



MINUTES OF THE MARAZION TOWN COUNCIL MEETING TUESDAY 28th NOVEMBER 2023 TOWN HALL MARAZION

Meeting number 13/23

Present: Cllr W Collins Chairman, Cllr J Nicholas Deputy Chairman, Cllr P Hosking, Cllr P Read, Cllr D Laity, Cllr J Rawlins, Cllr R Clayton, Cllr R Stokoe.

In attendance:

Mrs T Unstead Town Clerk
Cllr John Martin
PCSO Richards
Coast 2 Coast Landscape Company
4 residents

1907 Apologies Received

Cllr D Walsh (attending the West Penwith Police Liaison meeting).
Cllr G Reynold
Cllr J Tutchier.

1908 Declarations of Interest

Cllr P Read agenda item number 11.

1909 Dispensations

None

1910 Public Participation.

PCSO Richards was invited to give an update to the Full Council about the recent spate of anti-social behaviours affecting the town. PCSO Richards encouraged the reporting of incidents as they happen and advised that in the case of mini motorbikes to dial 999 when these bikes are being ridden on the road without lights, helmets and by underage young people.

Cllr Collins thanked the PCSO for taking the time to attend and update the Full Council.

1920 Mayors Report/Matters of Urgency

Cllr Collins proposed that before delivering his Mayors report that agenda item number 10 is brought forward.

Proposed – Cllr W Collins

Seconded – Cllr J Rawlins

RESOLVED – unanimously approved.

On Sunday 29th October he and the Mayoress had attended the St Just Feast service and reception afterwards.

He and the Mayoress attended the Marazion in Bloom winners' presentation evening held on Monday 6th November 2023 in the Kings Arms. Cllr Collins praised the team at the Kings Arms for the hospitality shown to all those who attended the event.

The annual Marazion Wives Association Royal British Legion Poppy Appeal coffee morning was held on Wednesday 8th November which he attended showing support for such a worthy cause.

He along with Cllrs Nicholas and Tutchier had helped with the distribution of road signs for the Remembrance Sunday parade road closure. He had also sat in on the briefing given to all the volunteers who had offered to help steward the road closure on Sunday 12th November 2023.

Cllr Collins expressed his gratitude to the resident of Goldstithney who had not only assisted the Town Clerk with the event planning but had prepared all the necessary documentation for the road closure. Cllr Collins advised councillors that he would, using the Mayoral Allowance, purchase a £50 gift voucher to be used at the Cutty Sark as a way of saying 'thank you'. All councillors supported the suggestion.

Cllr Tutchier asked for letters of thank you can be sent to the volunteers. The Town Clerk confirmed that this was in hand.

The annual Remembrance Sunday commemorative service at the Marazion War Memorial was a success as was the Remembrance service held at the Marazion Methodist Church. Cllr Collins said 'thank you to Reverend Rebecca and Reverend Sophie for their support. Following the service, the representative from RNAS Culdrose, laid a wreath at the HMS Warspite memorial. Cllr Laity will contact the HMS Warspite Association to ask if they would like for a wreath to laid as a mark of respect on Remembrance Sunday.

On Thursday 16th November 2023 he is meeting with a surveyor at the East End garages. Cllr Laity and the Town Clerk will also be in attendance.

Under Matters of Urgency.

Cllr Collins informed Full Council that a confidential planning related report which had just been received needs to be transacted under Part II conditions.

RESOLVED – unanimously approved to hear the item under Part II conditions.

Proposed: - Cllr P Hosking

Seconded: - Cllr J Rawlins

1887 Clerks Report.

The Town Clerk reported that:

- i the pest control contractor had reported that there was no longer any evidence of rats in the Maypole Gardens, so the gardens had been re-opened to the public.
- ii a meeting had been held with the local Police Community Liaison Officer (PCSO) at which the increase in anti-social behaviours in Marazion had been discussed. Subsequently an e-mail had been sent to all known organisations asking for people to report anti-social behaviour to the Police and it is hoped that the local PSCO will be attending the next meeting of the Full Council.
- iii there are a few road closures being reported which the Town Clerk will circulate for information purposes.
- iv along with Cllr Collins a local landscape gardening contractor had been met to discuss the town council's thoughts about the improvement of the Maypole Gardens which included all the ideas provided by town councilors. There will be further updates provided as soon as possible.
- v Cornwall Youth Choir are performing in All Saints Church on Saturday 2nd December 2023.
- vi asked if the town council will as in previous year be donating to the Royal British Legion for the Royal British Legion wreath. The Full Council confirmed that they would, a sum of £20.

1888 Correspondence Received.

- i an e-mail request received from a Methodist Church steward asking if the town council would assist with a financial contribution towards the repair of the wall facing the footpath leading up to Back Lane which has been damaged. The wall may well be the responsibility of Marazion Town Council. Cllr Laity advised that the wall belongs to St Aubyn Estate and St Aubyn Estate have been told.

1889 Councillors Reports.

a) Cornwall Councillor J Martin

Cllr Martin had given his apologies.

b) Town Councillor Reports.

i Cllr D Laity

Reported that:

The Marazion Community Co-ordination Forum was meeting via Zoom on Wednesday 15th November and if anyone wishes to attend then to let him know. Cllr Walsh asked to attend.

ii Cllr J Tutchier

Reported that:

Despite his best-efforts Cornwall Council are unable to do anything about the seemingly abandoned, illegally parked vehicles on the Cornwall Council owned grass verge Church way.

iii **Cllr P Hosking**

Reported that:

It would be helpful if The Square toilets could be open for the Christmas light switch on event and for Christmas Eve. The Town Clerk advised that as there could be a cost and resource implication then this request would need to be considered as an agenda item at the next meeting of the Full Council.

There is not a 'no left turn advisory road sign' at the crossroads as you drive up Beacon Road. Cars are turning left into North Street against the one-way street.

Still waiting for the no parking signs to be erected in North Street.

iv **Cllr R Clayton**

Reported that:

Due to work commitments, he has been unable to attend meetings and offered his apologies to the Full Council.

v **Cllr D Walsh**

Reported that:

That some of the lettering on the directional road sign for Plain An Gwarry, at Trevenner Lane is missing.

There are weeds growing along the side of the road from the Community Centre down Gwallon Lane, looks unsightly.

1890 Minutes of the Council meeting held on Tuesday 24th October 2023.

RESOLVED – unanimously approved that the minutes of the meeting held on Tuesday 24th October 2023 be approved and signed as a correct accurate record.

Proposed: -Cllr D Laity

Seconded: - Cllr P Hosking

1891 Planning

The Chairman of the Planning Working Group presented recommendations made to the Full Council to consider.

Cllr Paul Read spoke on application PA23/01487 and then left the room.

i) **Application number: PA23/01487**

Proposal: Partial demolition, reconstruction and extension of an existing derelict workshop (Building 1) and the construction of a new shop (Building 2)

Location: Land And Garage South Of Silver Mine Market Place Marazion Cornwall TR17 0AR

Applicant: Mr Marcus Price

RESOLVED – unanimously objected on the grounds that the town council have been presented with new evidence i.e., Title Plan CL 253299 which appears to show that the applicant is not in legal possession of all the land subject to this planning application. Therefore, this makes this application invalid, and a new application should be submitted showing the correct ownership.

Furthermore, the planning application form has been filled out incorrectly on page 7 under Trees and Hedges.

1. Are there trees or hedges on the proposed development site, where the applicant has stated No.

2. Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character, where the applicant has stated No. On 3844-PBWC-00-ZZ-DR-A-1002 REV P8 - PL - PROP SITE PLAN, it clearly states 'tree to be removed'. There is a tree in situ and is subject of the (incorrect) application which shows it on the applicant's land, or as it should be shown, adjacent to the applicant's land.

This is another reason why the application should be invalid, and a new application submitted.

Proposed:-Cllr R Clayton

Seconded:-Cllr J Rawlins

ii) **Application PA23/08567**

Proposal Single storey side extension

Location 5 Godolphin Terrace Marazion Cornwall TR17 0EX

Applicant D & L Kennedy & Harvey Grid Ref 151678 / 31065

RESOLVED – unanimously objected.

However, if the applicant were to reconsider the proximity of the boundary, making a larger gap and to remove the gable end window then the town council would be minded to support.

Proposed:-Cllr D Laity

Seconded:-Cllr J Rawlins

b) **Applications Approved/Refused/Appeals - Cornwall Council.**

None to report.

c) **Planning Correspondence.**

Correspondence received will be transacted under Part II of this agenda.

1892 Bus shelter cleaning

RESOLVED – unanimously approved for Tidy Grounds to clean the bus shelters on an ad hoc basis.

Proposed: -Cllr P Read

Seconded: -Cllr J Rawlins

1893 Waste Bin Collection/Disposal - Cemetery, Gwallon Lane play area. Maypole Gardens.

RESOLVED – unanimously approved for the Town Clerk just to seek costs for the Folly Field play area.

Proposed: -Cllr P Read

Seconded: -Cllr J Nicholas

1894 Folly Field Play Area Equipment

RESOLVED – unanimously approved in principle for the Town Clerk just to speak to the play equipment contractor about lead in build times and advise the Full Council on options available.

Proposed: -Cllr D Laity

Seconded: -Cllr P Read

1895 Public Noticeboard

Cllr Collins gave an update to the Full Council. The Marazion Town Trust will not permit a public noticeboard to be erected on The Square.

1896 Cornish Seaweed Festival 2024

RESOLVED – unanimously approved in principle to support the request made and for the Town Clerk to find out more about what Natural England require of the town council and to report back to the Full Council.

Proposed: -Cllr D Laity

Seconded: -Cllr P Read

1897 Devolution ‘The Square’ Toilets

RESOLVED – unanimously approved for the Town Clerk to contact the town councils advisor on land transactions and seek their advice about who to use.

Proposed: -Cllr W Collins

Seconded: -Cllr R Stokoe

1898 Folly Field Handrail

RESOLVED – unanimously approved to accept a quote submitted for £3,000. St Aubyn Estates will be contacted and asked if they too will contribute towards the cost.

Proposed: -Cllr D Laity

Seconded: -Cllr J Nicholas

1899 Matters Arising from previous Minutes.

- a **Minute 184** (flooding Green Lane).
No update.
- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- c **Minute 1113** (play area repairs).
A report will be brought before the Full Council on Tuesday 28th November 2023 about play area inspections.
- d **Minute 1712(b)(ii)** (Speedwatch initiative).
Ongoing.

- e **Minute 1753(b)(i)** (RNLI electric supply Folly Field).
No update. The Town Clerk will contact the RNLI again.
- f **Minute 1753(b)(iii)** (erection of pigeon spikes).
Just awaiting an opportune time to erect the spikes.
- g **Minute 1758** (letter to Cornwall Council Civil Parking Enforcement: Town and
The Town Clerk advised that there is no online facility to report a complaint against
the administration so the letter will be sent to Cornwall Councils Monitoring Officer.
- h **Minute 1794(b)(vi)** (letter to Cllr Linda Taylor Planning Enforcement)
The Town Clerk reported there has been an update which is to be discussed under
Part II conditions.
- i **Minute 1801** (mobile post office provision).
Cllr Walsh reported that the signing of the petition has slowed down however the
article in the Turnpike newsletter may help.
- j **Minute 1826** (training Legionella)
Contractors have been contacted about the works needed, including the possibility
of then carrying out the monthly on-site checks.
The Town Clerk has yet to carry out the relevant online training but intends to do so
by the end of the year.
- k Minute 1870 (re-drawing of the Town Crest).
Ongoing.

1900 Any other matters arising from Minutes not covered by items above.
None.

1901 Finance

RESOLVED – unanimously approved en bloc.

Proposed: - Cllr J Nicholas

Seconded: - Cllr R Clayton

- a) Bank Reconciliations October 2023
- b) Statement of Accounts as of the 8th November 2023
- c) Accounts for payment
- d) Receipts as presented.
- e) Direct Debits as presented.
- f) Pre-payments as presented.

1902 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public
unless it falls under one of 23 exemptions.

1903 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

1904 Part II (Private)

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

RESOLVED – unanimously approved to move into Part II

Proposed: -Cllr D Laity

Seconded: -Cllr G Reynolds

1905 Planning Enforcement.

The Town Clerk read out an e-mail received from Cornwall Council.

1906 Folly Field Lease

Town Clerk gave an update about the VAT query raised.

Signed

Cllr William Collins
Town Mayor