##

## **Marazion Town Council**

**Meeting 18/22 22nd February 2023**

**TO ALL COUNCILLORS**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that you are summoned to attend a meeting of the Town Council on **Tuesday 28th February 2023 7.30pm**, Marazion Town Hall, **Council Chamber.**

The meeting will consider the agenda items as set out below.

**Please note**.

**1. Recording**.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

**2. Public Participation**.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted on the agenda. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

**3. Covid Safe Meetings**

We ask that if you suspect you may have Covid 19 or you have tested positive in days before the date of the meeting that you do not attend.

Mask wearing is optional. Hand sanitiser and masks are available.

**AGENDA**

**Part I**

**(Open to the public)**

 **1 Apologies**

 To receive, record and where requested approve, the reason for the apology of absence.

 **2 Public Participation**

 The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

 **3 Declarations of Interest**

 To declare any disclosable interests relating to the items of business on the agenda.

 **4 Dispensations**

 To receive and consider any requests for dispensation (if any)

 **5 Mayors Report/Matters of Urgency**

 To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.

 **6 Clerks Report**

At the time of publishing

 i Annual Parish Meeting Tuesday 11th April 2023.

 **7 Correspondence Received**

None at the time of publishing

 **9 Councillors Reports**

 **a) County Councillor Report**

To receive a report.

 **b) Town Councillor Reports**

To receive reports.

 **9 Minutes of the Council meeting held on Tuesday 14th February 2023.**

 To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 14th February 2023.

**10 Minutes of the Extraordinary Council meeting held on Tuesday 21st February 2023.**

 To consider, approve and sign the minutes of the Extraordinary Town Council Meeting held on Tuesday 21st February 2023.

**11** **King Charles III Coronation – Cllr W Collins**

To consider how the town council wishes to mark the occasion.

 **12 Town Council Noticeboard**

To approve spend to refurbish.

 **13 Donation Box, The Book Box – Cllr J Rawlins.**

To consider a request from the Marazion Cancer shop about placing and managing a charity donation box in the Book Box.

 **14** **St Pirans Day Celebrations – Cllr Laity.**

To receive a verbal report from Cllr D Laity.

 **15 Cornwall Council Service Level Agreement Parking Enforcement – Town Clerk** To consider entering the service level agreement for 2023-2024.

 **16 Defibrillator Signage – Cllr J Rawlins**

To consider spend in producing defibrillator signage and to consider locations for signage.

 **17 Matters Arising from previous Minutes.**

a **Minute 184** (flooding Green Lane) – to receive an update *(standing agenda item).*

b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed *(standing agenda item)*

c **Minute 911** (vandalised Light Bus Shelter) – to receive an update.

 d **Minute 1113** (play area repairs) – to receive an update.

 e **Minute 1355** (Cornwall Councillor Community Chest Grant application) **–** to receive an update.

f **Minute 1378 (b) (viii)** (new traffic management scheme and implementation)

g **Minute 1502(b)(iii)** (road closure March 6th – 24th March 2023) – to receive an update.

h **Minute 1502(b)(iv)** (pampass grass encroaching onto the pavement and pothole Godolphin estate) – to receive an update.

i **Minute 1502(b)(v)** (removal of pampass grass fronds Folly Field) – to receive an update.

 **18 Any other matters arising from Minutes not covered by items above.**

 **19 Finance**

Review and approve en bloc.

a) **Statement of Accounts – as per bank statements 22nd February 20223.**

Community \*£-91.42

Business Premium £135,716.94

NS& I (Earmarked Reserves) £151,194.77

\*Feeder account

c) **Accounts for Payments**

Dallamore Tiling and Plastering (fixing benches) £136.74

 South West Play (play area repairs) £1,434.00

 c) **Receipts**

Cornwall Council (Community Chest grant) £700.00

 Garage payment £75.00

 d) **Direct Debits**

Alchemy Systems (IT Support) £78.24

 Talk Talk phone and broadband £36.78

 British Gas (West End) £44.61

 EDF Energy (Maypole Gardens) £24.00

e) **Pre-payments**

 Topps Tiles (tiles and grout toilets) £49.69

 Cobble Corner(batteries) £5.50

 **20** **Planning**

1. **To receive recommendations from the Planning Working Group.**

 Consideration of [**PA22/11412**](https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RNC8LPFG0CQ00) **PZ-H4**, land at Trannack Farm, Penzance

b) **Application PA23/00136**

 **Proposal** Change of Use of existing commercial Bed and Breakfast to five holiday letting units and associated works.

 **Location** Glenleigh House Higher Fore Street Marazion Cornwall

 **Applicant** Mr And Mrs MacGregor

 **Grid Ref** 152434 / 30769

<https://planning.cornwall.gov.uk/online-applications>

1. **Applications Approved/Refused/Appeals/Withdrawn - Cornwall Council.**

 None at the time of publishing.

1. **Correspondence**

None at the time of publishing.

 **21 The Freedom of Information Act 2000.**

 Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

 **22 Data Protection Act 2018**

 Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

 Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.


Tracey Unstead

Town Clerk