



## **MINUTES OF THE MARAZION TOWN COUNCIL MEETING TUESDAY 13<sup>th</sup> JUNE 2023 TOWN HALL MARAZION**

### **Meeting number 03/23**

Present: Cllr W Collins Chairman, Cllr J Nicholas Deputy Chairman, Cllr D Laity, Cllr P Hosking, Cllr G Reynolds, Cllr D Walsh, Cllr P Read, Cllr R Stokoe, Cllr J Rawlins

### **In attendance:**

Mrs T Unstead Town Clerk

C Cllr J Martin

Two members of the public

### **1660 Devotions**

Reverend Rebecca Fugill gave devotions.

### **1661 Apologies**

Cllr R Clayton

Cllr J Tutchier

### **1662 Declarations of Interest**

Cllr P Read agenda item 19 en bloc.

Cllr D Laity agenda item 19 PA23/03691

### **1663 Dispensations**

None requested.

### **1664 Public Participation**

- a) a Teaching Assistant from Marazion School spoke to the council about the honour of having been selected to represent the Team UK at the forthcoming Invictus Games being held in Dusseldorf, Germany, September 2023.
- b) resident spoke about their planning application listed on the agenda and advised the that they had taken on board the town councils concerns and that the plans had now been amended to mitigate the concerns raised.

## **1665 Mayors Report/Matters of Urgency**

### **The Town Mayor reported that:**

- i on Monday 12<sup>th</sup> June 2023, he, and the Town Clerk had met with the grave digger after the receipt of a complaint made by a local Funeral Director.
- ii on Tuesday 13<sup>th</sup> June 2023, he and the Town Clerk had met with an Island Field allotment tenant to discuss issues they had raised.
- iii the Open Spaces Working Group will meet on Thursday 15<sup>th</sup> June 2023 at 7.30am.

## **1666 Clerks Report.**

### **The Town Clerk reported that:**

- i there had been a meeting Ludgvan Parish Councillors, Cllr Laity, Cllr Collins, and the Town Clerk about the re-opening of the Marazion Station update. A further meeting with officers from Cornwall Council is being arranged.
- ii the first meeting of the newly formed Community Area Partnership is being held on Wednesday 28<sup>th</sup> June 2023, St Johns Hall, Penzance 6.30pm-8.00pm. Cllrs Laity and Collins are the town council appointed representatives.
- iii if there are any agenda items to be forthcoming meetings can they please be sent in good time so reports can be prepared.
- iv Notification of Regulation 14 Consultation on the Pre-Submission draft of the St Hilary Neighbourhood Plan has been circulated and if there are any comments then please send to the Town Clerk who will send the submission.
- v there is a joint Devon and Cornwall meeting of the Society Local Council Clerks, Thursday 29<sup>th</sup> June 2023 which the Town Clerk will be attending.
- vi the Churches, Charities and Local Authority (CCLA) investment account is now open.
- vii the expression of interested application for Community Infrastructure Levy monies has been submitted to Cornwall Council.
- viii a meeting with Cornwall Councils Interim Community and Civil Parking Enforcement Assistant Manager has been arranged for Tuesday 27<sup>th</sup> June 2023, 8.30am, meeting at the Town Hall. An invitation will be circulated to all councillors.

## **1667 Correspondence Received.**

None to report

## **1668 Councillor Reports**

### **a) Cornwall Councillor Report.**

#### **Cllr J Martin reported that:**

He had called into Rolys Fudge shop and left a message for the owner to act upon the requirements of the planning enforcement notice issued.

Has a meeting with the newly appointed Highways Manager to visit St Levan Road in Marazion the purpose of which will be to consider issues raised by residents.

There are issues with faded double yellow lines in Marazion which does hamper parking enforcement. This too will be discussed with the Highways Manager.

Had had a meeting with the Planning Development Management Group Leader (Area 1 and Area 2) about the number of planning enforcement notices outstanding for Marazion.

He had met with the Chief Executive Officer, St Aubyn Estates.

Had attended the Economic Growth and Development Overview and Scrutiny committee meeting, Tuesday 13<sup>th</sup> June 2023. Car parking charges and housing, in particular the allocation of affordable housing was discussed.

**b) Town Councillors**

**i Cllr J Nicholas**

**Reported that:**

Car's parking on either side of the road from Longrock to Marazion are causing a significant hazard to other road users. Cllr Nicholas asked what can be done.

**ii Cllr D Laity**

**Reported that:**

The yellow double yellow lines in School Lane are so worn they are now no longer visible plus the zig zag lines outside of the school need repainting.

A request has been made via Case Assist about the regulations in relation to fitting of solar panels on properties in a conservation area. Marazion School are keen to fit solar panels to aid reduce their carbon footprint. A response has yet to be received.

**iii Cllr G Reynolds**

**Reported that:**

The bins for the Folly Field need to be arranged and asked for an agenda item for the next Full Council meeting Tuesday 27<sup>th</sup> June 2023.

Anti-social behaviours continue at the Dollan. The Town Clerk reminded councillors that there is to be an extraordinary meeting to discuss the future of the Dollan.

A group of youths have been marauding in and around the town engaging in anti-social behaviours which has been reported to Devon and Cornwall Police.

**iv Cllr P Read**

**Reported that:**

He had spoken to a former town councillor who confirmed that the Dollan had been bricked up before so permissions from St Aubyn Estate must have been granted.

Newtown Lane has also become dangerous with cars parking in between the double yellow lines. The Town Clerk is to contact Ludgvan Parish Council.

The contractor who was approached to make the metal bracket for the accessible toilet improvements is unable to do so an alternative metal fabricator will be found.

Not a report but asked about the transfer of the Square toilets. The Town Clerk will e-mail Cornwall Council again. The town council does have a Tenancy at Will agreement in place.

v      **Cllr R Stokoe**

**Reported that:**

He had contacted Cornwall Councillor John Martin about the road hazard being caused by vehicles parking and the speed of cars using Newtown Lane.

A Freedom of Information request had been submitted to Cornwall Council asking about the enforcement of the dog beach bans. In 2022 only sixteen fines across the whole of Cornwall were issued.

The warning of speed humps, West End has finally been replaced.

He had tried to replace the light in the Book Box was unable to do so.

He is meeting with the Chief Executive Officer of St Aubyn Estates to talk about dune erosion and flood risk as well as the progression of Gwelva improvement works and check that the newsletter was delivered on St Michael's Mount.

The deterioration of double yellow lines in and around the town has been reported to Cornwall Council but was advised that the repainting of double yellow lines is not a priority.

According to a Cornwall Council Parking Policy 2011 there should be a reimbursement to towns that enter into a parking enforcement service level agreement council in either monies or hours if monies raised from the issuing of penalty notices exceeds the cost of the service provided. Can this be raised with the Cornwall Councils Interim Community and Civil Parking Enforcement Assistant Manager on Tuesday 27<sup>th</sup> June 2023.

He will soon bring a report to the Full Council about decorative flags and the flying of flags as an attraction in the town.

Another volunteer to help with the Museum has come forward because of the newsletter article.

He has been exploring the use of artificial intelligence and how it can be used by the Town Clerk for drafting agendas, minutes and letters.

vi      **Cllr J Rawlins**

**Reported that:**

There is a significant amount of anti-social behaviour taking place in Marazion. Most recently a number of Volkswagen camper vans accessing the dunes and rubbish being thrown everywhere. Cllr Nicholas confirmed that he had attended site, number plates taken and reported, and that St Aubyn Estates are going to install fencing to prevent vehicular access again.

vi **Cllr P Hoskings**

**Reported that:**

There are concerns over a lack of a safety handrail on the newly installed footbridge over the Red River so can there be an agenda item for Full Council, Tuesday 27<sup>th</sup> June 2023. Also, the handrail at the steps on the Folly Field.

There are brambles overgrowing on the roadside pavement, Folly Field affecting walkers. Cllr Hosking offered to cut the brambles back.

The newly installed gate at the Folly Field is still not closing properly. Cllr Nicholas and the Town Clerk advised that they had spoken to the contractor who was going to fix the problem. The Town Clerk to speak to the contractor again.

Visitors to a holiday let in North Street are driving the wrong way down North Street. Can the letting agent be contacted and advised. The Town Clerk will do so.

Having spoken to Cornwall Council operatives about weeding and the lack of weeding in North Street could Cornwall Council be contacted and asked if North Street can be included in the work schedule. The Town Clerk will contact Cornwall Council.

vii **Cllr D Walsh**

**Reported that:**

He is pleased that Cllr J Martin is going to meet with the Highways Manager at St Levan Road.

He has been approached by a few residents about the possibility of a mobile Post Office which he will investigate further.

Weeds growing in School Lane are encroaching onto the road.

**1669 Minutes of the Annual Council Meeting Tuesday 23rd May 2023.**

**RESOLVED** – unanimously approved that the minutes of the Annual Council Meeting held on Tuesday 23<sup>rd</sup> May 2023 be approved and signed as a correct and accurate record.

**Proposed:** - Cllr D Walsh

**Seconded:** - Cllr J Rawlins

**1670 To approve the Annual Governance and Accountability Return 2022 – 2023.**

**RESOLVED** – unanimously approved:

- a) the Annual Governance and Accountability Return 2022-2023
- b) the Exercising of Public Rights 15<sup>th</sup> June 2023 – 26<sup>th</sup> July 2023

c) to note the Internal Auditors report and any actions arising from the report.

**Proposed:** - Cllr R Stokoe

**Seconded:** - Cllr J Nicholas

#### **1671 Risk Register and Risk Management Policy**

**RESOLVED** – unanimously approved adopting the reviewed risk register and re-implementation of the asset inspection scheme.

**Proposed:** - Cllr D Laity

**Seconded:** - Cllr D Walsh

#### **1672 Cornwall Councils Call to end Dumping Sewage at Sea**

**RESOLVED** – majority in favour of a letter of support being sent to Cornwall Council.

**Proposed:** - Cllr W Collins

**Seconded:** - Cllr J Rawlins

#### **1673 Request for support from Marazion in Bloom**

**RESOLVED** – majority in favour of assisting Marazion in Bloom with the completion of the horse trough, Turnpike Hill, Marazion. Hardcore and cement needed.

Cllr Nicholas offered to help.

**Proposed:** - Cllr D Walsh

**Seconded:** - Cllr J Rawlins

#### **1674 Request for support from St Aubyn Estates**

**RESOLVED** – unanimously approved that a letter is sent to St Aubyn Estates in support of the estate pursuing Network Rail in respect of repainting of the bridge and removal of the unauthorised advertising boards.

**Proposed:** - Cllr P Read

**Seconded:** - Cllr J Nicholas

#### **1675 Maypole Gardens Refurbishment**

**RESOLVED** - unanimously approved to grant authority to the Open Spaces Working Group to explore refurbishment options and costings and to report back to the Full Council in July 2023.

**RESOLVED** – unanimously approved.

**Proposed:** - Cllr D Laity

**Seconded:** - Cllr J Rawlins

#### **1676 Matters Arising from previous Minutes.**

##### **a Minute 184 (flooding Green Lane).**

Cllr Laity reported that he had once again been in contact with Derek Thomas MP who apologised for the lack of progress (miscommunication within his office) but will get information to Cllr Laity in due course.

- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.  
No update.
- c **Minute 911** (vandalised Light Bus Shelter).  
The Town Clerk confirmed that an e-mail had been sent to EDF Energy, no response yet so will send another e-mail and call.
- d **Minute 1113** (play area repairs).  
Ongoing. Cllrs Collins and Nicholas have carried out repairs.
- e **Minute 1378 (b) (viii)** (new traffic management scheme and implementation)  
The Traffic Regulation Order for the enforcement of the on-street parking opposite the former Mount Haven hotel and cemetery are in place so penalty charge notices can now be issued.  
There is an issue with the town crest for the gateway signs. Councillors are not keen for the gateway signs to be erected, the ones in Crowlas are now green with algae. Options are to be considered at the next Full Council meeting Tuesday 27<sup>th</sup> June 2023.
- f **Minute 1478** (signage review)  
The Town Clerk advised that she had been in contact with a Health and Safety consultant about risk assessing but there had been an issue with the sending of documents.  
Cllr Stokoe suggested that signs that can be removed without risk can be done so. A list of signage for removal to be considered at the next Full Council meeting Tuesday 27<sup>th</sup> June 2023.
- g **Minute 1540** (donation box, Book Box)  
Cllr Rawlins gave an update. A donation box on a metal post is being made.
- h **Minute 1562** (letters to allotment holders)  
Letters have been sent.
- i **Minute 1595** (invite the Cornwall Council Area Parking Operations Manager to a meeting)  
Please refer to minute 1666 (viii)
- j **Minute 1620** (speed radar signage).  
Cllr Tutchier gave his apologies so was not in attendance.
- k **Minute 1621** (tree survey)  
No update. Cllr Collins to contact the contractor.
- l **Minute 1640(b)(vi)** (Folly Field gate not closing)

The contractor has been spoken to.

- m **Minute 1646** (purchase picnic benches Maypole Gardens).  
Purchased waiting delivery.
- n **Minute 1650** (purchase emergency planning equipment)  
Purchased.

**1677 Any other matters arising from Minutes not covered by items above.**  
None.

#### **1678 Finance**

**RESOLVED** – unanimously approved en bloc.

**Proposed:** - Cllr P Hosking

**Seconded:** - Cllr R Stokoe

- a) Bank Reconciliation May 2023.
- b) Statement of Accounts – as of the 7<sup>th</sup> of June 2023.
- c) Accounts for payment as presented.
- d) Receipts as presented.
- e) Direct Debits as presented.
- f) Pre-payments as presented.

#### **1679 Planning**

Cllr P Read left the room for all planning agenda items.

- i **Application PA23/03453**  
**Proposal** Proposed extension forming new cupboard  
**Location** Mount House Market Place Marazion Cornwall  
**Applicant** Mr M Warwick  
**Grid Ref** 151907 / 30633  
**RESOLVED** – unanimous to support.  
**Proposed:-** Cllr D Laity  
**Seconded:-** Cllr J Rawlins
- ii **Proposal** Listed building consent for proposed extension forming new cupboard  
**Location** Mount House Market Place Marazion Cornwall  
**Applicant** Mr M Warwick  
**Grid Ref** 151907 / 30633  
**RESOLVED** – unanimous to support.  
**Proposed:-** Cllr D Laity  
**Seconded:-** Cllr J Rawlins
- iii **Application PA23/03691** – Cllr Laity left the room.  
**Proposal** Certificate of lawfulness for existing use of building as a dwelling.  
**Location** Gwern Barn Green Lane West Marazion Cornwall  
**Applicant** Dr G Job

**Grid Ref** 151439 / 31429

**RESOLVED** – unanimous to support.

**Proposed:-** Cllr J Rawlins

**Seconded:-** Cllr G Reynolds

iv **Application PA23/03294**

**Proposal** Listed Building Consent for the replacement of a c.1980s front door to a traditional cottage style front door

**Location** Honeysuckle Cottage Fore Street Marazion Cornwall

**Applicant** Mr Nick Reading

**Grid Ref** 152089 / 30636

**RESOLVED** – unanimous to support.

**Proposed:-** Cllr D Laity

**Seconded:-** Cllr J Rawlins

v **Application PA23/03997**

**Proposal** Construction of Dwellinghouse Previously Approved (PA16/05027)

**Location** 3 Henfor Gardens Turnpike Road Marazion Cornwall

**Applicant** Mr & Mrs S Mann

**Grid Ref** 153091 / 30585

**RESOLVED** – unanimous to support.

**Proposed:-** Cllr D Laity

**Seconded:-** Cllr D Walsh

vi **Consultee Comments for Planning Application PA23/03759**

**RESOLVED** – unanimously objected on the grounds that a tree survey is needed. P

**Proposed:-** Cllr D Laity

**Seconded:-** Cllr P Hosking

vii) **Correspondence**

None.

**1680 The Freedom of Information Act 2000.**

Dems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

**1681 Data Protection Act 2018**

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

Meeting closed at 9.10pm

Signed

Cllr William Collins  
Town Mayor