##

## **Marazion Town Council**

**Meeting 22/22 18th April 2023**

**TO ALL COUNCILLORS**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that you are summoned to attend a meeting of the Town Council on **Tuesday 25th April 2023 7.30pm**, Marazion Town Hall, **Council Chamber.**

The meeting will consider the agenda items as set out below.

**Please note**.

**1. Recording**.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

**2. Public Participation**.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted on the agenda. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

**3. Covid Safe Meetings**

We ask that if you suspect you may have Covid 19 or you have tested positive in days before the date of the meeting that you do not attend.

Mask wearing is optional. Hand sanitiser and masks are available.

**AGENDA**

**Part I**

**(Open to the public)**

 **1 Apologies**

 To receive, record and where requested approve, the reason for the apology of absence.

 **2 Declarations of Interest**

 To declare any disclosable interests relating to the items of business on the agenda.

 **3 Dispensations**

 To receive and consider any requests for dispensation.

 **4 Public Participation**

 The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

 **5 Mayors Report/Matters of Urgency**

 To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.

 **6 Clerks Report**

At the time of publishing the agenda.

 i Annual Council Meeting (Mayor Choosing) 9th May 2023

 ii Ashes interment Monday 24th April 2023

 iii King Charles III Coronation Civic Service Sunday 7th May

 iv Play area Rospa reports 2023.

 v Invite from Lord Lieutnenant Col Edward Bolitho - 7th May, Parade 4.30pm Lemon Quay and Coronation Commemoration Service Truro Cathedral 4.45pm. RSVP by the 26th April 2023.

 vi Open Spaces Working Group – meeting to be arranged.

 vii Play Area Working Group – meeting to be arranged to discuss Rospa reports.

 **7 Correspondence Received**

At the time of publishing the agenda

 i Request for ashes interment June 2023

 ii Request to site a ferris wheel on the Folly Field.

 **8 Councillors Reports**

 **a) Cornwall Councillor Report**

To receive a report.

 **b) Town Councillor Reports**

To receive reports.

 **8 Minutes of the Council meeting held on Tuesday 28th March 2023.**

 To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 28th March 2023.

 **9 Request from the Ronnie Richards Memorial Charity – Town Clerk.**

To further consider the request made by the founders of the Ronnie Richards Memorial Charity (minute 1588)

**10 Financial End of Year Report Budget Monitoring – Town Clerk.**

To receive a report.

**11 Folly Play Area Replacement Play Equipment – Cllr Collins.**

To consider a report and recommendations made.

**12 Speed Radar Signs – Cllr Tutchier.**

To consider what the town council can do (refer to minute 1535(b)(iii). As proposed at the Annual Parish Meeting held on Tuesday 11th April 2023.

**13 Tree Survey – Town Clerk**

 To authorise seeking of costs for a survey to be carried out (Memorial Gardens, Cemetery).

 **14** **Cornwall Council Public Spaces Protection Order (Alcohol Consumption in Designated Public Spaces) - Town Clerk.**

To consider responding to the consultation document and consider any areas in Marazion that the town council considers putting forward for inclusion.

 **15 Matters Arising from previous Minutes.**

a **Minute 184** (flooding Green Lane) – to receive an update *(standing agenda item).*

b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed *(standing agenda item)*

c **Minute 911** (vandalised Light Bus Shelter) – to receive an update.

 d **Minute 1113** (play area repairs) – to receive an update.

 f **Minute 1378 (b) (viii)** (new traffic management scheme and implementation)

 g **Minute 1562** (letters to allotment holders) – to receive an update.

 h **Minute 1594** (Turnpike newsletter) – to receive an update.

 i **Minute 1595** (invite the Cornwall Council Area Parking Operations Manager to a meeting) to receive an update.

 j **Minute 1597** (skip hire allotment) – to receive an update.

 **16 Any other matters arising from Minutes not covered by items above.**

 **17 Finance**

Review and approve en bloc.

a) **Bank Reconciliation March 2023.**

b) **Statement of Accounts – as per bank statements 17th April 20223.**

Community £171.50

Business Premium £160,998.45

NS& I (Earmarked Reserves) £151,194.77

c) **Accounts for Payments**

Cornwall Association Local Councils (training) £360.00

 ICM Membership £95.00

 Cornwall Council (NNDR Mem Gard) £39.42

 Cornwall Council (NNDR Folly Field) £214.57

 d) **Receipts**

Long Rock Memorial (tablet inscription) £71.50

 Cornwall Council (precept 50%) £34,497

 Rosehill Allotment No 1&2 £40.00

 \*Island Field Allotment 9 £10.00

 Island Field Allotment 16 £40.00

 Garage No 1 £50.00

 Island Field 4a & 17 cash deposits £60.00

 Island Field 12 (refund, tenant no longer there) £15.00

 Rosehill 6 £20.00

 Green Lane (to be refunded) £15.00

 Green Lane £20.00

 Island Field 2 £40.00

 Car park space 4 £75.00

 Rosehill 7 £20.00

 Garage No 2 £135.00

 Island Field 11 £40.00

 \*Rosehill 3 (underpaid) £15.00

 Island Field 8b £20.00

 Island Field 7b £20.00

 Island Field 4b £20.00

 Car parking spaces 2& 3 £150.00

 Allotment £20.00

 \* underpayments made.

 e) **Direct Debits**

Talk Talk £34.21

ICO (Information Commissioner’s Office) £35.00

 Alchemy Systems £117.24

 EDF Energy £24.00

 1st Office (printer) £97.06

 f) **Pre-payments**

 Town Clerk Salary March 2023 £1,940.59

 Reimburse Cllr Collins (purchase gate latch) £7.53

Pestakil £180.00

 **18** **Planning**

1. **To receive recommendations from the Planning Working Group.**

 **Application PA23/02593**

 Proposal Listed Building Consent:- Addition of a new seat in the meeting house grounds, replacement of sign

 Location Friends Meeting House Back Lane Marazion Cornwall

 Applicant Marazion Friends' Meeting Mike Berris

 Grid Ref 151849 / 30701

 [<https://planning.cornwall.gov.uk/online->](https://planning.cornwall.gov.uk/online-)

 **Application PA23/02592**

 Proposal Addition of a new seat in the meeting house grounds, replacement of the existing sign on the curtilage wall with a more permanent sign

 Location Friends Meeting House Back Lane Marazion Cornwall

 Applicant Marazion Friends' Meeting Mike Berris

 Grid Ref 151849 / 30701

 [<https://planning.cornwall.gov.uk/online->](https://planning.cornwall.gov.uk/online-)

 **Application PA23/00576**

 Proposal Construction of Off Road Parking, Incidental Room and Associated Works.

 Location Pentreath Fore Street Marazion Cornwall

 Applicant Mrs L Wilcock

 Grid Ref 151997 / 30618

 [<https://planning.cornwall.gov.uk/online->](https://planning.cornwall.gov.uk/online-)

 **Application PA23/01700**

 Proposal Listed Building Consent for:- Remove existing 2.25m high hedge to garden approximately 5m long and replace with 2m high fence

 Location 1 Ebenezer Chapel West End Marazion Cornwall

 Applicant Mr Benjamin Sampson

 Grid Ref 151719 / 30668

 [<https://planning.cornwall.gov.uk/online->](https://planning.cornwall.gov.uk/online-)

 **Enquiry reference PA23/03058**

 **Proposal** Application for Non-Material Amendment to PA22/10197 for single-storey side kitchen extension, namely 1) Omit the rooflights in the south elevation roof slope. 2) Install a window in the west elevation wall.

 **Location** Rockmount Turnpike Hill Marazion Cornwall TR17 0DF

 **Applicant** Mr & Mrs T Havery

 <https://planning.cornwall.gov.uk/online->

1. **Applications Approved/Refused/Appeals/Withdrawn - Cornwall Council.**

 **PA23/01726 APPROVED**

 **Applicant:-** Mr & Mrs T Lugg

 **Location:-** Teylu House Gwallon Lane Marazion Cornwall TR17 0HW

 **Proposal** Single storey front porch extension

 **Ward: Long Rock, Marazion And St Erth**

c) **Correspondence**

E-mail received reference **PA23/01542** to repair the exterior of The Old Lookout on The Square.

 Applicants have stated that:

 ‘*we are very willing to reinstate the piskie ball that we know was on the ridge of the house and would be pleased to know how you can assist’.*

 **19 The Freedom of Information Act 2000.**

 Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

 **20 Data Protection Act 2018**

 Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

 Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

 **21 Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.**

 To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

 **22 Land Dispute**

 To receive an update.


Tracey Unstead

Town Clerk