



## **MARAZION TOWN COUNCIL**

**Meeting 25/20**

**4<sup>th</sup> February 2021**

**TO ALL COUNCILLORS**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that a remote meeting of the Town Council at which your attendance is required and welcomed will be held online on Tuesday 9<sup>th</sup> February 2021 at **19.00** to transact the business specified on the agenda as set out.

Join Zoom Meeting

<https://us02web.zoom.us/j/89923657830?pwd=SjMxNIUvWFFiWk1Vb0xtSjgyOHJ4QT09>

Meeting ID: 899 2365 7830

Passcode: 492918

**Please note.**

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: [tracey.unstead@maraziontowncouncil.gov.uk](mailto:tracey.unstead@maraziontowncouncil.gov.uk)

Clerk to the Council: Mrs Tracey Unstead

## **AGENDA**

### **Part I**

#### **(Open to the public)**

**1 Address – Reverend Paul Benney**

**2 Apologies**

To receive and note apologies given.

**3 Public Participation**

**4 Declarations of Interest**

To declare any disclosable interests relating to the items of business on the agenda.

**5 Dispensations**

To receive and consider any requests for dispensation (if any)

**6 Mayor's Report – Matters of Urgency**

**7 Clerks Report**

**8 Correspondence Received**

**9 Councillor Reports**

a) Cornwall Council – Cllr Sue Nicholas CC

b) Town Councillors

**10 Minutes of the Council meeting held on Tuesday 26<sup>th</sup> January 2021.**

To consider, approve and sign the minutes of the Town Council meeting held on Tuesday 26<sup>th</sup> January 2021.

**11 Memorial Garden Marazion Cemetery – Cllr Laity**

**12 Marazion Town Council Website – to consider providers and costs and to appoint a provider to develop, host and support a town council website – Town Clerk.**

**13 Payroll Service Provider – to approve the appointment of Payroll Direct of Hayle - Town Clerk**

**14 Online Payment Protocol – to approve an online payment protocol – Town Clerk.**

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**15 Co-option Marazion Town Council Vacant Seat** – to discuss ‘co-option’ to  
– Cllr Laity.

**16 Matters Arising from previous Minutes.**

- a Minute 094 of 7/20 (Footpath 14) – *to receive an update*
- c Minute 180 of 13/20 (Cycle Rack in Folly Field) *to receive an update*
- d Minute 184 of 15/20 (Flooding Green Lane) – *to receive an update*
- f Minute 334 of 21/20 (misuse of the grass verge Gwallon Lane) – *to receive an update*
- g Draft Minute 357 of 22/20 (Maypole Garden wall repairs) – *to receive an update*
- h Draft Minute 351 of 22/20 (Erosion of seawall steps Leys Lane to the beach - *to receive an update*
- i Minute 375 of 23/20 (pedestrian crossing enhancement/traffic calming West End/The Square Marazion) – *to receive an update.*
- j Minute 379 of 23/20 (review of the play areas closure).
- k Minute 381 of 23/20 (footpath number 8) – *to receive an update.*
- l Minute 367 of 24/20 (Warspite way stone/footpath) – *to receive an update*
- m Minute 400 24/20 (Warspite Memorial stone) – *to receive an update*
- n Minute 397 of 24/20 (allocation housing Livewest) – *to receive an update*

**17 Finance**

**a) Statement of Accounts – as per bank statements 4<sup>th</sup> February 2021**

Community Account	£-955
Business Premium Account	£54,261.66
NS&I	£191,038.56

Note: - the Business Premium Account (tops up Community Account).

**b) Accounts for Payments**

Beacon Garden Services	£95.00
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**c) Pre-payments**

Clerk salary Jan	£1,424.81
HMRC (salary)	£699.44

**d) Direct Debits**

Alchemy Systems	£108.24
Alchemy Systems	£630.00

**18 Planning Applications Scrutiny and Decision Making** – to consider how best the council responds to planning applications – Cllr Laity.

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## 19 Planning

### a) Applications for Planning Permission

- i to reaffirm the council's decision on application PA20/11072.

**Application** PA20/11072

**Proposal** Proposed off street parking with part removal of boundary wall for access.

**Location** Bramble Cottage Back Lane Marazion TR17 0HE

**Applicant** Mr Dean Wickett Atelier 3 Ltd

**Grid Ref** 151874 / 30670

<http://planning.cornwall.gov.uk/online-applications>

### b) Correspondence

- i E-mail received from the applicant of planning application PA20/11072 via Cornwall Council

## 18 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

## 19 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

## 20 Part II (Private)

**Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.**

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

## 21 Folly Field car park.

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*Tracey Unstead*

Tracey Unstead  
Town Clerk

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