



## **MARAZION TOWN COUNCIL**

**Meeting 20/21/22  
TO ALL COUNCILLORS**

**17<sup>th</sup> February 2022**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that you are summoned to attend a meeting of the Town Council on **Tuesday 22<sup>nd</sup> February 2022 7.30pm**, Marazion Town Hall (choir room).

The meeting will consider the agenda items as set out below.

**Please note.**

**1. Recording.**

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

**2. Public Participation.**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

**3. Covid Safe Meetings**

Please wear a mask (can be removed when speaking), hand sanitising prior to entering the meeting room, log in with Track and Trace and if prior to the meeting you or a family member are showing any Covid-19 symptoms then please send apologies and do not attend.

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: [tracey.unstead@maraziontowncouncil.gov.uk](mailto:tracey.unstead@maraziontowncouncil.gov.uk)

Clerk to the Council: Mrs Tracey Unstead

## **AGENDA**

### **Part I**

#### **(Open to the public)**

**1 Apologies**

To receive, record and where requested approve, the reason for the apology of absence.

**2 Public Participation**

**3 Declarations of Interest**

To declare any disclosable interests relating to the items of business on the agenda.

**4 Dispensations**

To receive and consider any requests for dispensation (if any)

**5 Mayors Report/Matters of Urgency**

To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.

**6 Clerks Report**

i Memorial Benches

**7 Correspondence Received.**

**8 Councillor Reports**

**a) County Councillor**

To receive a report from Cornwall Cllr Sherfield

**b) Town Councillors**

To receive reports

**9 Minutes of the Council meeting held on Tuesday 1<sup>st</sup> February 2022.**

To consider, approve and sign the minutes of the Town Council Extraordinary Meeting held on Tuesday 1<sup>st</sup> February 2022.

**10 Minutes of the Council meeting held on Tuesday 8th February 2022.**

To consider, approve and sign the minutes of the Town Council Extraordinary Meeting held on Tuesday 8th February 2022.

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- 11 To consider a request to spend of £80 to promote two free GPS guided walks of Marazion on the town boards – Cllr R Stokoe**
- 12 To consider entering into a Service Level Agreement with Cornwall Council for the provision of extra hours at a weekly cost of £36 per hour to assist with parking enforcement in Marazion – Town Clerk**
- 13 To consider the purchase of the latest edition (12<sup>th</sup>) Arnold Baker Local Council Administration at a cost of £119.00 – Town Clerk**
- 14 Playground Inspections Update – to receive a verbal update.**
- 15 Cornwall Housing Crisis – to consider recent letters received about affordable housing and holiday home ownership.**
- 16 Matters Arising from previous Minutes.**
  - a Minute 094(Footpath 14) – to receive an update.
  - b Minute 184(Flooding Green Lane) – to receive an update.
  - c Minute 381(Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
  - d Minute 694(Maypole Gardens repair works) to receive an update.
  - e Minute 827(v)(Wallgate repair and letter sent to Wallgate about equipment breakdowns) – to receive an update.
  - f Minute 853(Emergency Planning Working Group to visit St Michaels Mount) – to receive an update.
  - g Minute 861(Defibrillators) – to receive an update.
  - h Minute 911(Vandalised Light Bus Shelter) – to receive an update.
  - i Minute 952(i)(Steps up to St Levan Road, white lining) – to receive an update.
  - j Minute 991(iv)(loose handrail Beacon Brazier) – receive an update.
  - k Minute 991(v)(St Pirans Day and Marazion School)
- 18 Any other matters arising from Minutes not covered by items above.**
- 19 Finance – to resolve to approve: -**

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a) **Statement of Accounts – as per bank statements 17<sup>th</sup> February 2022.**

Community	£100.00
Business Premium	£123,275
NS& I (Earmarked Reserves)	£151,054.19

b) **Bank Reconciliation January 2022.**

c) **Accounts for Payments**

Tidy Grounds	£550
Mr V Glover	£230

d) **Receipts**

Mr Smith car parking space	£75.00
Mr Nicholas garage rent	£50.00

e) **Direct Debits**

South West Water The Square	£1,963.55
British Gas electricity West End	£49.64
Alchemy Systems	£68.40
EDF Energy Town Hall	£139.00
EDF Energy Lighting The Square	£29.0
EDF Energy Maypole Gardens	£17.00
EDF Energy Folly Field	£32.00

f) **Pre-payments**

Fire Crest Fire Extinguishers	£125.78
National Allotment Society	£67.00
Marazion Chamber of Commerce Membership	£50.00
HMRC PAYE	£724.32
Online Playgrounds (swing seat)	£53.00
Long Rock Memorials Granite Seat	£1,062.42

**20 Planning**

a) **Applications for Planning Permission**

i) **Application PA22/00262**

**Proposal** Form french window in the gable end storage space.  
Balconette (doors) for safety.

**Location** Roundfields Rosehill Marazion Cornwall

**Applicant** Mr Graham Else

**Grid Ref** 151765 / 30957

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<http://planning.cornwall.gov.uk/online-applications>

- b) **Applications Approved/Refused by Cornwall Council.**
- i **PA21/09134 APPROVED**  
**Applicant:** Mr S Xen  
**Location:** Arley House North Street Marazion TR17 0AP  
**Proposal:** Retention of internal refurbishment and associated works.
- ii **PA21/09135 APPROVED**  
**Applicant:** Mr S Xen  
**Location:** Arley House North Street Marazion TR17 0AP  
**Proposal:** Listed Building Consent for retention of internal refurbishment and associated works
- c) **Correspondence**  
None at the time of publishing.

**21 The Freedom of Information Act 2000.**

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

**22 Data Protection Act 2018**

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**23 Part II  
(Private)**

**Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.**

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

**24 To consider next steps East End land dispute**

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**25 To consider what can be done to recognise 70 years' service – Mace Bearer.**



Tracey Unstead  
Town Clerk

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