



**MINUTES OF THE MARAZION TOWN 49th ANNUAL COUNCIL MEETING
TUESDAY 9th OF MAY 2023, 7.15PM, THE TOWN HALL MARAZION**

MEETING NUMBER 1/23

Present: Cllr W Collins, Cllr J Nicholas, Cllr D Laity, Cllr Mrs G Reynolds, Cllr P Hosking, Cllr J Rawlins, Cllr J Tutchier, Cllr R Stokoe, Cllr P Read.

In attendance:

Mrs T Unstead Town Clerk
CC Cllr J Martin

ACM 1 Welcome Incumbent Chairman of Marazion Town Council.

Cllr Collins welcomed all councillors and members of the public to the 49th Marazion Town Council annual council meeting.

ACM 2 Election of Chairman of the Council (Town Mayor) 2023-2024

RESOLVED – unanimous.

Cllr William Collins elected as Mayor of Marazion and Chairman of Marazion Town Council for the municipal year 2023-2024.

Proposed: Cllr D Laity

Seconded: Cllr P Hosking

ACM 3 Confirmation Mayors consort 2023-2024

The Town Mayor confirmed that Mrs Judith Collins will continue as the Mayoress for 2023-2024.

ACM 4 Election of Vice-Chairman of the Council (Deputy Mayor) 2022-2023.

RESOLVED – unanimous.

Cllr John Nicholas elected as Deputy Mayor of Marazion and Vice Chairman of Marazion Town Council for the municipal year 2023-2024.

Proposed: Cllr W Collins

Seconded: Cllr P Read

ACM 5 Confirmation Deputy Mayors consort 2023-2024

The Deputy Town Mayor confirmed that his Deputy Mayoress, Miss Pauline Robinson will continue for 2023-2024.

ACM 6 Apologies for absence

Cllr David Walsh.

ACM 7 Declaration of Interests.

Cllr P Read agenda item No 23 en bloc.

Cllr J Nicholas agenda item No 26

ACM 8 Dispensations

None.

ACM 9 Public Participation

None.

ACM 10 Minutes of the Annual Council Meeting held on Tuesday 25th April 2023

RESOLVED – unanimously approved that the minutes of the meeting held on Tuesday 25th April 2023 be approved and signed, as a correct and accurate record.

Proposed: Cllr J Nicholas

Seconded: Cllr J Rawlins

ACM 11 Appointment Mayors Chaplain 2023-2024

Reverend R Fugill appointed.

ACM 12 Bank Signatories

RESOLVED – unanimous that Cllrs Laity, Stokoe, Collins, Nicholas, Tutchier and Town Clerk remain as appointed bank signatories.

Proposed: Cllr D Laity

Seconded: Cllr P Read

ACM 13 Marazion Town Council Bank Accounts

RESOLVED – unanimously approved that Barclays Bank, National Savings and Investment and CCLA (Churches, Charities and Local Authority) and Unity Bank when accounts are opened, shall be the council bankers.

Proposed: Cllr P Read

Seconded: Cllr P Hosking

ACM 14 Direct Debits

RESOLVED – unanimously approved the listing as presented.

Proposed: Cllr G Reynolds

Seconded: Cllr R Stokoe

ACM 15 Marazion Town Council Insurance Policy

Full Council noted that adequate insurance is in place.

ACM 16 Risk Management Policy and Risk Register

RESOLVED – unanimously approved to defer the review and re-adoption in accordance with Standing Order 5, j (xiii) until Tuesday 23rd May 2023.

Proposed: Cllr P Hosking

Seconded: Cllr J Rawlins

ACM 17 Schedule of Meetings

RESOLVED – unanimously approved.

Proposed: Cllr P Hosking

Seconded: Cllr J Rawlins

ACM 18 Asset Register

RESOLVED – unanimously approved to defer the review and re-adoption in accordance with Standing Order 5, j (xiii) until Tuesday 23rd May 2023.

Proposed: Cllr J Tutchier

Seconded: Cllr P Hosking

ACM 19 Composition of Committees, Working Groups.

RESOLVED – unanimously approved as presented.

Proposed: Cllr J Rawlins

Seconded: Cllr G Reynolds

ACM 20 Governance change - Working Groups to Sub-Committees

RESOLVED – unanimously approved to defer the review and re-adoption in accordance with Standing Order 5, j (xiii) until Tuesday 23rd May 2023.

Proposed: Cllr G Reynolds

Seconded: Cllr P Hosking

ACM 21 Marazion Town Council Review of Standing Orders

RESOLVED – unanimously approved.

Proposed: Cllr J Tutchier

Seconded: Cllr D Laity

ACM 22 Mayoral Allowance 2023-2024

RESOLVED – unanimously approved to pay the allowance of £1,205 as budgeted for.

Proposed: Cllr R Stokoe

Seconded: Cllr J Tutchier

ACM 23 Planning

Cllr P Read left the room for the duration of the agenda item and business being transacted.

a) Application PA23/03304

Proposal Works to trees in a Conservation area (TCA) namely a reduction in 2 Sycamores by approx 6m

Location Friends Meeting House Back Lane Marazion Cornwall TR17 0HE.

Applicant Quakers

RESOLVED – unanimously to support the application.

Proposed: Cllr D Laity

Seconded: Cllr J Rawlins

b) Application PA23/02898

Proposal Replacement Windows & Doors

Location Hendra Cottage Turnpike Hill Marazion Cornwall

Applicant Heason Kelly Ltd

RESOLVED – unanimously to object to the application on the grounds that:

The Heritage Impact Assessment lacks clear and robust justification for the change to the windows and doors. The application has no information outlining the current condition of the windows/doors nor does it outline the significance of the current windows.

The loss of traditional windows from our older buildings poses one of the major threats to heritage assets here in Marazion. Traditional windows and glazing make an important and significant contribution to the historic areas of Marazion. They are an integral part of the design of older buildings. With an increasing emphasis being placed on making existing buildings more energy efficient, replacement windows have become a greater threat than ever before to the character of historic buildings and areas. Historic windows are often of considerable importance of listed buildings. They can contribute to significance through design, materials, and workmanship. The strength of that contribution depends on a range of factors including the age, style and historic function of the particular building.

Under paragraph 194 of the National Planning Policy Framework the harm incurred to the evidential and aesthetic value of the heritage asset and its setting, including the quality and distinctiveness of the Conservation, needs to be justified through submission of evidence.

There is no window condition report submitted with the application to justify the replacements, nor is there a comprehensive assessment of the impact that the replacement of these windows will have on the special character of this Grade II listed building, the neighbouring listed buildings and the character and appearance of the Conservation Area.

Proposed: Cllr D Laity

Seconded: Cllr J Tutchier

ACM 24 The Freedom of Information Act 2000

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

ACM 25 The Data Protection Act 2018

Precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

ACM 26 Part II

(Private)

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

RESOLVED – unanimously approved to move into Part II

Proposed: Cllr P Hosking

Seconded: Cllr D Laity

ACM 27 Land Dispute update.

Cllr J Nicholas left the room, not returning to the meeting.

Cllr Laity gave an update.

The newly elected Chairman and Town Mayor Cllr William Collins closed the meeting at 7.55 pm and thanked everyone for attending.

Signed

Cllr William Collins
Town Mayor