



Marazion Town Council

**Meeting 10/2023
TO ALL COUNCILLORS**

5th October 2023

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Town Council on **Tuesday 10th October 2023 at 7.30pm**, Marazion Town Hall, **Council Chamber**.

The meeting will consider the agenda items as set out below.

Please note.

Recording.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

Public Participation.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted on the agenda. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

Covid Safe Meetings

We ask that if you suspect you may have Covid 19 or you have tested positive in days before the date of the meeting that you do not attend.

Mask wearing is optional. Hand sanitiser and masks are available.

AGENDA

Part I

(Open to the public)

1 Apologies

2 Declarations of Interest

3 Dispensations

4 Public Participation

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

5 Mayors Report/Matters of Urgency

6 Clerks Report

At the time of publishing the agenda.

- i site visit Cornwall Council Highways Manager 28th September 2023.
- ii road closure Remembrance Sunday 12th November 2023
- iii budget setting 2024-2025.
- iv Trafalgar Thanksgiving and Nelson Memorial Service, Madron.
- v Maypole Gardens site visit Landscape Gardeners.
- vi interim audit.
- vii interment 2.11.2023.
- viii white lining step nosings and memorial bench plinth edging.
- ix event signage removal.
- ix Cornwall Youth Choir – civic service.

7 Correspondence Received

At the time of publishing the agenda.

- i e-mail received from resident about the lack of response from Cornwall Council St Levan road/St Levan close.

8 Councillors Reports

a) Cornwall Councillor Report

To receive a report.

b) Town Councillor Reports

To receive reports.

9 Minutes of the Council meeting held on Tuesday 26th September 2023.

To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 26th September 2023.

10 Planning

Note – the Planning Working Group did not meet in advance.

i Application PA23/07689

Proposal Listed building consent for construction of granite boundary wall 2.3m high to replace hedge

Location 1 Ebenezer Chapel West End Marazion Cornwall

Applicant Mr Benjamin Sampson

Grid Ref 151719 / 30668

<https://planning.cornwall.gov.uk/online->

ii Application PA23/07688

Proposal Consent for construction of granite boundary wall 2.3m high to replace hedge.

Location 1 Ebenezer Chapel West End Marazion Cornwall

Applicant Mr Benjamin Sampson

Grid Ref 51719 / 30668

<https://planning.cornwall.gov.uk/online->

iii Five Day Protocol – to consider a response.

Application PA23/06241

Proposal Listed building consent for proposed replacement of the external doors and windows with like for like doors and windows including double glazed units.

Location 3 Turnpike Road, Marazion, TR17 0BE

Applicant Mr M Chapman

c) Planning Correspondence.

None at the time of publishing the agenda.

11 External Audit Report – Town Clerk

To note the report and any recommendation actions needed.

12 Provision Speed Radar Signage – Cllr J Tutchier

To receive a report and consider recommendations made.

13 Removal of Litter Bins Folly Field play area.

To receive a report.

14 Matters Arising from previous Minutes.

a Minute 184 (flooding Green Lane) – to receive an update.

- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- c **Minute 1113** (play area repairs) – to receive an update.
- d **Minute 1668(iv)** (fabrication metal bracket Folly Field toilets) – to receive an update.
- e **Minute 1712(b)(ii)** (Speedwatch initiative) – to receive an update.
- f **Minute 1733(b)(iii)** (handrail Folly Field beach access) – to receive an update.
- g **Minute 1753(b)(i)** (RNLI electric supply Folly Field) – to receive an update.
- h **Minute 1753(b)(iii)** (erection of pigeon spikes) – to receive an update.
- i **Minute 1758** (letter to Cornwall Council Civil Parking Enforcement: Town and Parish Council Partnership Working with Cornwall Council – Options Version 3 February 2011) – to receive an update.
- j **Minute 1794(b)(vi)** (letter to Cllr Linda Taylor Planning Enforcement) – to receive an update.
- k **Minute 1801** (campaign mobile post office) – to receive an update.
- h **Minute 1826** (training Legionella) – to receive an update

15 Any other matters arising from Minutes not covered by items above.

16 Finance

Review and approve en bloc.

a) **Bank Reconciliation September 2023**

To receive and note.

b) **Statement of Accounts – as per bank statements 4th of October 2023**

Community	*£-288.74
Business Premium	£154,537.15
NS& I (Earmarked Reserves)	£151,054.19

*Note – the Community Account is a feeder account meaning that monies from the Business Premium account will feed the account to cover any deficit.

c) **Accounts for Payments**

First Office (print)	£525.56
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	Cornwall Council SLA	£167.33
	Drain Doctor (Square toilets)	£264.00
	BDO External Audit	£504.00
	South West Play Inspections	£180.00
	Longrock Memorials (headstone repair)	£60.00
	Dulux (stain picnic benches)	£174.64
d)	Receipts (up until the 20th of September 2023).	
	Garage No 1	£50.00
	Garage No 2	£135.00
	Car park spaces	£150.00
	Car park space	75.00
	Mounts Bay Sailing Club (lease fee)	£452.40
e)	Direct Debits	
	Alchemy Systems	£117.48
	Talk Talk (phone/broadband)	£41.90
	British Gas (electric Square toilets)	£67.77
	EDF Energy (electric bus shelter light)	£24.40
f)	Pre-payments	
	Biffa (waste collection)	£396.84
	Amazon (stationary)	£12.78
17	The Freedom of Information Act 2000 (to be taken as read)	
	Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.	
18	Data Protection Act 2018 (to be taken as read)	
	Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.	
	Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.	
19	Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.	

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

20 Folly Field Lease Update

A handwritten signature in cursive script that reads "Tracey Unstead".

Tracey Unstead
Town Clerk