



**MINUTES OF THE MARAZION TOWN COUNCIL MEETING
TUESDAY 11th JANUARY 2022 TOWN HALL MARAZION**

Meeting number 16/21/22

Present: Cllr D Laity Chairman, Cllr W Collins, Cllr J Nicholas, Cllr R Stokoe, Cllr P Hoskings, Cllr J Rawlins, Cllr P Read, Cllr R Clayton.

In attendance:

Mrs T Unstead Town Clerk

924 Address The Reverend Sophie Troczynska

The Reverend gave an address.

925 Apologies

Cllr G Reynolds

Cllr D Walsh

926 Public Participation

None

927 Declarations of Interest

Cllr Read agenda item 16 en bloc.

928 Dispensations

None

929 Mayors Report – Matters of Urgency

The Mayor Cllr Laity reported that:

- i He was pleased to welcome everyone back after the Christmas and New Year holidays. The past year had been very busy with many changes and 2022 looks like

being the same. It is fantastic that Councillors have new ideas but please be minded that the Town Clerk has limited hours and core business must be completed. Therefore, can Councillors please consider in advance specifics, costs and implications of any new projects before bringing a report to the Council for consideration.

- ii On the 17th December 2021 presented the Community Champion Awards to, Marazion School, Baden Pharmacy, Cobble Corner, Trevenner Stores and Marazion Surgery. The recipients of the awards were appreciative with one being overwhelmed.
- iii On Friday 14th January, is meeting with a freelance travel reporter arranged through Visit Cornwall. The purpose of the visit is to showcase what has Marazion got to offer as a holiday destination.
- iv He had just received the report from Active8 on the accessible toilet. The report is very comprehensive and covers not only the accessible toilet but the Folly Field and Slipway car parks as well and there is no reason why the report cannot be shared with St Aubyn Estates which all Councillors agreed with. The Town Clerk will circulate the document as well as provide hard copies to those who want them.

930 Clerks Report

The Town Clerk reported that:

- i The Marazion Traffic Management Consultation ended on Tuesday 4th January 2022. 28 responses in total have been submitted to Cornwall Council. There are a number of objections in relation to the road narrowing near the entrance to the Godolphin Estate. A meeting with Cornwall Council is to be arranged and a report brought back to the Town Council.
Cllr Hoskings raised concerns from members of the public who had spoken to her about how the consultation was advertised and the lack of advertising. Cllr Laity stated that the consultation had been well advertised in the Cornishman, on the Town Council Website, The Towns Facebook sites and on many lamp posts throughout the town.
- ii Grounds Maintenance Tender documents have been reviewed and sent to members of the Cemetery Working Group for consideration before being brought before the Town Council for approval at the next meeting Tuesday 25th January 2022. Once approved the tenders will be advertised for works to commence in April 2022.
- iii Green Lane is to be closed for repair works on Friday 21st January 2022.
- iv The 2021 Poppy Appeal raised a total of £1060.95 and thank you letters have been sent to all those who helped raise the monies or gave donations.

931 Correspondence Received.



- i E-mail Kidzrus asking for permissions to put posters around the play area and Maypole Gardens advertising their Pantomime.
AGREED to grant permission subject to Kidzrus removing the posters once the Pantomime has finished.
- ii E-mail received from Plastic Free Marazion, covered under agenda item 12.

932 Councillor Reports

a) County Councillor

Cllr Sheffield Wong was not in attendance.

b) Town Councillors

i Cllr Nicholas

Reported that:

He had been called New Year's Eve about the ladies toilet blocking again. He called out the Drain Doctor who surveyed the pipe and reported that there is a crack which can be remedied with the fitting of a sleeve inside the pipe at a cost of £400 plus labour.

RESOLVED – unanimous to approve that these works are carried out as a matter of urgency as previously agreed and for Cllr Nicholas to liaise with the contractor.

The hand dryer in the accessible toilet at the Folly Field needs repairing and Councillors agreed that Cllr Nicholas is to meet with the electrician and resolve the issue straightaway **as a matter of Health & Safety.**

ii Cllr Stokoe

Reported that:

The Marazion City Status application for the Queens Platinum Jubilee has been withdrawn due to the Cabinet Office moving the goal posts in the summer and the change not being communicated. There has been significant positive publicity and businesses have reported that they have benefitted. The withdrawal of the application is now receiving publicity

iii Cllr Read

Asked if the Council can review the financial ceiling whereby tenders and quotes do not need to be sought as it may be difficult could get three quotes/estimates for works. Can the council not just have a list of select contractors whose documentation can be checked and then used to carry out works?

A discussion followed which included could a contractor benefit from the town council's insurance, could a contractor be employed by the council for a short period of time, can the Town Council advertise for contractors to carry out small works i.e. select contractors list?

The Town Clerk advised that the approved and adopted Financial Regulations state what the current ceiling is for spend and at what level quotes/estimates are to be sought. The Financial Regulations can be reviewed as they are 'model' documents and can be amended. The Town Clerk also advised that the Council has a duty to get best value which must be always sought. The Town Clerk also advised that it is the Council that makes the decisions and if the Council decides to operate outside Financial Regulations, then that is for the Council to agree on and record.



933 Minutes of the Council Meeting on Tuesday 14th December 2021.

Members considered the minutes of the meeting held on Tuesday 14th December 2021.

RESOLVED – unanimous that the minutes of the meeting held on Tuesday 14th December 2021 be approved and signed as a correct and accurate record.

934 Replacement Seat Wheal An Wens

RESOLVED – unanimous to approve the purchase of a granite seat which is to be inscribed with the Town Council crest and a dedication to Her Majesty to the Queen in her Platinum Jubilee year.

935 Plastic Free Marazion

RESOLVED – unanimous to appoint Cllr Rawlins as a Town Council representative. Cllr Hoskings and Cllr Rawlins represent the Town Council at meetings of Plastic Free Marazion and are required to report back to the Town Council.

936 Matters Arising

a Minute 094 (Footpath 14)

The Town Clerk has contacted the Cornwall Council Officer seeking an update. A reply has been received, an update is being prepared and will be sent to the Town Clerk in due course.

b **Minute 184 (Flooding Green Lane)**

The Town Clerk has contacted the West Penwith Community Link Officer for an update on the short term plan to help with the alleviation of flooding. The officer was due to attend a meeting with the Environment Agency and would aim to send an update as soon as they have more information.

c **Minute 381 (Footpath number 8)**

Note that the Town Clerk due to other priorities has yet to review the process and resources needed.

d **Minute 694 (Maypole Gardens repair works)**

A discussion took place about remedial works that are needed and it was agreed that all Councillors are to visit the Maypole Gardens before the next meeting Tuesday 25th January 2022.

e **Minute 768 (Seawall Insurance)**

The Town Clerk has sent photos and postcode to the insurers.

f **Minute 806(a)(i)(Accessibility Folly Field toilets)**

Activ8 have submitted their report which the Town Clerk will circulate. A report is to be brought before the Town Council in due course about the refurbishment of the accessible toilet.

g **Minute 831 (Councillor Vacancy)**

The Town Clerk reported that one application has been received and the application will be invited to the next meeting of the Council, Tuesday 25th January 2022.

h **Minute 853 (Emergency Planning Working Group to visit St Michaels Mount)**

The Town Clerk reported that she had sent a plea via CALC to other council



colleagues for examples of Emergency Plans. Those received have been forwarded onto Cllr Stokoe.

Cornwall Council also provide an Emergency Plan template that can be used.

A meeting with St Aubyn Estates is yet to be arranged and the Town Clerk reported that she had sent an e-mail upon return to work after the Christmas break just waiting for a reply.

i Minute 861(Defibrillators)

The Methodist Church and Trevenner Stores have been contacted again, just awaiting responses. Station House defibrillator, the Town Clerk reported that they are in contact with Ludgvan Parish Council.

In terms of checking units, the Town Council is responsible for checking the one on the wall, Kings Arms.

Cllr Hoskings mentioned that she had spoken to the Ronnie Richards Charity, and they confirmed that they will provide training. The Town Clerk to arrange.

j Minute 906 (i)(concern about CCTV cameras and public toilets)

An update to be brought to the next meeting Tuesday 25th January 2022.

k Minute 907(i)(Lamp Columns The Square)

Cllr Read reported that due to poor weather conditions he has not had the opportunity to look at the lamp columns but will do weekend commencing 15th January 2022 weather depending.

l Minute 907(iii)(Plastic Free Charter for Marazion and Free Fill facility)

Plastic Free Marazion are due to have a meeting so the Town Council representatives can feedback to the Council.

m Minute 911 (Vandalised Light Bus Shelter)

Cllr Nicholas had attended site with the electrician only to discover that the electric box on the side of the bus shelter does not belong to Marazion Town Council. He did though find remnants of an electric box in amongst the brambles and will be returning to clear the brambles and report back to the Council.

937 Any other matters arising not covered by items above.

i Freehold of The Square Toilets

Cllr Read asked about the freehold transfer of the toilets. The Town Clerk reported that she has sent an e-mail to Cornwall Councils Estates team and is awaiting a reply.

ii Minute 890 (information leaflet)

Cllr Stokoe asked about the progression of the leaflet. Cllr Rawlins advised that due to work commitments regrettably she has not been able to dedicate any time to the project.

938 Finance

a) Bank Reconciliations December 2022

RESOLVED – unanimous to note.



- b) **Statement of Accounts**
RESOLVED – to note the statements of accounts as of the 6th of January 2022.
- c) **Accounts for Payment**
RESOLVED – unanimous to approve.
- d) **Receipts**
RESOLVED – unanimous to note.
- e) **Direct Debits**
RESOLVED – unanimous to approve.
- f) **Pre-payments**
RESOLVED – unanimous to approve.

939 Planning

- a) Applications for Planning Permission

- i **Application PA21/09713**

Location Bolenna Fore Street Marazion Cornwall

Proposal Construction of Single Storey Extension, Loft Conversion and Associated Works

RESOLVED – unanimously to object on the grounds as previously submitted as none of the grounds for the objection have been addressed

- ii **Application PA21/11083**

Location Mount Whistle Higher Fore Street Marazion TR17 0BQ

Proposal Erection of dormer to front elevation, replacement of rear ground floor roof, replacement of front and rear elevation windows

RESOLVED – unanimously to object as this application is within the boundaries of the Marazion Conservation Area. The Town Council considers that there would be harm to the surrounding townscape and be detrimental to the character of the town. In the local vicinity there are very few dormer's and the ones that are there are single window with a pitch roof, this application is therefore totally out of character and will cause harm to this historic part of the town.

- b) **Applications Approved/Refused**

None to be noted.



c) **Correspondence**

Noted.

940 The Freedom of Information Act 2000

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

941 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

942 Part II

(Private)

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d
RESOLVED – to move into Part II

943 Cornwall County Councillor

Cllr Laity gave an update.

944 St Aubyn Estates Folly Field Car Park

Cllr Laity briefed the Council, and a lengthy discussion took place. An Extraordinary Meeting of Marazion Town Council is be arranged.

Signed



Cllr Derek Laity

Town Mayor

