



Marazion Town Council

**Meeting 4/2023
TO ALL COUNCILLORS**

22nd June 2023

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Town Council on **Tuesday 27th June 2023 at 7.30pm**, Marazion Town Hall, **Council Chamber**.

The meeting will consider the agenda items as set out below.

Please note.

Recording.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

Public Participation.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted on the agenda. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

Covid Safe Meetings

We ask if you suspect you may have Covid 19 or you have tested positive in days before the date of the meeting that you do not attend.

Mask wearing is optional. Hand sanitiser and masks are available.

AGENDA

Part I
(Open to the public)

1 Apologies

To receive, record and where requested approve, the reason for the apology of absence.

2 Declarations of Interest

To declare any disclosable interests relating to the items of business on the agenda.

3 Dispensations

Cllr Laity has submitted a written request for a dispensation in respect of agenda item 19 (ii) Planning Application PA23/04361.

4 Public Participation

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

5 Mayors Report/Matters of Urgency

To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.

6 Clerks Report

- i Burials/Interments June 2023
- ii Reminder SLCC Devon and Cornwall conference Thursday 29th June 2023.
- iii Annual town walkabout 2023 – dates
- iv Allocation vacant allotments Island Field.
- v Date needed Open Spaces Working Group – Maypole Gardens.
- vi Set an Extraordinary Meeting date.

7 Correspondence Received

None at the time of publishing the agenda.

8 Councillors Reports

a) Cornwall Councillor Report

To receive a report.

b) Town Councillor Reports

To receive reports.

9 Minutes of the Council meeting held on Tuesday 13th June 2023.

To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 13th June 2023.

- 10 Conflict of Interest BDO LLP – appointed external auditors – Town Clerk**
To confirm and minute that there are no conflicts of interest with BDO LLP, the approved external auditors auditing the 2022-2023 Annual Governance and Accountability Review.
- 11 Health and Safety Concerns Cornwall Council Bridge Crossing Red River – Cllr P Hosking.**
To consider what actions can be taken.
- 12 Health and Safety Concerns Folly Field – Cllr P Hosking.**
To consider what actions can be taken.
- 13 Change of Full Council Meeting Date – Town Clerk.**
To consider a request from the Town Clerk to move the Full Council from Tuesday 25th July 2023 to either Monday 24th July or Wednesday 26th July 2023.
- 14 RNLI Beach Signage – Cllr R Stokoe.**
To consider writing to the RNLI asking if signage can be replaced with new.
- 15 Request from Cornwall Youth Choir.**
To consider a request from Cornwall Youth Choir to sing in the Maypole Gardens on Saturday 15th July 2023.
- 16 Town signage to be removed.**
To consider and approve as presented the removal of redundant signage.
- 17 Matters Arising from previous Minutes.**
 - a **Minute 184** (flooding Green Lane) – to receive an update (*standing agenda item*).
 - b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
 - c **Minute 911** (vandalised Light Bus Shelter) – to receive an update.
 - d **Minute 1113** (play area repairs – standing agenda item)
 - e **Minute 1378 (b) (viii)** (new traffic management scheme and implementation) – to receive an update.
 - f **Minute 1620** (speed radar signage) – to receive an update

- g **Minute 1621** (tree survey) – to receive an update
- h **Minute 1640(b)(vi)** (Folly Field gate not closing) – to receive an update
- i **Minute 1647** (painting memorial benches) – to receive an update.
- j **Minute 1668 (i, iv)** (hazard caused by parking vehicles Newton Lane, Longrock to Marazion) – to receive an update.
- k **Minute 1668 (iii)** (anti-social behaviours Marazion) – to receive an update.
- l **Minute 1668 (iv)** (transfer freehold Square toilets) – to receive an update.
- m **Minute 1668 (iv)** (fabrication metal bracket Folly Field toilets) – to receive an update.
- n **Minute 1668 (vi)** (bramble removal by the Folly Field) – to receive an update.
- o **Minute 1668 (vi)** (weeding North Street) – to receive an update.
- p **Minute 1668 (vi)** (vehicles exiting the wrong way down North Street) – to receive an update.
- q **Minute 1668 (vii)** (mobile post office) – to receive an update.

18 Any other matters arising from Minutes not covered by items above.

19 Finance

Review and approve en bloc.

- a) **Statement of Accounts – as per bank statements 21st of June 2023**

Community	£100.00
Business Premium	£141,001.50
NS& I (Earmarked Reserves)	£151,054.19
- b) **Accounts for Payments**

Arrow Lifts (stairlift service)	£81.60
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- c) **Receipts (up until the 21st of June 2023).**
None received.
- d) **Direct Debits**

Talk Talk	£41.60
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Alchemy Systems IT	£117.48
British Gas electric	£130.85
EDF Energy	£29.00
Source for Business (SW Water Square toilets)	£761.23

e) **Pre-payments**

T.Vaicikauskas (contractor painting memorial benches)	£130.00
Rospa Playsafety Ltd	£188.40.
Elite Industrial (hi-vis)	£78.61
The Bulk Bag Shop (sand bags)	£67.19
Ligo electrical (radios)	£139.99
Amazon (power banks)	£67.90
Boards Direct	£85.67

20 Planning

a) **To receive recommendations from the Planning Working Group.**

i **Application PA23/04509**

Proposal Ground floor extension to replace the existing bay window

Location Chymorvah East Turnpike Road Marazion Cornwall

Applicant J Weller

Grid Ref 152800 / 30466

<https://planning.cornwall.gov.uk/online->

ii **Application PA23/04361**

Proposal Proposed replacement of residential caravan with dwelling.

Location The Caravan The Barn Green Lane West Marazion

Applicant Gareth Job

Grid Ref 151431 / 31416

<https://planning.cornwall.gov.uk/online->

b) **Applications Approved/Refused/Appeals - Cornwall Council.**

i **PA23/03759**

Decided not to make a TPO (TCA apps)

Applicant:- Mr Peter Nicholls Location:- Stella Maris Higher Fore Street

Marazion Cornwall TR17 0BA Proposal Work to Trees in a Conservation Area

namely:- Remove 5 small field Elms (Ulmus Minor) around 5 meters tall, there are 5 separate stems to be removed due to the damage they are doing to the wall they are growing out of.

c) **Planning Correspondence**

i E-mails received from resident about **PA23/04361**

21 The Freedom of Information Act 2000 (to be taken as read)

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

22 Data Protection Act 2018 (to be taken as read)

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

23 Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

24 Marazion Cemetery

To receive information from the Town Clerk.



Tracey Unstead
Town Clerk