##

## **Marazion Town Council**

**Meeting 5/22 7th July 2022**

**TO ALL COUNCILLORS**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that you are summoned to attend a meeting of the Town Council on **Tuesday 12th July 2022 7.30pm**, Marazion Town Hall (choir room).

The meeting will consider the agenda items as set out below.

**Please note**.

**1. Recording**.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

**2. Public Participation**.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted on the agenda. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

**3. Covid Safe Meetings**

We ask that if you suspect you may have Covid 19 or you have tested positive in days before the date of the meeting that you do not attend.

Mask wearing is optional. Hand sanitiser and masks are available.

**AGENDA**

**Part I**

**(Open to the public)**

**1 Apologies**

To receive, record and where requested approve the reason for the apology of absence.

**2 Public Participation**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

**3 Declarations of Interest**

To declare any disclosable interests relating to the items of business on the agenda.

**4 Dispensations**

To receive and consider any requests for dispensation (if any)

**5 Mayors Report/Matters of Urgency**

To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.

**6 Clerks Report**

At the time of publishing the agenda.

i Electric meter update.

ii Asset transfer update ‘The Square’ toilets

iii Community Infrastructure Levy application.

iv Response West Penwith Community Network Panel - Local Issues with Public Transport.

 v Actions Town Walkabout

 vi Letter to Leader of Cornwall Council.

**7 Correspondence Received.**

Received at the time of publishing the agenda**.**

 i E-mail received from the Chairman of the Marazion Chamber of Commerce.

**8 Councillor Reports**

a) **County Councillor**

To receive a report.

 b) **Town Councillors**

 To receive reports.

**9 Minutes of the Council meeting held on Tuesday 28th June 2022.**

To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 28th June 2022.

**10 The Dollan – Cllr Collins**

To consider early release of the lease held with St Aubyn Estates.

**11 Benches Maypole Gardens and War Memorial – Cllr Collins**

To receive a report seeking approval for the purchase of two new benches for the Maypole Gardens and consider replacing the two benches located at the War Memorial.

**12 Community Payback – Town Clerk**

To receive a report seeking approval to engage.

**13 Provision of cycle racks in the town centre – Cllr Rawlins**

 To consider a suitable location.

**14 Mounts Bay Sailing Club event Folly Field 31st July – 4th August 2022 – Town Clerk**

To receive a verbal report.

**15 Consecration Marazion Cemetery – Town Clerk**

 To consider the consecration of the new area of Marazion Cemetery.

**16 Matters Arising from previous Minutes.**

a **Minute 094** (Footpath 14) – to receive an update.

b **Minute 184** (Flooding Green Lane) – to receive an update.

c **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed*.*

d **Minute 694** (Maypole Gardens repair works) to receive an update.

 Agenda item number 11.

e **Minute 861** (Defibrillators) – to receive an update.

f **Minute 911** (Vandalised Light Bus Shelter) – to receive an update.

g **Minute 1108**(i)(b) (telescope door, Maypole/Gwelva Gardens, missing) – to receive an update.

h **Minute 1113** (play area repairs) – to receive an update.

i **Minute 1114** (unauthorised pavement parking, Marazion War Memorial) – to receive an update.

j **Minute 1134(b)(vii)** (no parking signs North Street) – to receive an update.

k **Minute 1170(a)(i)** (rat infestation) – to receive an update.

l **Minute 1178** (Redecoration ironmongery Marazion Town Square and War Memorial) – to receive an update.

m **Minute 1215 (Request for works access Memorial Gardens** - to receive an update.

**17 Any other matters arising from Minutes not covered by items above.**

**18 Finance** – to resolve to approve:

1. **Bank Reconciliations June 2022**

To note and approve the bank reconciliations for June 2022

b) **Statement of Accounts – as per bank statements 6th July 2022.**

Community £100

Business Premium £132,860.69

NS& I (Earmarked Reserves) £151,054.19

1. **Accounts for Payments**

Cornwall Council SLA £156.00

South West Play play inspections £72.00

 Rialtas Making Tax Digital £70.80

 AG Intl Ltd (cemetery digitization) £2,651.22

 Sexton duties £460.00

d) **Receipts**

Car parking x 2 £150.00

 Car parking x 1 £75.00

 Garage £50.00

 Garage £135.00

 e) **Direct Debits**

Alchemy Systems (June) ; £71.88

Alchemy Systems (July) ; £71.88

Pennon Water (cemetery) £15.96

1st Office (printer) £82.66

Pennon Water (Folly Field) £500.24

f) **Pre-payments**

 Cobble Corner Post Office post £2.85

 CALC (planning training) £72.00

**19** **Planning**

a) **Applications for Planning Permissions**

 None for consideration.

b) **Applications Approved/Refused/Appeal by Cornwall Council.**

i **PA22/04031 APPROVED**

**Location:-** 1 Bay Cottages Higher Fore Street Marazion Cornwall TR17 0BA

**Proposal** Construction of Single Storey Extension, Loft Conversion and Associated Wor

ii **PA22/03609 APPROVED**

**Location:-** Mount House Market Place Marazion Cornwall TR17 0AR

**Proposal** Listed building consent for the formation of new bathroom window, new porch, replacement windows and doors and internal alterations and upgrading

iii **PA22/03608 APPROVED**

**Location:-** Mount House Market Place Marazion Cornwall TR17 0AR

**Proposal** Formation of new bathroom window, new porch, replacement windows and doors and internal alterations and upgrading

iv **PA22/04034 APPROVED**

**Location:-** Harlyn Plain An Gwarry Lane Marazion Cornwall TR17 0DP

**Proposal** Retrospective consent for retention of existing Garage and Associated Works

v **PA22/04032 APPROVED**

**Location:-** 1 Bay Cottages Higher Fore Street Marazion Cornwall TR17 0BA

**Proposal** Listed Building Consent for the construction of Single Storey Extension, Loft Conversion and Associated Works

c) **Correspondence**

i Letter from Cornwall Council Planning Officer – investigation into a possible breach of planning in the conservation area of Marazion.

**20 The Freedom of Information Act 2000.**

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

**21 Data Protection Act 2018**

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**22 Part II**

**(Private)**

**Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.**

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

**23 East End Land Dispute** – to receive and update.



Tracey Unstead

Town Clerk