



## **Marazion Town Council**

**Meeting 8/2023  
TO ALL COUNCILLORS**

**7<sup>th</sup> September 2023**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that you are summoned to attend a meeting of the Town Council on **Tuesday 12<sup>th</sup> September 2023 at 7.30pm**, Marazion Town Hall, **Council Chamber**.

The meeting will consider the agenda items as set out below.

**Please note.**

**Recording.**

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

**Public Participation.**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted on the agenda. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

**Covid Safe Meetings**

We ask that if you suspect you may have Covid 19 or you have tested positive in days before the date of the meeting that you do not attend.

Mask wearing is optional. Hand sanitiser and masks are available.

## **AGENDA**

### **Part I**

**(Open to the public)**

**1 Address Reverend Rebecca Fugill**

**2 Apologies**

**3 Declarations of Interest**

**4 Dispensations**

**5 Public Participation**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

**6 Mayors Report/Matters of Urgency**

**7 Clerks Report**

At the time of publishing the agenda.

- i ashes interment 16.9.2023 and 4.10.2023
- ii HMS Warspite Association reception 16.9.2023 and HMS Warspite commemorative service 17.9.2023.
- iii update road closure Remembrance Sunday 12<sup>th</sup> November 2023.
- iv Play Area Working Group meeting date and time to be agreed.

**8 Correspondence Received**

None.

**9 Councillors Reports**

**a) Cornwall Councillor Report**

To receive a report.

**b) Town Councillor Reports**

To receive reports.

**10 Minutes of the Council meeting held on Tuesday 8<sup>th</sup> August 2023.**

To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 8<sup>th</sup> August 2023.

**11 Planning**

- a) **To receive and ratify recommendations from the Planning Working Group under the approved scheme of delegation (summer recess) submitted to Cornwall Council.**

i **Application: PA23/06580**

**Proposal:** Proposed rear extension and internal and external refurbishments / renovation work including replacement windows, replacement roof in natural scattle slate and removal of pebble dash render and synthetic paint from external walls

**Location:** Kenak North Street Marazion Cornwall Applicant Mr. + Mrs. Monk

**Grid Ref:**151782 / 30644

<https://planning.cornwall.gov.uk/online-applications>

**Recommendation submitted to Cornwall Council.**

Support the application. Marazion Town Council are pleased that the applicant has listened to the concerns that were raised with the previous (withdrawn) application. If the refurbishment is carried out in accordance with the plans submitted, then it should enhance the listed building in a very important part of the town.

ii **Application: PA23/05644**

**Proposal:** Formation of new access and driveway

**Location:** 26 Godolphin Terrace Marazion Cornwall TR17 0EX

**Applicant:** Ms Heather Wenn

**Grid Ref:**151701 / 30909

<https://planning.cornwall.gov.uk/online-applications>

**Recommendation submitted to Cornwall Council.**

Support the application subject to a permeable surface material being used on driveway.

iii **Application: PA23/06241**

**Proposal:** Listed building consent for proposed replacement of the external doors and windows with like-for-like doors and windows including double glazed units

**Location:** 3 Turnpike Road Marazion Cornwall TR17 0BE

**Applicant:** Mr M Chapman Grid Ref 152541 / 30743

<https://planning.cornwall.gov.uk/online-applications>

**Recommendation submitted to Cornwall Council.**

Support the comments made by Historic Environment Planning and object to the application.

Marazion Town Council would likely support a revised application, changing the windows on the front elevations with timber single glazed windows and the windows to the rear, which are not seen from the public road, would be considered acceptable for slim line double glazed units.

b) **Applications Approved/Refused/Appeals - Cornwall Council**

i **PA23/04641 APPROVED**

**Applicant:-** Mr and Mrs Joe and Sarah Stevenson

**Location:-** The Old Lookout West End Marazion Cornwall TR17 0EL

**Proposal:-** Application for Listed Building Consent for the internal lining of external walls and the replacement of existing ground floor with insulated slab with engineered oak floor over

ii **PA23/04829 APPROVED**

**Applicant:-** Mr and Mrs Stoten

**Location:-** 1 Rosehill Marazion Cornwall TR17 0HB

**Proposal:-** Provision of a replacement balcony to the rear elevation of the dwelling

c) **Planning Correspondence.**

None at the time of publishing the agenda.

**12 Provision of Speed Radar Signs – Cllr J Tutchier**

To consider a business case prepared and recommendations made.

**13 Marazion Christmas Lights – town competition – Cllr J Rawlins.**

To consider a report and recommendations made.

**14 Budget Monitoring Q1 and Q2 – Town Clerk**

To receive a report

**15 Request made for a third party to provide a Giant Wheel and Small Fair, Folly Field 2024 – Town Clerk.**

To consider a request made

**16 Proposal for a Town Council led campaign to get Post Office Ltd to provide a mobile postal van service for Marazion for one hour a week – Cllr D Walsh**

To consider a proposal presented and actions recommended.

**17 Proposal Received Selected Play Area Provider – Cllr W Collins**

To consider a proposal received.

**18 To formerly note and record that members of the town council did on Tuesday 18<sup>th</sup> July 2023 did walk Footpath Number 9, Oates Road – Town Clerk.**

**19 Matters Arising from previous Minutes.**

a **Minute 184** (flooding Green Lane) – to receive an update.

b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.

c **Minute 1113** (play area repairs) – to receive an update.

d **Minute 1378(b)(viii)** (new traffic management scheme and implementation) – to receive an update.

- e **Minute 1668(iv)** (fabrication metal bracket Folly Field toilets) – to receive an update.
- f **Minute 1712(b)(ii)** (Speedwatch initiative) – to receive an update.
- g **Minute 1733(b)(iii)** (handrail Folly Field beach access) – to receive an update.
- h **Minute 1753(b)(i)** (RNLI electric supply Folly Field) – to receive an update.
- i **Minute 1753(b)(iii)** (erection of pigeon spikes) – to receive an update.
- j **Minute 1753(b)(iii)** (holes left by the removal of pampass grass) – to receive an update.
- k **Minute 1753(b)(iv)** (damaged no entry sign by the Cutty Sark) – to receive
- l **Minute 1753(b)(iv)** (overgrown hedge near the Toll House/Wheal An Wens) – to receive an update.
- m **Minute 1753(b)(v)** (overgrown rosemary bush affecting the pavement, Turnpike Road) – to receive an update.
- n **Minute 1758** (letter to Cornwall Council Civil Parking Enforcement: Town and Parish Council Partnership Working with Cornwall Council – Options Version 3 February 2011) – to receive an update.

**20 Any other matters arising from Minutes not covered by items above.**

**21 Finance**

Review and approve en bloc.

**a) Bank Reconciliations July and August 2023.**

**b) Statement of Accounts – as per bank statements 6<sup>th</sup> September 2023**

Community	£49.73
Business Premium	£133,659.05
NS& I (Earmarked Reserves)	£151,054.19

**b) Accounts for Payments**

Cornwall Council SLA July	£227.33
*Graham Bull Electrics (new heater chamber)	£865.66
Ronnie Richards (defib battery, pads, prep kit)	£317.98
South West Play inspections	£331.99
South West Play play area repairs	£702.00

c)	<b>Receipts (up until the 6<sup>th</sup> September 2023).</b>	
	Garage No 1 (Sept)	£50.00
	Garage No 1 (Aug)	£50.00
	Long Rock Memorial	£71.50
	Allotment 4a	£20.00
	Interment 14.8.2023	£345.50
	Parking space no	£75.00
	Long Rock Memorial	£143.25
	Parking space no	£75.00
	Interment 29.7.2023	£395.50
	A30 grant refund	£49.72
	<b>Burial</b>	<b>£432.50</b>
	Wayleave National Grid	£4.58
	Long Rock Memorials	£63.14
d)	<b>Direct Debits</b>	
	Alchemy Systems IT	£117.48
	Talk Talk	£41.90
	Siemens Printer	£119.74
	Siemens Printer insurance	£30.97
	Pennon Water Cemetery	£20.39
	British Gas (electric The Square)	£64.37
	EDF Energy (electric bus shelter)	£22.19
	Pennon Water Folly Field toilets	£629.09
	British Gas (electric West End Folly Field toilets)	£172.68
	EDF Energy (electric Maypole Gardens)	£29.00
e)	<b>Pre-payments</b>	
	The Range (purchase poly pockets, pens, notebook)	£8.37
	Ryman (really large boxes x 4)	£63.98
	South West Play	£72.00
	South West Play	£216.00
	South West Play	£72.00
	South West Play	£216.00
	South West Play	£144.00
	South West Play	£72.00
	Sail Flags (new town crest St Piran's flags)	£115.18
	Cornwall Council June SLA	£173.33


## 22 The Freedom of Information Act 2000 (to be taken as read)

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

**23 Data Protection Act 2018 (to be taken as read)**

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

A handwritten signature in cursive script, reading "Tracey Unstead".

Tracey Unstead  
Town Clerk