



MINUTES OF THE MARAZION TOWN COUNCIL MEETING TUESDAY 12th SEPTEMBER 2023 TOWN HALL MARAZION

Meeting number 08/23

Present: Cllr W Collins Chairman, Cllr J Nicholas Deputy Chairman, Cllr P Hosking, Cllr J Tutchier, Cllr D Laity, Cllr G Reynolds, Cllr D Walsh, Cllr R Stokoe, Cllr J Rawlins

In attendance:

Mrs T Unstead Town Clerk
Two members of the public
Cornwall Councillor John Martin.

1786 Devotions

Reverend Rebecca Fugill gave devotions.

1787 Apologies

Cllr P Read

1788 Declarations of Interest

Cllr D Walsh agenda item 11(ii) PA23/05644

Cllr J Rawlins agenda item 11(ii) PA23/05644

Cllr P Hoskin agenda item 11(i) PA23/06580 (although there is no requirement to do so under Registration of Interests, Cllr Hoskin asked for it to be noted).

Cllr W Collins agenda item 21(c) (accounts for payment) invoice for payment Mr G Bull Electrics £865.66.

Cllr W Hoskin agenda item 21(c) (accounts for payment) invoice for payment Mr G Bull Electrics £865.66.

Cllr D Laity agenda item 21(c) (accounts for payment) invoice for payment Mr G Bull Electrics £865.66.

1789 Dispensations

None.

1790 Public Participation.

A representative of the Marazion in Bloom volunteer group gave an update about the transformation of the horse trough at Turnpike Road/Wheal An Wens into a coronation commemoration for King Charles II. The representative said 'thank you' to Marazion Town Council especially Cllr John Nicholas for helping finish the project off.

1791 Mayors Report/Matters of Urgency

Cllr W Collins asked members of the Full Council to consider paying the former Sexton for the last grave that they had prepared.

Discussion took place and questions of personal and sensitive nature were asked. The Town Clerk advised that councillors were straying into the personal, and sensitive nature of the situation and that to further such a discussion councillors would need to resolve to move into a Part II session.

i **RESOLVED** – by a majority to pay a sum of £400 as an honorarium.

Proposed – Cllr J Tutchier

Seconded – Cllr G Reynolds

Cllrs Laity, Walsh and Rawlins asked for the minutes to reflect that they voted against the proposal to pay the sum of £400 as an honorarium.

ii **RESOLVED** – by a majority to move into Part II at the end of the agenda.

Proposed - Cllr J Rawlins

Seconded – Cllr D Walsh

Reported that the new picnic benches for the Maypole Gardens have been sealed and they look fantastic.

1792 Clerks Report.

The Town Clerk reported that:

- i there are two ashes interments to take place. Saturday 16th September 2023 and Wednesday 4th October 2023.
- ii the annual HMS Warspite Association reception is being held at the Cutty Sark on Saturday 16th September 2023 and the annual commemorative service being held on Sunday 17th September 2023.
- iii the necessary paperwork for the road closure for Remembrance Sunday 12th November 2023 has been submitted to Cornwall Council.
- iv a stock take of all the Royal British Legion poppy wreaths, poppy appeal goods will be taking place week commencing 18th September 2023 with local organisations being written to as well.
- v the Play Area Working Group needs to meet.
AGREED – the Town Clerk to arrange a Thursday morning.
- vi a request for an update on the production of a Neighbourhood Development Plan has come from Cornwall Council. The Town Clerk advised that the Full Council needs to consider a response therefore there will be an agenda item at the next meeting of the Full Council, Tuesday 26th September 2023.
- vii Legionella risk assessments at the Folly Field and the Square toilets are being

conducted on Wednesday 13th September 2023. Cllr Nicholas will be meeting the assessors on site.

1793 Correspondence Received.

None to note.

1794 Councillors Reports.

a) Cornwall Councillor J Martin

Reported that:

He had once again paid a visit to the fudge shop.

Enquiries about the lack of progress of the Goldstithney to Marazion footpath due to permissions across land having not been confirmed. Cllr Martin advised the Full Council that he will be investigating this further and will report back in due course.

An on-site meeting with the Highways Manager has been arranged for Thursday 28th September 2023 at 1.00pm.

He had been contacted by a member of the public asking about the progression of the planning application PA23/01487 as they are considering purchasing a property in Marazion. Cllr Martin reported that there is no further update.

Cllr D Walsh asked if Cllr Martin could, upon his next visit to the fudge shop to make mention of the outside wall of the property as it is blackened.

Cllr Laity asked about the Cornwall Council recent air quality survey carried out across the county. Marazion was not listed. Not knowing the impact on the air quality of vehicles slow moving, idling in and round the parish boundary could be having an adverse effect on air quality for which there is no qualitative data. Cllr Martin was asked to find out more about the survey.

Cllr Hosking asked if Cllr Martin could encourage Cornwall Council to cut vegetation down which is obscuring road signage.

Cllr Tutchier expressed his concerns about the introduction of the Cornwall Council new household waste scheme being rolled out across the county and in particular the sanitising and cleaning of new food waste bins. Cllr Tutchier foresees potential long-term environmental health problems if the food waste bins are not cleaned properly. Cllr Tutchier asked Cllr Martin what measures Cornwall Council are going to take to mitigate any environmental health problems that may arise. Cllr Martin confirmed that he had already raised his concerns at Cornwall Council and will raise them again.

Cllr Tutchier is also keen to know how other authorities have managed domestic food waste bins.

b) **Town Councillor Reports.**

i **Cllr J Rawlins**

Reported that:

The blocked drain outside of the Code Institute has been reported to Southwest Water however Southwest Water mentioned that the responsibility lies with Highways. Cllr Stokoe advised that Southwest Water were in attendance that evening (12th September 2023).

Members of the public had asked why Union flags still being flown in the town. Could a letter be sent to the Chamber of Commerce asking if the flags can now be taken down. A member of public in attendance made members of the Full Council aware that other than two flags, the remainder had been removed.

They had reported several cars parking on double yellow lines, Beach Road (Longrock to Marazion).

She had been asked by a resident about the provision of a rubbish bin by the slipway. There will be an agenda item brought forward to Full Council, Tuesday 26th September 2023.

The provision of a community noticeboard has been raised by a resident. There will be an agenda item brought forward to Full Council, Tuesday 26th September 2023

ii **Cllr P Hosking**

Reported that:

A resident has made Cllr Hosking aware that a wheelie bin being placed on a pedestrian footpath between Hazel Cottage and Hazeldene which is causing an obstruction.

As a member of the Marazion in Bloom volunteer group, a personal thank you to Cllr John Nicholas for his help with finishing off the King Charles III coronation commemoration horse trough project.

iii **Cllr D Walsh**

Reported that:

The most recent West Penwith Police Liaison meeting held in August 2023 was a fiasco and he was very disappointed that he never got an opportunity to raise issues in relation to Marazion. The Town Clerk had fed back Cllr Walsh's disappointment to the Community Link Officer (West Penwith) who did offer an apology, which has been noted. Cllr Martin concurred with Cllr Walsh's report.

iv **Cllr D Laity**

Reported that:

The delegation from the HMS Warspite Association is dwindling in numbers and this visit may well be the last. Therefore, would the Full Council consider, subject to the HMS Warspite Association approving, that Marazion Town Council carry on the tradition of

laying a commemorative wreath at the HMS Warspite memorial stone in September or as part of the annual remembrance event.

RESOLVED – unanimous to approve.

Proposed: – Cllr D Laity

Seconded: – Cllr J Rawlins

A community noticeboard could be in the Maypole Gardens and included in the Maypole Gardens refurbishment plans.

v **Cllr G Reynolds**

Reported that:

A community noticeboard could be in the Maypole Gardens when refurbished is a very good idea. There is a lack of space to advertise local events.

vi **Cllr R Stokoe**

Reported that:

He had met with the Chief Executive Officer from St Aubyn's Estates and discussed the expected completion date of the Gwelva landing, which Cllr Stokoe reported as being March 2024 and the dune ridge in particular the erosion of the dune ridge.

He had also met with Derek Thomas MP and discussed the campaign to get a mobile post office service into Marazion. The Postmaster at St Clares may be able to help.

Also mentioned was the continued polluting of the bathing waters, the temporary closure of post boxes in Marazion due to snails eating mail and health and safety problems with Royal Mail staff accessing a post box which is going to take 25 weeks to resolve. Derek Thomas MP said he would speak to Royal Mail about getting the postboxes opened sooner.

On the Godolphin Estate, there is a sewage leak which is halfway up the hill which he reported to Southwest Water. Southwest Water attended site, and confirmed that the leak was on private land, and this has been ongoing for 13 years.

As he is away for the next Full Council meeting, he asked members to consider a motion that the Town Council writes to the Chief Executive, Leader, Cabinet Member, and the Head of Planning Enforcement every fortnight for the coming three months demanding action be taken to reverse and remove the infringing items.

If, after three months, Cornwall Council has failed to take this enforcement action, this motion proposes that the Town Council write to the Local Government Ombudsman about the case to compel Cornwall to undertake its responsibilities under planning law.

RESOLVED – unanimously approved.

Proposed: -Cllr R Stokoe

Seconded: - Cllr J Rawlins

vii **Cllr J Tutchier**

Reported that: -

Phase one of the introduction of measures to encourage the reduction of speeding

vehicles is being presented agenda item 12 and irrespective of the decision made the next phase will be the implementation of the Speedwatch initiative.

viii Cllr J Nicholas

Reported that: -

Unfortunately, someone had got locked in the Folly Field toilets despite being checked upon closing which resulted in the Fire Brigade having to be called out and a new padlock having to be purchased.

He and Cllr Marting had spoken about the lack of a dog bin at the end of Gwallon Lane. Cllr Nicholas reported that he will empty it, if Cornwall Council provided the bin.

1795 Minutes of the Council meeting held on Tuesday 8th August 2023.

RESOLVED – that the minutes of the meeting held on Tuesday 8th August 2023 be approved and signed as a correct accurate record.

Proposed: -Cllr D Walsh

Seconded: - Cllr J Nicholas

1796 Planning

- a) **Proposal:** Proposed rear extension and internal and external refurbishments / renovation work including replacement windows, replacement roof in natural scantle slate and removal of pebble dash render and synthetic paint from external walls
Location: Kenak North Street Marazion Cornwall Applicant Mr. + Mrs. Monk
Recommendation submitted to Cornwall Council.
Support the application. Marazion Town Council are pleased that the applicant has listened to the concerns that were raised with the previous (withdrawn) application. If the refurbishment is carried out in accordance with the plans submitted, then it should enhance the listed building in a very important part of the town.
RESOLVED – to unanimously support retrospectively the recommendation made by the Planning Working Group.
Proposed – Cllr D Laity
Seconded – Cllr J Rawlins
- b) **Application: PA23/05644**
Proposal: Formation of new access and driveway
Location: 26 Godolphin Terrace Marazion Cornwall TR17 0EX
Applicant: Ms Heather Wenn
Recommendation submitted to Cornwall Council.
Support the application subject to a permeable surface material being used on driveway.
RESOLVED – to unanimously support retrospectively the recommendation made by the Planning Working Group.
Proposed – Cllr D Laity
Seconded – Cllr R Stokoe
- c) **Application: PA23/06241**

Proposal: Listed building consent for proposed replacement of the external doors and windows with like-for-like doors and windows including double glazed units

Location: 3 Turnpike Road Marazion Cornwall TR17 0BE

Applicant: Mr M Chapman Grid Ref 152541 / 30743

Recommendation submitted to Cornwall Council.

Support the comments made by Historic Environment Planning and object to the application.

Marazion Town Council would likely support a revised application, changing the windows on the front elevations with timber single glazed windows and the windows to the rear, which are not seen from the public road, would be considered acceptable for slim line double glazed units.

RESOLVED – to unanimously support retrospectively the recommendation made by the Planning Working Group.

Proposed – Cllr D Laity

Seconded – Cllr J Rawlins

c) **Applications Approved/Refused/Appeals - Cornwall Council.**

Noted.

d) **Planning Correspondence.**

The Town Clerk advised that an e-mail had been received from Cornwall Council Planning Enforcement which was read out.

1797 Provision of Speed Radar Signs

Cllr J Tutchier presented a business case for the provision of speed radar signs.

In principle councillors are supportive but need more information before the Full Council can commit to the project. Cllr Tutchier was thanked for his report.

RESOLVED – unanimous to defer until the next Full Council Tuesday 26th September 2023.

Proposed – Cllr D Laity

Seconded – Cllr J Nicholas

1798 Marazion Christmas Lights – town competition

Cllr J Rawlins proposed that Marazion Town Council run a Marazion residential lights competition to encourage community spirit between the top, middle and bottom of town. Something fun for everyone.

Cllrs Hosking and Nicholas told the Full Council that the Greenwood Penney Christmas Tree Committee already run a competition. A few councillors commented on that there is a lack of promotion of the event which would help letting residents know what the event is about and how to get involved.

RESOLVED – unanimous to offer support help with the promoting of the Greenwood Penney Christmas Tree event.

Proposed – Cllr D Laity

Seconded – Cllr J Rawlins

1799 Budget Monitoring

The Town Clerk reported that at the end of month 5, income received stood at £48,937, 35.6 % of income budgeted for, expenditure at the end of month 5, £45,302, 27% of expenditure budgeted for.

Total funds remaining in the budget at the end of month 5 stood at £122,219.

The report presented was noted.

1800 Request made for a third party to provide a Giant Wheel and Small Fair, Folly Field 2024

RESOLVED – unanimously objected to the request received.

Proposed: -Cllr P Hosking

Seconded: - Cllr D Walsh

1801 Proposal for a Town Council led campaign to get Post Office Ltd to provide a mobile postal van service for Marazion for one hour a week.

Cllr D Walsh presented a report to the Full Council to consider and gave an update about what has been implemented so far for example a petition which has been very well supported by residents and local businesses.

RESOLVED – unanimously approved en bloc the actions and recommendations contained within the report.

Proposed: -Cllr R Stokoe

Seconded: - Cllr J Tutchier

1802 Proposal Received Selected Play Area Provider

Cllr W Collins read out the proposal for a reduction in the cost of play equipment if ordered now in September.

RESOLVED – majority approved to wait until the outcome of the grant application submitted for £28,000 is known.

Proposed: -Cllr D Laity

Seconded: - Cllr P Hosking

1803 To formerly note and record that members of the town council and the Cornwall Councillor did on Tuesday 18th July 2023 did walk Footpath Number 9, Oates Road

Noted and recorded.

1804 Matters Arising from previous Minutes.

a **Minute 184** (flooding Green Lane).

No update.

b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.

c **Minute 1113** (play area repairs).

Cllr Collins advised the Full Council that there have been a few minor repairs needed at the Folly Field play area which have been either completed or in the

process of being completed. Also, equipment that needs painting is going to be done so in the next few days.

RESOLVED – unanimously approved to remove any unsafe equipment.

Proposed: -Cllr D Laity

Seconded: - Cllr D Walsh

- d **Minute 1378(b)(viii)** (new traffic management scheme and implementation).
A meeting with the Cornwall Council Highways Manager has been arranged for Thursday 28th September 2023
- e **Minute 1668(iv)** (fabrication metal bracket Folly Field toilets).
No update.
- f **Minute 1712(b)(ii)** (Speedwatch initiative).
Ongoing
- g **Minute 1733(b)(iii)** (handrail Folly Field beach access).
No update.
- h **Minute 1753(b)(i)** (electric supply Folly Field).
The electric meter has been identified and it does appear the town council is paying for electricity supplied to the RNLI. The Town Clerk will investigate further and report back to the Full Council.
- i **Minute 1753(b)(iii)** (erection of pigeon spikes).
No update.
- j **Minute 1753(b)(iii)** (holes left by the removal of pampass grass).
Reported to Cornwall Council.
- k **Minute 1753(b)(iv)** (damaged no entry sign by the Cutty Sark).
Reported to Cornwall Council.
- l **Minute 1753(b)(iv)** (overgrown hedge near the Toll House/Wheal An Wens).
Cllr Hosking has sent photographs to the Town Clerk.
- m **Minute 1753(b)(v)** (overgrown rosemary bush affecting the pavement, Turnpike Road.)
Cllr Hosking reported that the rosemary bush had been cut back.
- n **Minute 1758** (letter to Cornwall Council Civil Parking Enforcement: Town and Parish Council Partnership Working with Cornwall Council – Options Version 3 February 2011)
The Town Clerk reported that a letter has been drafted in readiness to send.

1805 Any other matters arising from Minutes not covered by items above.
None.

1806 Finance

RESOLVED – unanimously approved.

Proposed: - Cllr J Nicholas

Seconded: - Cllr P Hosking.

- a) bank reconciliations for July and August
- a) Statement of Accounts – as of the 2nd of August 2023.
- b) Accounts for payment as presented other than the invoice presented for the cost of a replacement heater in the Council Chamber.
- c) Receipts as presented.
- d) Direct Debits as presented.
- e) Pre-payments as presented.

A discussion took place about the payment of the invoice for the replacement heater.

RESOLVED – unanimously approved that the Town Council pay the invoice amount and seek a contribution towards the cost from the Marazion Town Trust

Proposed: -Cllr J Nicholas

Seconded: -Cllr J Tutchier

1807 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

1808 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

1809 Part II

(Private)

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

Cllr Collins read out the statement below (refer to minute 1791(ii))

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

1810 Cllr Collins and the Town Clerk briefed the council in relation to minute number 1791.

Signed

Cllr William Collins
Town Mayor