



Marazion Town Council

Meeting 11/22
TO ALL COUNCILLORS

20th October 2022

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Town Council on **Tuesday 8th November 2022 7.30pm**, Marazion Town Hall, **Council Chamber**.

The meeting will consider the agenda items as set out below.

Please note.

1. Recording.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

2. Public Participation.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted on the agenda. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

3. Covid Safe Meetings

We ask that if you suspect you may have Covid 19 or you have tested positive in days before the date of the meeting that you do not attend.

Mask wearing is optional. Hand sanitiser and masks are available.

AGENDA

Part I

(Open to the public)

1 Address by Reverend Sophie Troczynska

2 Apologies

To receive, record and where requested approve, the reason for the apology of absence.

3 Public Participation

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

4 Declarations of Interest

To declare any disclosable interests relating to the items of business on the agenda.

5 Dispensations

To receive and consider any requests for dispensation (if any)

6 Mayors Report/Matters of Urgency

To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.

7 Clerks Report

At the time of publishing the agenda.

- i Remembrance Sunday 13th November 2022.
- ii Replacement benches War Memorial.
- iii Anti-Social behaviour – graffiti.

8 Correspondence Received.

At the time of publishing the agenda

- i Beryl Bike request to identify an alternative site.
- ii Request received from Warner Bros to film in the cemetery.

9 Councillors Reports

a) **County Councillor**

To receive a report from Cllr Tara Sheffield-Wong.

b) **Town Councillors**

To receive reports.

10 Minutes of the Council meeting held on Tuesday 25th October 2022.

To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 25th October 2022.

11 Request from Marazion Museum to form a Working Group with Marazion Town Council – Town Clerk.

To consider the request received.

12 Allocation of Allotment Plots Island Field – Town Clerk

To receive a report.

13 Marazion Town Council Emergency Plan – Cllr R Stokoe.

To approve and adopt the emergency plan as presented.

14 Plaque Design Queens Platinum Jubilee Commemorative Tree Memorial Gardens – Cllr Rawlins.

To approve the design.

15 Matters Arising from previous Minutes.

a **Minute 094** (Footpath 14) – to receive an update (*standing agenda item*).

b **Minute 184** (Flooding Green Lane) – to receive an update (*standing agenda item*).

c **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed (*standing agenda item*)

d **Minute 694** (Maypole Gardens repair works) to receive an update (*standing agenda item*).

e **Minute 911** (Vandalised Light Bus Shelter) – to receive an update.

f **Minute 1113** (play area repairs) – to receive an update.

h **Minute 1224** (The Dollan) – to receive an update.

k **Minute 1321** (Defibrillator Map) – to receive an update.

l **Minute 1354** (20mph signage Marazion) – to receive an update.

m **Minute 1355** (Cornwall Councillor Community Chest Grant application) – to receive an update.

n **Minute 1362** (Cornwall Council Service Level Agreement Parking Enforcement) – to receive an update.

16 Any other matters arising from Minutes not covered by items above.

17 Finance – Cllr Nicholas

Review and approve en bloc.

a) **Statement of Accounts – as per bank statements 2nd November 2022.**

Community	£100.00
Business Premium	£149,130.88
NS& I (Earmarked Reserves)	£151,054.19

b) **Accounts for Payments**

Dulux (Akzonobel paint for bollards)	£81.76
Dulux (Akzonobel paint for redecoration FF play	£202.01
Rawlins Electrical	£295.00
Stephen Scowns	£1,003.20
South West Playground Safety Insp	£288.00
South West Playground Safety Insp	£72.00

c) **Receipts**

Longrock Memorials (memorial stones)	£286.50
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d) **Direct Debits**

Alchemy Systems IT	£76.32
Talk Talk	£35.94
British Gas (electric West End)	£148.59

e) **Pre-payments**

Sainsbury's purchase of replacement Mouse (IT)	£8.99
Sailflags Union Flag	£44.38
Clerk's salary October	£1,833.31
PAYE HMRC	£973.02

18 Planning

a) **Applications for Planning Permissions**

i **to receive recommendations from the Planning Working Group:-**

Application PA22/09441

Proposal Installation of Bi Fold Doors & Associated Works

Location Morva Star House 2 Market Place Marazion

Applicant Mrs T Woodhead

Grid Ref 151864 / 30591

<https://planning.cornwall.gov.uk/online-applications>

Application PA22/09395

Proposal Erection of an attached garage/ utility room to dwelling.

Location 1 Henfor Gardens Turnpike Road Marazion Cornwall

Applicant Mr S Mann

Grid Ref 153084 / 30610

<https://planning.cornwall.gov.uk/online-applications>

b) **Applications Approved/Refused/Appeals/Withdrawn - Cornwall Council.**

i **PA22/07100 APPROVED**

Applicant:- Mr Graham Else

Location:- Former Roundfields Rosehill Marazion Cornwall TR17 0HB

Proposal Remove three roof lights approved under decision PA20/09691 and insert one smaller roof light, addition of a toilet window to the north east elevation and a window to the south east gable

ii **PA22/01477/PRE Closed - advice given**

Applicant:- Island View House Ltd

Location:- Glenleigh House Higher Fore Street Marazion Cornwall TR17 0BQ

Proposal Pre-application advice for conversion to 4 (No.) holiday let apartments.

c) **Correspondence**

E-mail received from Development Management Group Leader (Area 1 and Area 2) Cornwall Council, Development Management - Regulatory Services explaining the reasons why the request made by Marazion Town Council for planning application PA22/07100 to be determined by the West Sub-Area Planning Committee will not be.

19 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

20 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

21 Part II

(Private)

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in

the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

22 Land East End

A handwritten signature in cursive script that reads "Tracey Unstead".

Tracey Unstead
Town Clerk