



MARAZION TOWN COUNCIL

**Meeting 1/2021/2022
TO ALL COUNCILLORS**

9th March 2022

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Staffing Sub-Committee on Monday 14th March 2022 at 8.15 am, Marazion Town Hall.

The meeting will consider the agenda items as set out below.

AGENDA

Part I

(Open to the public)

1 Apologies

To receive, record and where requested approve, the reason for the apology of absence.

2 Public Participation

Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman.

3 Declarations of Interest

To declare any disclosable interests relating to the items of business on the agenda.

4 Dispensations

5 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: tracey.unstead@maraziontowncouncil.gov.uk

Clerk to the Council: Mrs Tracey Unstead

6 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

7 Minutes of Previous Meeting

There are no previous minutes to approve.

8 Review of Staffing Committee Terms of Reference – To consider the draft terms of reference.

**9 Part II
(Private)**

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

10 Public Sector Pay Review 2020/2021 – to receive an update from the Town Clerk.

11 Town Clerk's annual appraisal.

12 Town Clerks hours of work.



Tracey Unstead
Town Clerk

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: tracey.unstead@maraziontowncouncil.gov.uk

Clerk to the Council: Mrs Tracey Unstead