



**MINUTES OF THE MARAZION TOWN COUNCIL MEETING
TUESDAY 8th MARCH 2022 TOWN HALL MARAZION**

Meeting number 21/21/22

Present: Cllr D Laity Chairman, Cllr W Collins Dep Chairman, Cllr J Nicholas, Cllr R Stokoe, Cllr P Hoskings, Cllr D Walsh, Cllr J Tutchier, Cllr G Reynolds, Cllr R Clayton

In attendance:

Mrs T Unstead Town Clerk

1034 Address Canon Reverend Nigel Marns

The Canon Reverend gave an address about St Piran.

1035 Apologies

Cllr P Read

Cllr J Rawlins

1036 Public Participation

None

1037 Declarations of Interest

Cllr Laity agenda item numbers 15 and 16

Cllr Hoskings agenda item numbers 15 and 16

1038 Dispensations

None

1039 Mayors Report – Matters of Urgency

The Mayor Cllr Laity reported that:

- i He had attended, via Zoom (virtual means), the Marazion School St Pirans day assembly and celebrations. A lovely service and the schoolchildren enjoyed a pasty lunch and saffron buns. provided by the council.
- ii A town walkabout with Cornwall Council County Councillor Tara Sherfield has been arranged for Wednesday 13th April 2022.
- iii The next West Penwith Community Network Panel is being held on Thursday 17th March 2022, 7.00pm at the St Johns Hall in Penzance.
- v Cornwall Wildlife Trust are hosting 'The Mounts Bay Charter' event on 30th March 2022, 5.30pm start at the On the Bay Restaurant in Penzance and that he is likely to attend.
- vi On Friday 4th March 2022, he along with the Town Clerk met in person the Chief Officer from Atlantic Geomatics (cemetery mapping). A discussion with the Chief Officer took place about the Memorial Gardens as old maps and drawings of headstones had been found. Depending upon the outcome of the cemetery mapping the Council may wish to consider having the Memorial Garden mapped as well.
- vii As a matter of urgency, the outcome of a meeting had on Monday 7th March 2022 between the Marazion Playing Fields Association, St Aubyn Estates and the Town Council about the Longbarn needs to be transacted under Part II and asked Councillors to resolve to approve.
RESOLVED – unanimous to transact the business in Part II
- viii An e-mail from the Cornwall County Councillor Cllr Tara Sherfield apologising for her lack of engagement with the Council has been received, Tuesday 8th March 2022.
- viii The Council should it wish fly the Ukrainian flag and that Cllr Rawlins had kindly designed a flag with the St Pirans flag incorporated in the corner of design. The Chairman asked Councillors for their thoughts.
Cllr Collins in favour of flying the Ukrainian flag but not the design incorporating the St Pirans flag in the corner.
Cllr Stokoe not in favour, a lovely gesture to fly the flag but the Council should be lobbying the Member of Parliament, making provision to welcome refugees, more tangible actions and that as a Council 'we can do more'.
Cllr Reynolds suggested the arranging of a coffee morning at the Community Centre to raise monies.
Cllr Laity reminded Councillors that as a Council no monies can be given and that we can all support as individuals.
A vote was taken on flying the Ukrainian flag with the St Pirans flag incorporated in the design.
RESOLVED – majority not to approve.
A vote was taken to fly the Ukrainian flag without any additional design.
RESOLVED – majority approved the flying of the Ukrainian flag.

1040 Clerks Report

The Town Clerk reported that:

- i She had attended training provided by the Institute of Cemetery and Crematorium Management. The training was very valuable and there are processes that the Council must review so a meeting of the Cemetery Working Party will be arranged as soon as possible.
- ii The Expression of Interest' application for a road crossing, Gwallon Lane has been submitted to the Cornwall Council West Community Link Officer – West Penwith.
- iii An e-mail had been sent to Cornwall Council's Planning Enforcement Group Leader about The Old Toll House, Turpike Road asking for an update. The Council had previously reported what was understood to be unauthorised works to the Grade II listed building.
- iv The Public Sector pay award for 2020 – 2021 has been settled at 1,75% which will be discussed at the Staffing Sub Committee Monday 14th March 2022.
- v The recent e-mail circulated about making an application for Community Infrastructure Levy infrastructure projects will be considered at the next Full Council meeting Tuesday 22nd March 2022. Councillors are asked to give thought to infrastructure projects in readiness for the meeting.
- vi The Annual Parish meeting is fast approaching, Tuesday 12th April 2022 and is being held in the Community Centre instead of the Town Hall. Cllr Laity reminded Councillors that a smart dress code is applicable on this occasion.

1041 Correspondence Received.

- i E-mails received from residents who are on the Allotment waiting list about vacant allotment sites.

1042 Councillor Reports

a) Town Councillors

i Cllr Reynolds

Reported that:

Beachwalk Retreat North Street is being advertised as a holiday let, so the Council must report the possible breach of conditions to Cornwall Council Planning Enforcement. The Town Clerk to action.

Due to the numbers of non Marazion parishioners on the Allotments Waiting List, it would be helpful for the Town Clerk to write to neighbouring parishes. The Town Clerk to send a letter explaining Marazion Town Councils position.

A meeting with Beacon Garden Services needs to be arranged. The Town Clerk to action.

ii Cllr Collins

Reported that:

He was concerned about the lack of Cornwall Council planning enforcement and prosecutions as per the information circulated by Cllr Stokoe following his Freedom of Information request. Cllr Collins commended Cllr Stokoe on his tenacity.

iii Cllr Hoskings

Reported that:

A set of barriers have been erected behind the Wishing Well and seat and that she had spoken to the contractor who had advised that the wall crumbling but there is no evidence to substantiate that. Concern about the planting by the Wishing Well being disturbed.

1043 Minutes of the Council Meeting on Tuesday 22nd February 2022

Members considered the minutes of the Council meeting held on Tuesday 22nd February 2022.

RESOLVED – unanimously approved that the minutes of the Council meeting held on Tuesday 22nd February 2022 be approved and signed as a correct and accurate record.

1044 Purchase Hearing Loop

RESOLVED – unanimously approved for the Chairman and the Town Clerk to procure a hearing loop which is suitable and fit for purpose.

1045 Accessible Toilet Folly Field

Cllr Laity read through the prepared report. Wallgate have yet to make contact about a site visit which Cllr Collins and the Town Clerk will pursue ~~Wallgate~~. The provision of a Roomate will enhance the accessibility of those who are sight challenged.

RESOLVED – unanimously approved the recommendations as made including use of Earmarked Reserves to refurbish the accessible toilet at the Folly Field.

1046 Maypole Gardens Pond

The Town Clerk read through the prepared report and a discussion took place about the state of the pond and the options to mitigate risk and improve the area.

RESOLVED – unanimously approved to empty and fill with gravel and earth and plant out.

1047 Playground Inspections Update

The Town Clerk read through the report and the figures presented by the contractors who had submitted quotes.

RESOLVED – unanimously approved the engagement of the contractor who provided Quote 1 as presented.

1048 Review of Marazion Town Council Allotment Agreements

Cllrs Laity and Hoskings left the room.

The Town Clerk explained that the reviewed allotment agreements had been reviewed by a legal advisor at the National Allotment Society.

RESOLVED – unanimously approved to adopt the reviewed allotment tenancy agreements and the legal requirement to give 12 months' notice to existing tenants on or before the 6th of April 2022.

1049 Review of Marazion Town Council Allotment Fees

Cllrs Laity and Hoskings remained outside of the room.

The Town Clerk explained that there is legislation that protects allotment tenants and that legal advice had been sought from the National Allotment Society about the increase in fees.

RESOLVED – unanimously approved to adopt the reviewed allotment fees of £40 per annum for a large plot Island Field, £20 per annum half a large plot Island Field, £20 per annum

Rosehill and Green Lane and the legal requirement to give 12 months' notice to existing tenants on or before the 6th of April 2022.

1050 Results Feliskirk Lane BT Telephone Box ballot

The Town Clerk presented the results of the ballot.

50 votes for a book exchange, 18 for a mini garden, 6 Platinum Jubilee exhibition, 4 spoiled and 1 for an art exhibition.

Total of 79 votes cast which gave a 55% turnout.

The Feliskirk Lane BT Telephone box once refurbished will be a book exchange.

1051 Grass Cutting and Grounds Maintenance Tender 1st April 2022 – 31st March 2025

The Town Clerk presented the report.

RESOLVED – unanimously approved the engagement of the contractor who submitted a tender for the works.

1052 Meeting date setting to Folly Field Car Park Lease

AGREED – An Extraordinary Meeting Tuesday 29th of March 2022, 7.30pm, Town Hall to be held.

1053 Matters Arising

a Minute 094(Footpath 14)

No update yet upon the asking of the question of the Cornwall County Councillor and Community Link Officer for West Penwith about the offer of funds to assist in the creation of steps in partnership with St Aubyn Estates.

b Minute 184(Flooding Green Lane)

Another meeting with all stakeholders to be arranged by the Community Link Officer for West Penwith. Just awaiting a date.

c Minute 381(Footpath number 8)

Note that the Town Clerk due to other priorities has yet to review the process and resources needed.

d Minute 694(Maypole Gardens repair works)

Defer until information from the insurers has been received.

e Minute 827(v)(Wallgate repair and letter sent to Wallgate about equipment breakdowns)

E-mail received in response to the letter sent in September 2021 answering queries raised has been circulated to all Councillors.

f Minute 853(Emergency Planning Working Group to visit St Michaels Mount) – to receive an update.

Meeting arranged with the Cornwall Council Emergency Planning Officer, Monday 14th March 2022.

g Minute 861(Defibrillators)

Awaiting a decision from the Methodist Chapel.

- h **Minute 911(Vandalised Light Bus Shelter)**
The Town Clerk has yet to contact Western Power. Cllr Collins has a direct contact.
- i **Minute 991(iv)(loose handrail Beacon Brazier)**
Works have yet to be commenced.
- j **Minute 1033 (To consider what can be done to recognise 70 years' service – Mace Bearer).**
The Town Clerk is to speak with the provider of the Community Champion Awards and ask what can be provided in respect of glass etching.

1054 Any other matters arising from Minutes not covered by items above.
None

1055 Finance

- a) **Statement of Accounts**
RESOLVED – to note the statements of accounts as of the 3rd of March 2022.
- b) **Accounts for Payment**
RESOLVED – unanimous to approve.
- c) **Receipts**
RESOLVED – unanimous to note
-) **Direct Debits**
RESOLVED – unanimous to approve
- e) **Pre-payments**
RESOLVED – unanimous to approve

1056 Planning

a) Applications for Planning Permission

i Application PA22/01379

Location Coachmans Cottage Turnpike Hill Marazion Cornwall

Proposal Listed Building Consent to replace existing slate roof on front elevation with wet laid new slates and renewal of existing guttering

RESOLVED – unanimous to support but with conditions for the works not to be carried out between June and August and scaffold to be removed between June and August.

ii Enquiry reference PA22/01716

Location The Mount Haven Hotel Turnpike Road Marazion Cornwall TR17 0DQ

Proposal Non-material amendment in relation to decision notice PA21/06622 dated 01/12/2021

RESOLVED – unanimous to support.

iii **Application PA22/01503**

Location 33 Godolphin Terrace Marazion Cornwall TR17 0EX

Proposal Dormers on front elevation and re-positioned rooflight.

RESOLVED – unanimous to support.

b) **Applications Approved/Refused**

None to be noted.

c) **Correspondence**

The Town Clerk read out an e-mail received from a Cornwall Council Planning Officer in relation to a query made about planning application PA22/00511.

1057 The Freedom of Information Act 2000

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

1058 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

1059 Part II

(Private)

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

RESOLVED – unanimous to move into Part II

1060 Longbarn Gwallon Lane Marazion

Cllr Laity gave an update about the proposed agreement between the Marazion Playing Fields Association by and St Aubyn Estates. Cllr Laity also advised that the Town Council will in the future no need to be involved now that the Marazion Playing Fields Association by St Aubyn Estates have come to an 'in principle' agreement.

1061 East End Land Dispute

Cllr Laity updated the Council on latest developments.

Signed

Cllr Derek Laity

Town Mayor