



Marazion Town Council

**Meeting 9/2023
TO ALL COUNCILLORS**

20th September 2023

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Town Council on **Tuesday 26th September 2023 at 7.30pm**, Marazion Town Hall, **Council Chamber**.

The meeting will consider the agenda items as set out below.

Please note.

Recording.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

Public Participation.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted on the agenda. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

Covid Safe Meetings

We ask that if you suspect you may have Covid 19 or you have tested positive in days before the date of the meeting that you do not attend.

Mask wearing is optional. Hand sanitiser and masks are available.

AGENDA

Part I

(Open to the public)

1 Apologies

2 Declarations of Interest

3 Dispensations

4 Public Participation

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

5 Mayors Report/Matters of Urgency

6 Clerks Report

At the time of publishing the agenda.

- i Play Area Working Group – Thursday 28th September at 7.30am.
- ii Confirmation that as of 1st April 2024 Cornwall Council will be charging £6,353.90 for the emptying of the bins at the Folly Field Play area.

7 Correspondence Received

- i E-mail from visitor about the lack of a dropped kerb on the pavement seaward side pavement of the dunes by the 30mph sign (blue gateway sign to Marazion Longrock side).

9 Councillors Reports

a) Cornwall Councillor Report

To receive a report.

b) Town Councillor Reports

To receive reports.

10 Minutes of the Council meeting held on Tuesday 12th August 2023.

To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 12th September 2023.

11 Planning

- a) To receive recommendations from the Planning Working Group.

- i **Application PA23/07275**
Proposal:- Single storey ground floor rear bedroom and LAS extension
Location:- 33 Trevenner Lane Marazion Cornwall TR17 0BL
Applicant:- Mr Jason Hopkins
Grid Ref:- 152661 / 30781

- b) **Applications Approved/Refused/Appeals - Cornwall Council**
 - i **Applicant:-** Gareth Job **REFUSED**
Location:- The Caravan The Barn Green Lane West Marazion Cornwall TR17 0HH
Proposal:- Proposed replacement of residential caravan with dwelling.

- c) **Planning Correspondence.**
None at the time of publishing the agenda.

- 12 **Provision of litter bin at Marazion Slipway – Cllr J Rawlins.**
To consider a report and proposal to ask St Aubyn Estates to provide a litter bin.

- 13 **Earmarked Reserves – Town Clerk**
To receive a report and consider recommendations made.

- 14 **Banking – Town Clerk – Town Clerk**
To receive a request to transfer monies.

- 15 **Provision of a Community Noticeboard – Cllr J Rawlins.**
To consider a report and proposal.

- 16 **Neighbourhood Development Plan – Town Clerk**
To receive a report and consider the recommendations made.

- 17 **Legionella Risk Assessments Folly Field and The Square Toilets – Town Clerk**
To receive a report and consider the recommendations made.

- 18 **Matters Arising from previous Minutes.**
 - a **Minute 184** (flooding Green Lane) – to receive an update.

 - b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.

 - c **Minute 1113** (play area repairs) – to receive an update.

 - d **Minute 1668(iv)** (fabrication metal bracket Folly Field toilets) – to receive an update.

 - e **Minute 1712(b)(ii)** (Speedwatch initiative) – to receive an update.

- f **Minute 1733(b)(iii)** (handrail Folly Field beach access) – to receive an update.
- g **Minute 1753(b)(i)** (RNLI electric supply Folly Field) – to receive an update.
- h **Minute 1753(b)(iii)** (erection of pigeon spikes) – to receive an update.
- i **Minute 1758** (letter to Cornwall Council Civil Parking Enforcement: Town and Parish Council Partnership Working with Cornwall Council – Options Version 3 February 2011) – to receive an update.
- j **Minute 1801** (campaign mobile post office) – to receive an update.

20 Any other matters arising from Minutes not covered by items above.

21 Finance

Review and approve en bloc.

a) **Statement of Accounts – as per bank statements 20th of September 2023**

Community	£100.00
Business Premium	£158,995.96
NS& I (Earmarked Reserves)	£151,054.19

b) **Accounts for Payments**

Cornish Locksmith (padlock Folly Field toilets)	£72.88
Marazion Town Trust (rent chamber and museum Insurance)	£3,500
St Aubyn Estates (allotments)	£80.00
St Aubyn Estates (Henfor Road bus shelter)	£20.00
St Aubyn Estates (The Dollen)	£0.05
St Aubyn Estates (Folly Field)	£1.00

c) **Receipts (up until the 20th of September 2023).**

Cornwall Council precept	£34,546.73
Interment	£395

d) **Direct Debits**

Source for Business (water Folly Field toilets)	£975.76
British Gas (electric Folly Field toilets)	£222.52
Alchemy Systems (domain renewal)	£114.00
EDF Energy (DD Maypole Gardens)	£29.00

e) **Pre-payments**

Town Clerk salary Aug 2023	£1,985.54
HMRC PAYE	£1,022.51
Tidy Grounds	£604.20

Tidy Grounds	£1,208.00
Tidy Grounds	£604.20
Tidy Grounds	£1,675.60
Contractor (painting play area)	£289.00
Cllr J Nicholas (re-imbursement red and white tape)	£29.97
Cllr W Collins (re-imbursement coronation pear tree)	£55.00
Currys purchase mobile phone	£69.00

22 The Freedom of Information Act 2000 (to be taken as read)

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

23 Data Protection Act 2018 (to be taken as read)

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

24 Folly Field Lease Update



Tracey Unstead
Town Clerk