



Marazion Town Council

**Meeting 6/2023
TO ALL COUNCILLORS**

18th July 2023

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Town Council on **Monday 24th July 2023 at 7.30pm**, Marazion Town Hall, **Council Chamber**.

The meeting will consider the agenda items as set out below.

Please note.

Recording.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

Public Participation.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted on the agenda. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

Covid Safe Meetings

We ask that if you suspect you may have Covid 19 or you have tested positive in days before the date of the meeting that you do not attend.

Mask wearing is optional. Hand sanitiser and masks are available.

AGENDA

Part I

(Open to the public)

1 Apologies

To receive, record and where requested approve, the reason for the apology of absence.

2 Declarations of Interest

To declare any disclosable interests relating to the items of business on the agenda.

3 Dispensations

4 Public Participation

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

5 Mayors Report/Matters of Urgency

To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.

6 Clerks Report

At the time of publishing the agenda.

i annual leave Friday 11th August – Tuesday 22nd August 2023.

7 Correspondence Received

i a complaint received about dogs on beaches.

ii a complaint received about car parking charges and fines issued.

iii an e-mail received from Marazion Sailing Club about their lease renewal.

iv a request has been received asking the town council to waive the need for the signing of a Deed of Surrender Grant of Exclusive Right of Burial (reserved burial plot) form to be witnessed by a solicitor or Commissioner of Oaths

8 Councillors Reports

a) Cornwall Councillor Report

To receive a report.

b) Town Councillor Reports

To receive reports.

- 9 Minutes of the Council meeting held on Tuesday 11th July 2023.**
To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 11th July 2023.
- 10 Cremation Interment Request – non Marazion Resident**
To consider a request received from Burroughs and Kearey.
- 11 Memorial Gardens Tree Survey**
To receive a report and consider recommendations made.
- 12 Legionella Risk Assessment**
To approve the spending of £165 for an assessment to be carried out at the Folly Field toilets.
To approve spending of £165 for an assessment to be carried out at The Square toilets.
- 13 Community Area Partnership Sub- Group Funding and Highways Panels Nominees Marazion Town Council.**
To retrospectively approve Cllr Stokoe as the town council nominee for the Funding sub-group panel and Cllr John Tutchier as the town council nominee for the Highways sub-group panel.
- 14 Actions to be agreed annual town walkabout.**
To consider actions arising from the walkabout.
- 15 Mounts Bay Sailing Event August 2023.**
To receive an update.
- 16 Matters Arising from previous Minutes.**
- a **Minute 184** (flooding Green Lane) – to receive an update.
- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- c **Minute 1113** (play area repairs) – to receive an update.
- d **Minute 1378(b)(viii)** (new traffic management scheme and implementation) – to receive an update.
- e **Minute 1620** (speed radar signage) – to receive an update.
- f **Minute 1668(iv)** (fabrication metal bracket Folly Field toilets) – to receive an update.
- h **Minute 1668(vii)** (mobile post office) – to receive an update.

- i **Minute 1715 West Cornwall Hospital Urgent Treatment Centre** – to receive an update.

17 Any other matters arising from Minutes not covered by items above.

18 Finance

Review and approve en bloc.

a) **Statement of Accounts – as per bank statements 18th of July 2023**

Community	£-60.40
Business Premium	£138,767.31
NS& I (Earmarked Reserves)	£151,054.19

b) **Bank Reconciliation June 2023**

c) **Accounts for Payments**

Treewise Survey	£450.00
South West Play (repairs)	£309.00

d) **Receipts (up until the 19th of July 2023).**

Allotment 18a	£70.00
*Coodes LLP	£395.50

(note:– not sure what this is for so will need to check)

e) **Direct Debits**

South West Water (Folly Field)	£588.18
1 st office printer contract	£94.87
EDF Energy (DD Maypole Gardens)	£29.00
British Gas (electric West End)	£131.40

f) **Pre-payments**

Tool Station (graffiti remover)	£13.00
Tool Station (brushes)	£8.58

19 Planning

a) **To receive recommendations from the Planning Working Group.**

i **Application PA23/01487**

Proposal Partial demolition, reconstruction, and extension of an existing derelict workshop (Building 1) and the construction of a new shop (Building 2)

Location Land And Garage South Of Silver Mine Market Place Marazion Cornwall .

Applicant Mr Marcus Price Silver Origins

Grid Ref 151919 / 30588

<https://planning.cornwall.gov.uk/online->

- ii **Application PA23/05497**
 Proposal To install a new steel LV pole to allow the removal of a wooden pole on the opposite side of the road as it is hampering an access lane as per plan ref 1291.
 Location Street Record Turnpike Hill Marazion Cornwall
 Applicant Martin Bray
 Grid Ref 152149 / 30688
 <https://planning.cornwall.gov.uk/online->
- b) **Applications Approved/Refused/Appeals - Cornwall Council.**
 None at the time of publishing the agenda.
- c) **Planning Correspondence**
- 20 **The Freedom of Information Act 2000 (to be taken as read)**
 Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.
- 21 **Data Protection Act 2018 (to be taken as read)**
 Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.
 Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.



Tracey Unstead
Town Clerk