



## **MARAZION TOWN COUNCIL**

**Meeting 19/21/22  
TO ALL COUNCILLORS**

**3<sup>rd</sup> February 2022**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that you are summoned to attend a meeting of the Town Council on **Tuesday 8<sup>th</sup> February 2022 7.30pm**, Marazion Town Hall (choir room).

The meeting will consider the agenda items as set out below.

**Please note.**

**1. Recording.**

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

**2. Public Participation.**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

**3. Covid Safe Meetings**

Please wear a mask (can be removed when speaking), hand sanitising prior to entering the meeting room, log in with Track and Trace and if prior to the meeting you or a family member are showing any Covid-19 symptoms then please send apologies and do not attend.

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: [tracey.unstead@maraziontowncouncil.gov.uk](mailto:tracey.unstead@maraziontowncouncil.gov.uk)

Clerk to the Council: Mrs Tracey Unstead

## **AGENDA**

### **Part I**

**(Open to the public)**

- 1 Address Address Canon Reverend Nigel Marns**
- 2 Apologies**  
To receive, record and where requested approve, the reason for the apology of absence.
- 3 Public Participation**
- 4 Declarations of Interest**  
To declare any disclosable interests relating to the items of business on the agenda.
- 5 Dispensations**  
To receive and consider any requests for dispensation (if any)
- 6 Mayors Report/Matters of Urgency**  
To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.
- 7 Clerks Report**
- 8 Correspondence Received.**
- 9 Councillor Reports**
  - a) County Councillor**
  - b) Town Councillors**
- 10 Minutes of the Council meeting held on Tuesday 25<sup>th</sup> January 2022.**  
To consider, approve and sign the minutes of the Town Council meeting held on Tuesday 25<sup>th</sup> January 2022.
- 11 Review of Marazion Town Council Allotment Tenancy Agreement – to receive a report and consider the reviewed allotment agreements.**
- 12 Review of Allotment Fees – to consider an increase.**
- 13 Queens Platinum Jubilee Notes 24<sup>th</sup> January 2022 - to note.**

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- 14 Refurbishment Accessible Toilet Folly Field** – to consider and approve spend of Earmarked Reserves to refurbish the accessible toilet at the Folly Field.
- 15 Community Highways Scheme West Penwith** – to consider the submission of an Expression of Interest for funding smaller highways improvements.
- 16 Balloting Residents around the Feliskirk Lane BT Telephone Box** – to consider the ballot paper produced and to consider a closing date for ballot entries.
- 17 Councillor half day visit to St Michaels Mount** – to consider an invitation from St Aubyn Estates.
- 18 Matters Arising from previous Minutes.**
- a Minute 094 (Footpath 14) – to receive an update.
- b Minute 184 (Flooding Green Lane) – to receive an update.
- c Minute 381 (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- d Minute 694 (Maypole Gardens repair works) to receive an update.
- e Minute 827(v) (Wallgate repair and letter sent to Wallgate about equipment breakdowns) – to receive an update.
- f Minute 853 (Emergency Planning Working Group to visit St Michaels Mount) – to receive an update.
- g Minute 861 (Defibrillators) – to receive an update.
- h Minute 911 (Vandalised Light Bus Shelter) – to receive an update.
- i Minute 951(iii) (Squeaking swing Folly Field) – to receive an update
- j Minute 952(i) (Steps up to St Levan Road, white lining) – to receive an update.
- k Minute 952(ii) (Accessible toilet alarm pull cord to be fitted) – to receive an update.
- l Minute 952(iv) (The pampass grass on the verge near the entrance to the Godolphin Estate obscuring the Marazion gateway and speed limit sign - to receive an update.
- 19 Any other matters arising from Minutes not covered by items above.**

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**20 Finance – to resolve to approve: -**

**a) Statement of Accounts – as per bank statements 3<sup>rd</sup> February 2022.**

Community	£29.08
Business Premium	£131,389
*NS& I (Earmarked Reserves)	£151,054.19

\*£15.63 interest received

**b) Accounts for Payments**

Mr V Glover	£225.00
South West Play	£4,537.20
Beacon Garden Services	£122.50

**c) Receipts**

St Aubyn Estates	£16,975.00
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**d) Direct Debits**

Alchemy	£72.36
HMRC VAT payment	£823.99

**e) Pre-payments**

Active8	£510.00
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**21 Planning**

**a) Applications for Planning Permission**

**i Application PA22/00511**

**Proposal** Single storey rear conservatory and utility extension.

**Location** 19 Godolphin Terrace Marazion TR17 0EX

**Applicant** Mr & Mrs A Packer

**Grid Ref** 151708 / 31007

<http://planning.cornwall.gov.uk/online-applications>

**ii Application PA22/00578**

**Proposal** Construction of Single Storey Extension, Loft Conversion and Associated Works

**Location** 1 Bay Cottages Higher Fore Street Marazion TR17 0BA

**Applicant** Mr M Dibsdall

**Grid Ref** 152465 / 30755

<http://planning.cornwall.gov.uk/online-applications>

**iii Application PA22/00579**

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**Proposal** Listed building consent for construction of Single Storey Extension, Loft Conversion and Associated Works  
**Location** 1 Bay Cottages Higher Fore Street Marazion TR17 0BA  
**Applicant** Mr M Dibsall  
**Grid Ref** 152465 / 30755  
<http://planning.cornwall.gov.uk/online-applications>

**b) Applications Approved/Refused by Cornwall Council.**

**i PA21/10996 APPROVED**

**Applicant:** Blackmore

**Location:** Chy-An-Gwel 6 Trevenner Lane Marazion Cornwall TR17 0BL

**Proposal:** Balcony on first floor, and ground floor on front elevation and change of window to french doors on first floor on front elevation.

**ii PA21/11083 WITHDRAWN**

**Applicant:** Mr Andrew Goode

**Location:** Mount Whistle Higher Fore Street Marazion TR17 0BQ

**Proposal:** Erection of dormer to front elevation, replacement of rear ground floor roof, replacement of front and rear elevation windows

**c) Correspondence**

- i** E-mail received from resident, about planning permission decision notice condition 3, dated 2nd July 2018 on PA18/03096.

**22 The Freedom of Information Act 2000.**

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

**23 Data Protection Act 2018**

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**24 Part II  
(Private)**

**Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.**

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To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

**25 East End Land Update**



Tracey Unstead  
Town Clerk

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