



Marazion Town Council

**Meeting 3/22
TO ALL COUNCILLORS**

9th of June 2022

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Town Council on **Tuesday 14th June 2022 7.30pm**, Marazion Town Hall (choir room).

The meeting will consider the agenda items as set out below.

Please note.

1. Recording.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

2. Public Participation.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted on the agenda. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

3. Covid Safe Meetings

We ask that if you suspect you may have Covid 19 or you have tested positive in days before the date of the meeting that you do not attend.

Mask wearing is optional. Hand sanitiser and masks are available.

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: tracey.unstead@maraziontowncouncil.gov.uk

Clerk to the Council: Mrs Tracey Unstead

AGENDA

Part I

(Open to the public)

1 To receive an address from the Reverend Sophie Troczynska

2 Apologies

To receive, record and where requested approve, the reason for the apology of absence.

3 Public Participation

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

4 Declarations of Interest

To declare any disclosable interests relating to the items of business on the agenda.

5 Dispensations

To receive and consider any requests for dispensation (if any)

6 Mayors Report/Matters of Urgency

To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.

7 Clerks Report

At the time of publishing the agenda.

- i Queens Platinum Jubilee.
- ii Town Walkabout – date.
- iii Joint meeting with Ludgvan PC, housing pods proposal.
- iv Councillor Training – Chapter 8 and First Aid.
- v Joint meeting Ludgvan Parish Council and Cornwall Council Housing Officer – Housing Pods.

8 Correspondence Received.

At the time of publishing the agenda.

- i E-mail received from local resident about access to the Knoll and Lady St Levan seat.
- ii E-mail received from local resident (copied into), planning issues

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- iii Invitation to the re-opening of the Marazion Friends Meeting House 2nd July 2022, 10am-4pm.

9 Councillor Reports

a) Town Councillors

To receive reports.

10 Minutes of the Council meeting held on Tuesday 24th May 2022.

To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 24th May 2022.

11 Proposed Addition of Right of Way from Trevenner Lane to road A394, Marazion CP (WCA 657) – to consider a response to the questions asked by Cornwall Council – Town Clerk.

12 Public Spaces Protection Order, Renewal of existing dog bans on beaches – to consider a response to the Cornwall Council consultation – Town Clerk.

13 BT Telephone Box signage – to consider and approve signage for the redundant BT telephone boxes – Cllr R Stokoe.

14 Cycling and Skateboarding Folly Field – to consider what action can be taken to prevent pedestrian conflict/accidents – Cllr Laity.

15 Composition of Committees Review – to consider a report being presented by the Town Clerk – Town Clerk

16 Asset Register – to approve the reviewed document and amended value of the asset register – Town Clerk.

17 Redecoration ironmongery Marazion Town Square and War Memorial – Cllr Stokoe a) to approve the redecoration subject to approval being sought from Marazion Town Trust if needed. b) to approve an initial, spend of £600.

18 Rialtas Financial Management System Cloud Storage – to consider and approve the migration and storage of financial data from the internal harddrive of the laptop to the ‘cloud’ at a cost of £34.67 a month – Town Clerk

19 Long Barn – for Marazion Town Council to consider surrendering the Head Lease to St Aubyn Estate – Cllr Laity.

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20 Community Infrastructure Levy Cornwall Council – to consider applying (deadline 23rd June 2022) – Town Clerk.

21 Matters Arising from previous Minutes.

- a **Minute 094** (Footpath 14) – to receive an update.
- b **Minute 184** (Flooding Green Lane) – to receive an update.
- c **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- d **Minute 694** (Maypole Gardens repair works) to receive an update.
- e **Minute 861** (Defibrillators) – to receive an update.
- f **Minute 911** (Vandalised Light Bus Shelter) – to receive an update.
- g **Minute 1108(i)(b)** (telescope door, Maypole Gardens, missing) – to receive an update.
- h **Minute 1111** (to send a letter Cornwall Council expressing the dissatisfaction of residents as raised at the Annual Parish meeting about the lack of planning enforcement) – to receive an update.
- i **Minute 1112** (to seek clarification from Cornwall Council in relation to the colour properties can be painted) – to receive an update.
- j **Minute 1113** (play area repairs) – to receive an update.
- k **Minute 1114** (unauthorised pavement parking, Marazion War Memorial) – to receive an update.
- l **Minute 1116** (Bush Removal and Tree Planting Marazion Memorial Garden) – to receive an update.
- m **Minute 1117** (Memorial Benches report) - to receive an update.
- n **Minute 1134 (b)(i)** (thank you to bus shelter artists) – to receive an update.
- o **Minute 1134(b)(iv)** (thank you letter Chelsea Flower show category winners) – to

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receive an update.

p **Minute 1134(b)(vi)** (letter to Cornwall Council intended closure Carnyorth Activity Centre) – to receive an update.

q **Minute 1134(b)(vii)** (no parking signs North Street) – to receive an update.

r **Minute 1134(b)(vii)** (weeds Church Way) – to receive an update.

22 Any other matters arising from Minutes not covered by items above.

23 Finance – to resolve to approve: -

a) **Bank Reconciliation May 2022** – to approve the bank reconciliation.

b) **Statement of Accounts – as per bank statements 8th June 2022.**

Community	£100
Business Premium	£139,504.88
NS& I (Earmarked Reserves)	£151,054.19

c) **Accounts for Payments**

Cornish Locksmith Folly Field accessible toilet	£399.50
Grave Digger	£380.00
Polcrebo Nursery tree for Memorial Garden Collins)	£69.99 (re-imburse Cllr

d) **Receipts**

Garage	£50.00
Penwith Funeral Services	£1041.25
Cremation	£609.25
Allotment	£40 (refund of £25 issued as overpaid)

e) **Direct Debits**

Alchemy Systems IT support	£71.88
Siemens Printer	£119.54
Siemens Printer insurance	£30.97
BT	£229.60
Pennon Water Services Folly Field	£681.18
BG Business	£77.17

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Pennon Pennon Water Services Folly Field £236.11

f) **Pre-payments**

Hotline Products (water bottles Marazion School)	£435.78
BHIB insurance	£2340.11
RM & SJ Jones pond empty	£96.00
Cobble Corner bin liners	£1.99
MulteSigns grave markers	£50.00
Contractor Telephone Box Painting	£822.00
Town Clerk Salary May 2022	£1,521.09
HMRC PAYE	£798.51

24 Planning

a) **Applications for Planning Permissions**

i **Application PA22/04921**

Proposal Lawful development certificate for the use of land for the siting of an unrestricted residential caravan

Location The Caravan The Barn Green Lane West Marazion

Applicant Dr Gareth Job

Grid Ref 151431 / 31416

<http://planning.cornwall.gov.uk/online-applications>

b) **Applications Approved/Refused by Cornwall Council.**

c) **Correspondence**

i E-mail received from local resident planning application PA22/04921

ii E-mail received Cornwall Council Planning Officer Planning, applications PA22/04031 and PA22/0432

iii E-mail received Cornwall Council Planning Officer Planning, applications, 5-day protocol planning application PA22/02590

25 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

26 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

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Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

27 Part II
(Private)

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

28 East End land dispute – to receive an update.



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Town Clerk

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