
NS& I (Earmarked Reserves)	£151,054.19
CCLA	£50,000
 - c) **Accounts for Payments**

Stephen Scowns	£1,071.60
Biffa	£79.37
 - d) **Receipts (up until the 8th November 2023).**

Garage No 1	£50.00
Cornwall Council CIL	£6,848.16
EDF (refund)	£60.45
Car park space No 5	£75.00
Garage No 1	£50.00
Longrock Memorials	£143.25
Burial	£345.00
CCLA Interest	£186.07
 - e) **Direct Debits**

Talk Talk (phone and broadband)	£41.90
Alchemy Systems (IT)	£117.48
British Gas (electric The Square)	£51.11

EDF Energy (cemetery bus shelter)	£23.05
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f) **Pre-payments**

Screwfix (brushes, bin liners)	£32.96
Inprint (newsletter printing)	£421.00
HMRC (PAYE Oct 2023)	£1,022.31
Town Clerk salary Oct 2023	£1,985.74

22 The Freedom of Information Act 2000 (to be taken as read)

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

23 Data Protection Act 2018 (to be taken as read)

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

24 Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

25 Folly Field Lease Update

To receive an update.



Tracey Unstead
Town Clerk