



MINUTES OF THE MARAZION TOWN COUNCIL MEETING TUESDAY 23rd MAY 2023 TOWN HALL MARAZION

Meeting number 02/23

Present: Cllr W Collins Chairman, Cllr J Nicholas Deputy Chairman, Cllr D Laity, Cllr P Hosking, Cllr G Reynolds, Cllr D Walsh, Cllr P Read, Cllr R Stokoe, Cllr J Tutchier

In attendance:

Mrs T Unstead Town Clerk

1633 Apologies

Cllr R Clayton

Cllr J Rawlins

1634 Declarations of Interest

Cllr P Read agenda item 23 en bloc.

Cllr G Reynolds agenda items 27 and 28.

Cllr P Hosking agenda item 16.

1635 Dispensations

None requested.

1636 Public Participation

A member of the Marazion in Bloom committee came and gave an update to Full Council about the refurbishment of the horse trough located on Turnpike Hill in celebration of King Charles III Coronation. A request for town council help was made which will be considered at the next meeting of Full Council, Tuesday 13th June 2023.

1637 Mayors Report/Matters of Urgency

The Town Mayor reported that:

- i on Friday 5th May 2023, he and the Mayoress attended the King Charles III Coronation street party organised by Marazion School.
- ii on Thursday 11th May 2023, he and the Mayoress attended the Hayle Town Council Mayor choosing event.

- iii on Monday 15th May 2023, he and the Mayoress attended the St Ives Town Council Mayor choosing event.
- iv on Thursday 18th May 2023, he along with Cllr G Reynolds and the Town Clerk visited the Island Field allotments.
- v on Friday 19th May 2023, he along with Cllr D Laity met with the Chief Executive Officer of St Aubyn Estates the purpose of which was to discuss a few issues including the parking of coaches.
- vi on Monday 22nd May 2023, he, Cllr Nicholas, and the Town Clerk met with the town councils appointed play area inspector to review the recent ROSPA play area reports followed by a site visit to the Folly Field play area.
- vii the King Charles III Coronation commemorative tree is being planted in the Memorial Gardens on Wednesday 25th May 2023 at 7.00pm and all councillors are invited to attend.

1638 Clerks Report.

The Town Clerk reported that:

- i a date for the Open Spaces Working Group is needed as there are urgent items for discussion.
AGREED – Thursday 25th May 2023, 7.00am Town Hall.
- ii there a few burial and ashes interments arranged, 31st May 2023, 1st June 2023, 29th June 2023 and one other, date to be confirmed.
- iii Hayle Town council have passed a resolution to write in support of Cornwall Council to the Secretary of State in relation to the dumping of sewage at sea. An agenda item for the next Full Council, Tuesday 13th June 2023.

1639 Correspondence Received

- i e-mails received complimenting the council on the production of the Turnpike newsletter.
- ii e-mails received offering to help with the community speedwatch initiative.
- iii e-mail received from a resident letting the council know about issues with anti-social behaviour at the Dollan.

1640 Councillor Reports

a) Cornwall Councillor Report.

Cllr J Martin sent his apologies as he was attending another meeting. The Town Clerk read out his report which will be circulated to councillors.

b) Town Councillors

i Cllr D Laity

Reported that:

He had attended a meeting of the Marazion Surgery Patient Participatory Group and reported that a new appointment booking system is being trialled which will mean that patients will be able to book appointments from 7.30am in the morning via the NHS smart phone app. Doctors will also be giving presentations to the group about various health

related topics.

A teaching assistant at Marazion school will be attending the Full Council meeting on Tuesday 13th June 2023 to talk about his selection to represent Team GB at the Invictus Games.

There had been some damage to the School Box which has been reported to the Police.

The Turnpike newsletter was well received, however he had it reported that there are some properties which did not receive copies.

The meeting had with the Chief Executive Officer from St Aubyn Estates was a positive one. Topics discussed included the parking of coaches for which there will be extra space provision made for coaches this year (subject to pre-booking), the development of the Long Barn in Gwallon Lane and cutting of grass Fairfield Green.

A request was made by the Chief Executive Officer about the possibility of the town council helping with tidying up of the Marazion station railway bridge and removal of signage from the road junction near the railway station. An agenda item for the next Full Council, Tuesday 13th June 2023.

ii **Cllr G Reynolds**

Reported that:

Grass verges at St Levan road and St Levan close are very overgrown. Cllr Hosking commented that she too had had a resident complain about the lack of grass verge cutting. Cornwall Council do not cut grass verges in May – no mow May.

iii **Cllr P Read**

Reported that:

He had noticed that young people waiting at the cemetery bus stop were standing on the road as opposed to being in the bus shelter and wanted to be reminded about what action the town council was going to take. Cllr Collins reminded Cllr Read that St Aubyn Estates would need to be approached with regards the acquisition of land to extend the bus stop.

Not a report but Cllr Read asked about councillors being insured if they carry out any work on behalf of the town council. The Town Clerk confirmed that councillors were insured.

iv **Cllr J Tutchier**

Reported that:

The Turnpike newsletter had been so well received and he asked that his 'thank you' to Cllr Stokoe for all his hard work producing the newsletter was recorded.

So far, he has received offers from four residents in respect of the Community Speedwatch initiative, six volunteers are needed. The Town Clerk advised that they could be one more volunteer.

Three quotes are being sought in respect of speed radar signage and once the quotes

have been received then a report will be brought to the attention of Full Council.

v **Cllr R Stokoe**

Reported that:

There were missed deliveries of the Turnpike newsletter. Spare copies are available and a delivery of copies to Wheal Rodney has been made as well as to others who are known not to have had copies. If there are others can the Town Clerk be notified of the addresses.

Sand has built up on the Folly Field pavement. The Town Clerk confirmed that she had been in touch again with the Community Payback team but has no update. The Open Spaces Working Group will consider what can be done.

Recent anti-social behaviour incidents at the Dollan had been reported on Facebook including the question about the use of CCTV in the area to monitor the anti-social behaviours. Cllr Stokoe advised that he had posted a response on Facebook which included an invitation for residents to come and speak at Full Council under Public Participation.

A cyclist passing through Marazion negatively commented about the number of Union Flags flying in Marazion.

It has been two years since concerns about Rolys Fudge were raised, all of which have yet to be concluded, so a further conversation with Cornwall Councillor John Marin is needed.

He had submitted two Freedom of Information requests to Cornwall Council, one about the 20mph speed zones and one about the current Public Spaces Protection Order consultation and street drinking.

vi **Cllr P Hoskings**

Reported that:

There had been some gardening works and replanting in the Maypole Gardens.

The newly installed gate at the Folly Field is not closing properly. Cllr Read will contact the contractor who made and installed the gate.

The newly installed bus timetables are confusing, the same bus timetable Falmouth to Penzance is used on both sides of the road.

vii **Cllr J Nicholas**

Reported that:

He had been called out to carry out repairs to both the Folly Field and Square toilets. Cllr Nicholas advised that he had called upon the local contractor used to unblock toilets to assist him.

1641 Minutes of the Annual Council Meeting Tuesday 9th May 2023.

RESOLVED – unanimously approved that the minutes of the Annual Council Meeting held on Tuesday 9th May 2023 be approved and signed as a correct and accurate record.

Proposed: - Cllr P Hosking

Seconded: - Cllr J Tutchier

1642 External Body Representatives

RESOLVED – unanimously approved that all external organisation councillor representatives remain as 2022-2023.

Proposed: - Cllr J Nicholas

Seconded: - Cllr D Walsh

1643 Folly Play Area Replacement Play Equipment

Councillors considered four quotes received and the play area designs submitted and considered the draft Expression of Interest for Community Infrastructure Levy monies prepared for submission to Cornwall Council.

RESOLVED – unanimously approved for the Outdoor Play People to be approached about providing new play equipment for the Folly Field play area and approved the draft Expression of Interest.

Proposed: - Cllr J Nicholas

Seconded: - Cllr P Hosking

1644 Risk Register and Risk Management Policy

RESOLVED – unanimously approved the Risk Management Policy.

RESOLVED – unanimous to defer the re-adoption and approving of the Risk Register until Tuesday 13th June 2023 as requested by the Town Clerk.

Proposed: - Cllr D Laity

Seconded: - Cllr J Tutchier

1645 Governance change - Working Groups to Sub-Committees

RESOLVED – unanimously approved for working groups to remain – no change.

Proposed: - Cllr D Laity

Seconded: - Cllr P Hosking

1646 Picnic Benches Maypole Gardens

RESOLVED – unanimously approved to purchase two benches from Cyan Teak instead of Mole Valley Farmers and funds to purchase be allocated from Marazion Community Infrastructure Levy monies received.

Proposed: - Cllr D Laity

Seconded: - Cllr D Walsh

1647 Memorial Bench Refurbishment

RESOLVED – unanimously approved to refurbish.

Proposed: - Cllr P Read

Seconded: - Cllr J Nicholas

1648 Request to use the Maypole Gardens summer evenings - Marazion Apollo Choir

RESOLVED – unanimously approved.

Proposed: - Cllr P Read

Seconded: - Cllr J Nicholas

1649 Cemetery Administration Fees

RESOLVED – unanimously approved for a £50 administrative fee to be included in the cemetery fees and charges.

Proposed: - Cllr J Tutchier

Seconded: - Cllr P Read

1650 Emergency Planning

RESOLVED – unanimously approved the list of equipment to be purchased with the grant monies received.

Proposed: - Cllr D Laity

Seconded: - Cllr R Stokoe

1651 Island Field Allotments

RESOLVED – unanimously approved to grant delegations from Full Council to the Open Spaces Working Group to allocate vacant allotment plots and to issue notices of termination.

Proposed: - Cllr D Laity

Seconded: - Cllr P Hosking

1652 Matters Arising from previous Minutes.

a Minute 184 (flooding Green Lane).

Cllr Laity advised that he had on the 9th of May 2023 sent an email to Derek Thomas MP expressing his dissatisfaction with lack of response to the initial contact made about the flooding at Green Lane. Derek Thomas MP replied saying that he had now sought the help of a member of his staff to progress the initial enquiry and that he would be in touch in the next week or so.

b Minute 381 (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed (*standing agenda item*)
No update.

c Minute 911 (vandalised Light Bus Shelter).

The Town Clerk confirmed that Davey and Gilbert had completed the installation work needed so now it's just EDF Energy to fix a meter to the supply. The Town Clerk will contact EDF Energy.

d Minute 1113 (play area repairs).

Meeting held with the play area inspector. There are a few repairs that need to be carried out which will be done so by the play area inspector and Cllrs Collins and Nicholas.

- e **Minute 1378 (b) (viii)** (new traffic management scheme and implementation)
The Town Clerk will contact Cornwall Council about the gateway signs and the enforcement of the traffic order for the parking bays at the cemetery and opposite the former Mount Haven hotel site.
- f **Minute 1540** (donation box, Book Box)
Cllr Rawlins had given her apologies so no update.
- g **Minute 1562** (letters to allotment holders)
Reference minute 1651.
- h **Minute 1594** (Turnpike newsletter).
The newsletter has been well received despite a few properties having been missed by the distribution company. Cllr Collins said 'thank you' to Cllr Stokoe for all his hard work.
The next edition will be drafted for distribution, September/October 2023.
- i **Minute 1595** (invite the Cornwall Council Area Parking Operations Manager to a meeting)
The Town Clerk confirmed that a response to the initial enquiry had been received. The Cornwall Council officer has been asked for dates and times for when they are available to meet so that the Town Clerk can co-ordinate diaries.
- j **Minute 1597** (skip hire allotment).
A skip has now been arranged for delivery to the Island Field allotments for Thursday 25th May 2023. All allotment holders have been notified.
- k **Minute 1615(b)(i)**(bus timetables)
Bus timetables have been installed at bus stops but as referenced Minute 1641(b)(vi) there is still a problem with the information being supplied.
- l **Minute 1620** (speed radar signage).
As referred to in as referenced Minute 1641(b)(iv)
- m **Minute 1621** (tree survey)
No update. Cllr Collins to contact the contractor.

1653 Any other matters arising from Minutes not covered by items above.
None.

1654 Finance

The Town Clerk advised Councillors that the figures for funds deposited in the NS& I account had been mis-transposed and should read £151,054.19.

RESOLVED – unanimously approved en bloc.

Proposed: - Cllr D Walsh

Seconded: - Cllr J Tutchier

- a) Statement of Accounts – as of the 17th of April 2023.
- a) accounts for payment as presented.
- c) receipts as presented.
- d) Direct Debits as presented.
- e) pre-payments as presented.

1654 Planning

Cllr P Read left the room for all planning agenda items.

a) Application PA23/03759

Proposal Work to Trees in a Conservation Area namely: - Remove 5 small field Elms (Ulmus Minor) around 5 meters tall, there are 5 separate stems to be removed due to the damage they are doing to the wall they are growing out of.

Location Stella Maris Higher Fore Street Marazion Cornwall TR17 0BA

Applicant Mr Peter Nicholls

RESOLVED – unanimously approved to object on the grounds that no tree survey was provided with the application.

Proposed: - Cllr D Laity

Seconded: - Cllr P Hosking

b) Application PA23/03751

Proposal Remove existing 2.25m high hedge to garden approximately 5m long and replace with 2m high fence.

Location 1 Ebenezer Chapel West End Marazion Cornwall

Applicant Mr Benjamin Sampson

RESOLVED – unanimously approved to support the application with a side note in respect of the timing of the removal of the existing hedge and nesting birds.

Proposed: - Cllr D Laity

Seconded: - Cllr P Hosking

b) Applications Approved/Refused by Cornwall Council.

i Applicant:- Mr & Mrs T Havery - APPROVED

Location:- Rockmount Turnpike Hill Marazion Cornwall TR17 0DF

Proposal Application for Non-Material Amendment to PA22/10197 for a Replacement single-storey side kitchen extension, namely 1) Omit the rooflights in the south elevation roof slope. 2) Install a window in the west elevation wall.

ii Applicant:- Mr And Mrs MacGregor - APPROVED

Location:- Glenleigh House Higher Fore Street Marazion Cornwall TR17 0BQ

Proposal Change of Use of existing commercial Bed and Breakfast to five holiday letting units and associated works.

- c) **Correspondence**
None.

1655 The Freedom of Information Act 2000.

Dems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

1656 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

1657 Part II

(Private)

Cllr Reynolds left the room not returning to the meeting.

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

RESOLVED – unanimously approved to move into Part II

Proposed: - Cllr J Nicholas

Seconded: - Cllr P Hosking

1658 The Dollan and Maypole Gardens.

a) **The Dollan**

Cllrs Laity and Collins gave an update about a meeting held with St Aubyn Estates.

RESOLVED – unanimously approved to arrange an Extraordinary Meeting.

Proposed Cllr D Laity

Seconded Cllr R Stokoe

b) **Maypole Gardens**

Cllrs Laity and Collins reported that St Aubyn Estates are willing to help, but in the first instance the town council needs to decide how it wishes to improve the area.

1659 Folly Field Lease

An update was given.

Signed

Cllr William Collins
Town Mayor