



**MINUTES OF THE MARAZION TOWN COUNCIL MEETING  
TUESDAY 8<sup>th</sup> FEBRUARY 2022 TOWN HALL MARAZION**

**Meeting number 19/21/22**

**Present:** Cllr D Laity Chairman, Cllr W Collins Dep Chairman, Cllr J Nicholas, Cllr R Stokoe, Cllr P Hoskings, Cllr D Walsh, Cllr J Rawlins, Cllr J Tutchier, Cllr G Reynolds

**In attendance:**

Mrs T Unstead Town Clerk

**986 Address Canon Reverend Nigel Marns**

Canon Reverend Nigel Marns have an address.

**987 Apologies**

Cllr P Read

Cllr R Clayton

**988 Public Participation**

None

**989 Declarations of Interest**

Cllr Laity agenda items 11 and 12

Cllr Hoskings agenda item 11 and 12

**990 Dispensations**

None

## 991 Mayors Report – Matters of Urgency

### The Mayor Cllr Laity reported that:

- i On Wednesday 2<sup>nd</sup> February 2022, he and the Town Clerk had paid a visit to St Michaels Mount. They had met with Lord and Lady St Levan and had been given a tour of the castle.
- ii A meeting of the Marazion Community Co-Ordination Forum is being held on Wednesday 9<sup>th</sup> February 2022 and new Councillors are invited to attend.
- iii The Marazion Town Council approved granite replacement seat for Wheal An Wens is in place. The invoice just been received the final cost is £1062.42 (incl VAT). Under matters of urgency can this payment be approved (minute 934).  
**RESOLVED** – unanimous to approve payment.
- iv He had had it reported to him that the handrail up to the Beacon Brazier was loose and needed looking at. Cllr D Walsh offered to go and have a look and report to the Town Clerk.
- v He had had a conversation with Marazion School about St Pirans Day celebrations and there will an update at the next meeting, Tuesday 22<sup>nd</sup> February 2022.
- vi One of the Marazion Town Trust Mace Bearers celebrates his 70 years of service to Marazion Town Trust. Consideration is to be given to how mark this milestone at the next meeting, Tuesday 22<sup>nd</sup> February 2022.

## 992 Clerks Report

### The Town Clerk reported that:

- i She had received a response from Cornwall Council about the transfer of The Square toilets. The Cornwall Officer reported a back log in work, however the transfer will be progressed.
- ii An e-mail has been sent to Livewest about the steps up to/down from Turnpike Road and St Levan Road. Livewest advised that the land is the responsibility Cornwall Council, who have also been contacted. Cornwall Council replied with a land registry map showing that the area is owned by Livewest.
- iii Atlantic Geomatic had surveyed the cemetery, Tuesday 8<sup>th</sup> February 2022. All Burial Registers and maps, plans have been given to the surveyor for scanning. The Burial Registers will be returned in person by Atlantic Geomatics as they intend to visit Marazion within the next month.



- iv The Chairman of Cubert Parish Council has sent copies of letters that Cubert, Crantock and St Newlyn East Parish Councils have sent to Cornwall Council expressing their grave concerns about inequalities in the allocations of sites for affordable housing in their area and raising the profile that other areas may be suffering the same. An agenda item for Tuesday 22<sup>nd</sup> February 2022.
- v Ludgvan Parish Council have kindly advised that they will be paying for defibrillator consumables at Station House in Longrock.
- vi A report about dead birds infected with Avian Bird Flu has been received and guidance about not touching birds and calling Defra has been placed on the website. Cornwall Council have kindly offered to write to Marazion Town Council allotment holders who house chickens.
- vii Members of the public can now comment on planning applications as a page has been placed in the Marazion Town Council website which links to the Cornwall Council planning portal.
- viii Marazion Town Council has formally received a letter from the Monitoring Officer at Cornwall Council in response to the complaint made by the Chairman of St Erth, Ludgvan, Perranuthnoe, St Hilary and Marazion Councils in relation to the County Councillor for St Erth, Marazion and Longrock. The Town Clerk will circulate the letter to all Councillors.

**993 Correspondence Received.**

- i Email received about the state of the Folly Field toilets. St Aubyn Estates have been contacted and made aware.
- ii Email received from a Parishioner who is on the allotment waiting list. Keen to know when vacant sites are going to be allocated.
- iii Email received asking for help to try and identify an unmarked grave.

**994 Councillor Reports**

**a) County Councillor**

Cllr Sherfield-Wong has sent an e-mail received on Tuesday 8<sup>th</sup> February 2022 asking to meet with the Chairman and Town Clerk, 14.00 Wednesday 9<sup>th</sup> February 2022. Due to pre-existing commitments neither the Town Clerk nor the Chairman can attend at such short notice. The Town Clerk will ask for alternative dates and times.

Cllr Sherfield-Wong has advised that she will be in attendance, Marazion Town Council meeting on Tuesday 22<sup>nd</sup> February 2022.



**b) Town Councillors**

**i Cllr Rawlins**

**Reported that:**

She had attended a Plastic Free Marazion meeting and the positioning of a drinking water fountain was discussed. A representative from St Aubyn Estates was in attendance and options considered were the side of the Beach Box, RNLI building. There is more to think about especially about access to water, who pays for the water, who cleans the fountain so a further report will be made in due course. A suggestion was made to St Aubyn Estates that eco-friendly refillable water bottles could be sold at the Beach Box – marketing opportunity.

She had shared a Pirate FM post on the Marazion Town Group Facebook page about Avian Bird Flu, not touching dead birds and contacting Defra if a dead bird is found.

**ii Cllr Reynolds**

**Reported that:**

The present playground inspector is due to retire in March. The Town Clerk tasked to contact him and find out for certain.

The spraying of weeds by Beacon Garden Services needs to be investigated as any weed spraying must be done in accordance with Health and Safety approved codes of practice. The Town Clerk advised that the Working Group needs to consider what they wish Beacon Garden Services to do.

The new granite seat at Wheal An Wens has received a lot of negative comments. Cold and wet to sit on and the design looks like it should be in a cemetery, a memorial bench. Maybe the seat should be relocated elsewhere, and a bench put in place instead? Cllr Collins added that he too had been in receipt of complaints about the seat being cold to sit on.

Cllr Laity reported that there had also been positive comments on the bench.

Cllr Reynolds asked if there was any update in respect of the Fudge Shop and planning concerns. The Town Clerk confirmed that she had not yet contacted Cornwall Council for an update but would do.

**Cllr Walsh**

**Reported that:**

A Parishioner had contacted him about the number of visits to Marazion by the Civil Enforcement Officer (parking) that being too many at this time of year.

**iii Cllr Stokoe**



**Reported that:**

He had jet washed the outside of The Square toilets and will touch up the trim at the bottom of the with black paint.

He intended to fill small potholes around the side of the toilets with tarmac.

There is graffiti on the Marazion visitor sign. The sign belongs to Marazion Chamber of Commerce so they will need to be made aware and if a photo is provided the Town Clerk will send it to the local Police Community Support Officer.

The draft travel app is nearing completion, please send any feedback to him as a report will be presented at the next meeting Tuesday 22<sup>nd</sup> February 2022.

**995 Minutes of the Council Meeting on Tuesday 25<sup>th</sup> January 2022**

Members considered the minutes of the meeting held on Tuesday 25<sup>th</sup> January 2022. Two amendments – Cllr Reynolds was in attendance and to add Town Council after Marazion (Minute 952 Town Councillors Reports/Cllr Reynolds)

**RESOLVED** – unanimous subject to the two amendments being made, that the minutes of the meeting held on Tuesday 25<sup>th</sup> January 2022 be approved and signed as a correct and accurate record.

**996 Review of Marazion Town Council Allotment Tenancy Agreement**

Councillors agreed to take agenda items 11 and 12 together.

**RESOLVED:** - unanimous to approve in principle: -

- a) the reviewed tenancy agreements subject to legal advice being sought.
- b) an increase in fees, that increase to be reported upon legal advice being sought.

**RESOLVED** – unanimous to approve

- c) Marazion Town Council becoming members of the National Allotment Society at a cost of £66 (including VAT) per annum.

**997 Review of Allotment Fees**

Councillors agreed to take agenda items 11 and 12 together.

As per minute 995 (b).

**998 Queens Platinum Jubilee Notes 24.1.2022**

Noted

**999 Refurbishment Accessible Toilet Folly Field**

**RESOLVED** – to defer until further information in relation to cost has been sought.

**1000 Community Highways Scheme West Penwith**

Councillors considered the criteria set by Cornwall Council and a discussion was had about what possible scheme could be submitted; Councillors concurred that a pedestrian crossing



at Gwallon Lane providing safe passage from the Community Centre car park, Football Club to the entrance of the play area, playing field to be put forward.

**RESOLVED** – unanimous to submit and Expression of Interest for the provision of a pedestrian crossing Gwallon Lane.

**1001 Balloting Residents around the Feliskirk Lane BT Telephone Box**

Noted and a closing date of two weeks from the date the ballot papers are delivered to be collected.

**1002 Councillor half day visit to St Michaels Mount**

The Chief Executive Officer, St Aubyn Estates has offered a visit to St Michaels Mount for all Councillors. The Town Clerk will contact the Chief Executive Officer for dates and arrange.

**1003 Matters Arising**

**a Minute 094 (Footpath 14).**

No further update

**b Minute 184 (Flooding Green Lane).**

No further update. Town Clerk to chase.

**c Minute 381 (Footpath number 8).**

Town Clerk due to other priorities has yet to review the process and resources needed.

**d Minute 694 (Maypole Gardens repair works).**

The Town Clerk reported that the company engaged to carry out the insurance assessment has been in contact and confirmed that the assessment is due to take place in the next couple of weeks.

**e Minute 827(v) (Wallgate repair and letter sent to Wallgate about equipment breakdowns).**

The Town Clerk reported that the original letter has been forwarded onto a Director of Wallate. Yet no response received. Town Clerk to chase.

**f Minute 853 (Emergency Planning Working Group to visit St Michaels Mount).**

A visit took place on Friday 4<sup>th</sup> February 2022 with a representative from St Aubyn Estates. St Aubyn Estates are very prepared with both plans and equipment.

The Cornwall Council Emergency Planning Officer is to be contacted and a meeting arranged between Cornwall Council, Marazion Town Council and St Aubyn Estates.

Cllr Stokoe advised that he has disseminated his thoughts about an emergency plan to the Emergency Planning Working Group.



- g **Minute 861 (Defibrillators).**  
The defibrillator located at the Station House public house is now being looked after by Ludgvan Parish Council.  
The Town Clerk reported that she had e-mailed the Methodist Church and will pop into Trevenner Stores in the week.
- h **Minute 911 (Vandalised Light Bus Shelter).**  
Cllr Nicholas reported that ownership of the electric box behind the bus shelter needs to be established before anything else.
- i **Minute 951(iii) (Squeaking swing Folly Field).**  
Rectified. Cllr Nicholas reported that he had witnessed a member of the public spraying grease on the brackets.
- j **Minute 952(i) (Steps up to St Levan Road, white lining).**  
The Town Clerk reported that she had contacted Livewest who said that the steps are the responsibility of Cornwall Council. Cornwall Council have been contacted and they have responded with a land registry plan showing that the area of the steps is in the ownership of Livewest. Livewest will be contacted again.
- k **Minute 952(ii) (Accessible toilet alarm pull cord to be fitted).**  
Cllr Nicholas reported that until such time as there is a lock on the door, the fitting of an alarm is pointless.
- l **Minute 952(iv) (The pampass grass on the verge near the entrance to the Godolphin Estate obscuring the Marazion gateway and speed limit sign).**  
The Town Clerk reported that she had contact and Officer who attended a site meeting in June 2021, had included copies of the notes made about the pampass grass. The Officer has responded and advised that they will be looking into it.
- 1004 Any other matters arising from Minutes not covered by items above.**  
Cllr Laity raised identification badges (minute 804)(ii) Cllr Rawlins said she could help. The Town Clerk is to send details to Cllr Rawlins.

#### **1005 Finance**

a) **Statement of Accounts**

**RESOLVED** – to note the statements of accounts as of the 3<sup>rd</sup> February 2022.

b) **Accounts for Payment**

**RESOLVED** – unanimous to approve.



- c) **Receipts**  
**RESOLVED** – unanimous to note.
- d) **Direct Debits**  
**RESOLVED** – unanimous to approve.
- e) **Pre-payments**  
**RESOLVED** – unanimous to approve.

## 1006 Planning

### a) **Applications for Planning Permission**

#### i **Application PA22/00511**

**Location** 19 Godolphin Terrace Marazion TR17 0EX

**Proposal** Single storey rear conservatory and utility extension

**RESOLVED** – unanimous to object on the grounds that it was an overdevelopment of the site.

The property already benefits from a conservatory and utility room from a previous extension.

There is no Design and Access statement with the application giving reasons why these rooms need to be duplicated.

The property has already benefited from extensions to the front and the rear, and the application would over develop the site by piecemeal additions and be out of scale to the original building.

The application does not improve the character and quality of the area.

The council notes that the existing plans submitted show 2 skylights in the roof to the rear elevation, where none currently exist

#### ii **Application PA22/00578**

**Location** 1 Bay Cottages Higher Fore Street Marazion TR17 0BA

**Proposal** Construction of Single Storey Extension, Loft Conversion and Associated Works.

**RESOLVED** – unanimous to object on the grounds that the property is listed within a conservation area and AONB.





The small conservation roof light on the North elevation will have a detrimental effect on the street scene. It is not in keeping with the neighbouring properties and would have an adverse effect on the area.

The smokehouse also includes three conservation roof lights and these together with the proposed roof light in the North elevation would go against the Cornwall AONB Management Plan - CC7 promotes high levels of peace and tranquillity with dark night skies by minimising noise and light pollution. These roof lights would increase the light pollution.

Marazion Town Council also has concerns that the smokehouse will be used as a separate property and measure should be taken to ensure it is always linked to the main dwelling house.

Any use of materials should be sympathetic to the listed building

iii **Application PA22/00579**

**Location** 1 Bay Cottages Higher Fore Street Marazion TR17 0BA

**Proposal** Construction of Single Storey Extension, Loft Conversion and Associated Works.

**RESOLVED** – unanimous to object on the grounds that the property is listed within a conservation area and AONB.

The small conservation roof light on the North elevation will have a detrimental effect on the street scene. It is not in keeping with the neighbouring properties and would have an adverse effect on the area.

The smokehouse also includes three conservation roof lights and these together with the proposed roof light in the North elevation would go against the Cornwall AONB Management Plan - CC7 promotes high levels of peace and tranquillity with dark night skies by minimising noise and light pollution. These roof lights would increase the light pollution.

Marazion Town Council also has concerns that the smokehouse will be used as a separate property and measure should be taken to ensure it is always linked to the main dwelling house.

Any use of materials should be sympathetic to the listed building

b) **Applications Approved/Refused**

i **PA21/10996 APPROVED**

Noted.

ii **PA21/11083 WITHDRAWN**

Noted



**c) Correspondence**

The Town Clerk read out correspondence received in relation to **PA22/00511** and **PA18/03096**

**1007 The Freedom of Information Act 2000**

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

**1008 Data Protection Act 2018**

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**1009 Part II**

(Private)

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d  
**RESOLVED** – to move into Part II

**1010 East End Land**

Cllr Laity gave an update to Councillors. Cllr Collins thanked Cllr Laity for all the effort being made to protect Marazion Town Councils position.

Signed



Cllr Derek Laity

Town Mayor