



MINUTES OF THE MARAZION TOWN COUNCIL MEETING TUESDAY 10th OCTOBER 2023 TOWN HALL MARAZION

Meeting number 10/23

Present: Cllr J Nicholas Deputy Chairman, Cllr P Hosking, Cllr P Read, Cllr D Laity, Cllr D Walsh, Cllr G Reynolds, Cllr J Tutchier.

In attendance:

Mrs T Unstead Town Clerk
One member of the public
Representative Marazion Museum
Cornwall Councillor John Martin.

1835 Apologies

Cllr R Clayton
Cllr R Stokoe
Cllr J Rawlins
Cllr W Collins

1836 Declarations of Interest

Cllr P Read agenda item 11.
Cllr G Reynolds agenda item 21.

1837 Dispensations

None.

1838 Public Participation.

A representative from the Marazion Museum gave a verbal presentation about the task of reopening this year for the first time since the pandemic and how successful the season has been. Key facts –

- 5000 visitors
- successes in recruiting a team of dedicated volunteers.
- free entry with donations. Donations and sales received has covered the initial re-opening costs (the museum has been closed since 2020).

- Open four days a week, aiming to open five days a week in 2024 (subject to volunteers)
- offered specialised visits if requested and the team have helped with providing information for two historical books being published.

Cllr Laity proposed a motion for a letter to be sent to the Marazion Museum Trustees and volunteers thanking them for all that have achieved.

Seconded: - Cllr P Hoskin

RESOLVED – unanimously approved for the Town Clerk to write to the Marazion Museum Trustees.

1839 Mayors Report/Matters of Urgency

Cllr Nicholas standing on for Cllr Collins.

No report on this occasion.

1840 Clerks Report.

The Town Clerk reported that:

- i the site visit with the Cornwall Council Highways Manager on Thursday 28th of September 2023 was helpful. St Levan Road and Close were visited, the Highways Manager made aware again of the continuing complaints being received, the lack of no waiting signage in North Street, the fading double yellow lines in and around the town.
- ii the road closure for Remembrance Sunday 12th November 2023 has been approved by Cornwall Council.
- iii the budget setting process for 2024-2025 will start at the end of October 2023.
- iv an invitation to Madron Parish Councils Trafalgar Thanksgiving and Nelson Memorial Service has been received. The Town Clerk will circulate. Anyone wanting to attend must let the Town Clerk know before Wednesday 18th of October 2023.
- v they will be contacting the Head Gardner, St Michaels Mount to discuss planting and ideas to improve the Maypole Gardens.
- vi there will be an interim audit, date to be confirmed.
- vii there is an interment booked for Thursday 2nd November 2023.
- viii white lining step nosings and memorial bench plinth edging need refreshing. The Town Clerk will speak to Cllr Collins upon his return from annual leave.
- ix the cycle event organisers had been contacted about the removal of signage.
- x Cornwall Youth Choir are not available for the Civic Service however they will be performing in All Saints church on Saturday 2nd December 2023, time to be confirmed.
- xi Lady Mary St Levan and Cllr Thalia Marrington and West Cornwall Women's Aid invitation to an event Thursday 30th November 2023. The Town Clerk will circulate details.
- xii the Marazion in Bloom Presentation evening is being held on Monday 6th November 2023, Kings Arms, 7.00pm. Councillors are invited to attend. The Town Clerk will circulate details.

1841 Correspondence Received.

- i e-mail received from resident about problems with people speeding in the 20mph zone, Turnpike Road, anti-social behaviour and young people and the unfairness of how tenants of St Levan Road are treated by Livewest and Cornwall Council.

1842 Councillors Reports.

a) Cornwall Councillor J Martin

Reported that:

Several people have contacted him about speeding on the Marazion bypass. Although a Devon and Cornwall Police and Cornwall Highways matter, his constituents are looking for some resolve to the problem. Cllr Martin went on to report that he has a meeting with the local Police Inspector very soon and will be raising the concerns of his constituents with the Police Inspector.

Cllr Laity asked if Cllr Martin can make mention of underage youths riding motorbikes, without helmets and at night, also the recent spate of anti-social behaviours with the smashing of residential windows and glass panels in the phone boxes.

He is hopeful to be able to attend the St Michaels Mount community annual meeting and upon the appointment of the new Chief Executive Officer. St Aubyn Estates, meet the new appointee.

He has meeting with Cornwall Councils Economic Growth Manager on Wednesday 18th October 2023, Marazion Town Hall. A working group has been formed to consider and review sustainable tourism so if any town councillor has any questions for the Economic Growth Manager, please let the Town Clerk know.

b) Town Councillor Reports.

i Cllr P Hoskin

Reported that:

The post box on the main road opposite the bus shelter has been taped up. Cllr Nicholas advised that this is one of the post boxes closed because of snails eating mail.

ii Cllr J Tutchier

Reported that:

There is offensive graffiti in the cemetery bus shelter, and it needs to be painted over. Cllr Nicholas will assess the work that needs to be done and action a re-paint.

A resident in Jubilee Close has contact Cllr Tutchier about an abandoned truck. The Town Clerk asked Cllr Tutchier to send a photograph so a report can be made.

iii Cllr G Reynolds

Reported that:

She concurred with Cllr Laity and Cllr Martin about the spate of anti-social behaviours and the reports of speeding vehicles on the Marazion bypass. A police presence is needed in the town.

iv **Cllr D Laity**

Reported that:

Praise had been afforded to the town council for installing the dropped kerb at the gateway to Marazion and to the Town Clerk for assisting with the locating of a grave.

1843 Minutes of the Council meeting held on Tuesday 26th September 2023.

RESOLVED – that the minutes of the meeting held on Tuesday 26th September 2023 be approved and signed as a correct accurate record.

Proposed: -Cllr D Walsh

Seconded: - Cllr P Hoskin

1844 Planning

i **Application PA23/07689**

Proposal Listed building consent for construction of granite boundary wall 2.3m high to replace hedge,

Location 1 Ebenezer Chapel West End Marazion Cornwall

Applicant Mr Benjamin Sampson

Grid Ref 151719 / 30668

RESOLVED – unanimous to support.

Proposed: -Cllr D Laity

Seconded: - Cllr D Walsh

ii **Application PA23/07688**

Proposal Consent for construction of granite boundary wall 2.3m high to replace hedge.

Location 1 Ebenezer Chapel West End Marazion Cornwall

Applicant Mr Benjamin Sampson

Grid Ref 51719 / 30668

RESOLVED – unanimous to support.

Proposed: -Cllr D Laity

Seconded: - Cllr D Walsh

b) **Applications Approved/Refused/Appeals - Cornwall Council.**

None to note.

c) **Planning Correspondence.**

i **Five Day Protocol – to consider a response.**

Application PA23/06241

Proposal Listed building consent for proposed replacement of the external doors and windows with like for like doors and windows including double glazed units.

Location 3 Turnpike Road, Marazion, TR17 0BE

Applicant Mr M Chapman

RESOLVED – unanimous to agree with the Planning Officers recommendation.

Proposed: -Cllr D Laity

Seconded: - Cllr J Tutchier.

ii **Five Day Protocol – to consider a response.**

PA23/01487 - Land and Garage South of Silver Mine, Market Place, Marazion

The Town Clerk advised that a five-day protocol for the planning application PA23/01487 had been received that afternoon. The Town Clerk read out the e-mail.

Cllr Martin advised that he still had concerns. A discussion took place, and the Town Clerk was instructed to refer the matter to the Strategic Planning Committee, the 5-day protocol wholly inappropriate on this occasion.

1845 External Audit Report

The Town Clerk advised the Full Council that the external auditor BDO LLP had concluded the annual governance and accountability return for the financial year ending 31st March 2023. Other than an oversight in not ticking boxes 11a and 11b, confirming that the town council does not act as sole managing agent for trust funds, the external audit was completed successfully.

The report was noted.

1846 Provision Speed Radar Signage

RESOLVED – unanimous to make budgetary provision of £8,000 in the 2024/2025 budget for the purchase and installation of two speed radar signs.

Proposed: -Cllr J Tutchier

Seconded: -Cllr P Read

1847 Removal of Litter Bins Folly Field play area.

RESOLVED – unanimous for the Town Clerk to seek alternative waste disposal costs and report back to the Full Council before a final decision to remove the two Folly Field play area waste bins is made.

Proposed: -Cllr D Laity

Seconded: -Cllr P Hoskin

1848 Matters Arising from previous Minutes.

a **Minute 184** (flooding Green Lane).

No update.

b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.

c **Minute 1113** (play area repairs).

No update yet with regards to the timeframe for the removal of the two pieces of Folly Field play area equipment. The Town Clerk will contact the contractor for an

update.

- d **Minute 1668(iv)** (fabrication metal bracket Folly Field toilets)
Cllr P Read confirmed that he had left a message with the contractor.
- e **Minute 1712(b)(ii)** (Speedwatch initiative).
Cllr Tutchier confirmed that, subject to the number of volunteers need, that a Marazion Speedwatch team will become operational.
- f **Minute 1733(b)(iii)** (handrail Folly Field beach access).
Cllr P Read confirmed that he had left a message with the contractor.
- g **Minute 1753(b)(i)** (electric supply Folly Field).
The Town Clerk reported that the RNLI had been in touch and a meeting will be held to discuss utilities.
- h **Minute 1753(b)(iii)** (erection of pigeon spikes).
Cllr J Nicholas confirmed that the spikes had been purchased and upon Cllr Collins return from annual leave the spikes will be fitted.
- i **Minute 1758** (letter to Cornwall Council Civil Parking Enforcement: Town and Parish Council Partnership Working with Cornwall Council – Options Version 3 February 2011).
No update despite a further e-mail being sent.
- j **Minute 1794(b)(vi)** (letter to Cllr Linda Taylor Planning Enforcement)
The Town Clerk confirmed that a letter has been sent. As yet, no response has been received.
- k **1801** (mobile post office provision).
Cllr D Walsh continues to collect signatures and so far, has collected 3,500 signatures.
There will be an article in the second edition of the Turnpike newsletter letting residents know how they can help with the campaign.
- l **Minute 1826** (training Legionella)
The Town Clerk reported that the 'Responsible Person' training can be

1849 Any other matters arising from Minutes not covered by items above.
None.

1850 Finance

RESOLVED – unanimously approved.

Proposed: - Cllr J Nicholas

Seconded: - Cllr P Hosking.

- a) Bank Reconciliations September 2023
- b) Statement of Accounts as of the 4th of October 2023
- c) Accounts for payment
- d) Receipts as presented.
- e) Direct Debits as presented.
- f) Pre-payments as presented.

1851 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

1852 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**1853 Part II
(Private)**

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

RESOLVED – unanimously approved to move into Part II

Proposed: -Cllr J Tutchier

Seconded: -Cllr P Read

1854 Folly Field Lease

Cllr Laity and the Town Clerk gave an update in respect of the queries raised by councillors at the meeting held on Tuesday 26th September 2023.

Signed

Cllr John Nicholas
Deputy Town Mayor