



## **MARAZION TOWN COUNCIL**

**Meeting 17/21/22  
TO ALL COUNCILLORS**

**20<sup>th</sup> January 2022**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that you are summoned to attend a meeting of the Town Council on **Tuesday 25th January 2022 7.30pm**, Marazion Town Hall (choir room).

The meeting will consider the agenda items as set out below.

**Please note.**

**1. Recording.**

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

**2. Public Participation.**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

**3. Covid Safe Meetings**

Please wear a mask (can be removed when speaking), hand sanitising prior to entering the meeting room, log in with Track and Trace and if prior to the meeting you or a family member are showing any Covid-19 symptoms then please send apologies and do not attend.

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: [tracey.unstead@maraziontowncouncil.gov.uk](mailto:tracey.unstead@maraziontowncouncil.gov.uk)

Clerk to the Council: Mrs Tracey Unstead

## **AGENDA**

### **Part I**

#### **(Open to the public)**

**1 Apologies**

To receive, record and where requested approve, the reason for the apology of absence.

**2 Public Participation**

**3 Declarations of Interest**

To declare any disclosable interests relating to the items of business on the agenda.

**4 Dispensations**

To receive and consider any requests for dispensation (if any)

**5 Mayors Report/Matters of Urgency**

To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.

**6 Clerks Report**

At time the of publishing the agenda: -

- i Graffiti Folly Field bus shelter graffiti reported to Devon and Cornwall Police.

**7 Correspondence Received.**

At time the of publishing the agenda: -

- i Letter received from a young resident requesting that the Council considers providing a skatepark for the young people of Marazion.
- ii E-mail received from resident about cracks to paving St Levan Road
- iii E-mail received from resident about squeaking swing in the Folly Field play area.
- v E-mail received from resident about telephone boxes.

**8 Councillor Reports**

- a) **Town Councillors.**

**9 Minutes of the Council meeting held on Tuesday 11<sup>th</sup> January 2022.**

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To consider, approve and sign the minutes of the Town Council meeting held on Tuesday 11th January 2022.

- 10 Councillor Vacancy** – to interview a prospective Councillor.
- 11 Budget Monitoring Quarter 2 and Quarter 3** – to receive a report and resolve to note Quarter 2 and Quarter 3 budget monitoring – Town Clerk.
- 12 Insurance Reinstatement Cost Assessment Seawall Maypole Gardens** – to consider a report about engaging Barrett Corp Harrington at a cost of £500 plus VAT to provide the Council with an insurance reinstatement cost – Town Clerk.
- 13 BT Telephone Boxes** – to consider recommendations made by Council Members of the Queens Platinum Jubilee Working Group.
- 14 Proposal to create a multimedia GPS enabled smartphone Marazion Tourist Walk** – to consider a proposal – Cllr Stokoe.
- 15 Cycle Path Marazion-Penzance** – to consider sending a letter of appreciation for the upgrade of the cycle path to the Chief Executive of Cornwall Council – Cllr Stokoe.
- 16 Tender Documents Grounds Maintenance and Grass Cutting Contract** – to consider the reviewed documents and approve the advertising of the ‘tender’ – Town Clerk.
- 17 Approved Contractors List** – to consider advertising for contractors for small works using the Councils website – Town Clerk.
- 18 Maypole Gardens** (Minutes 694 and 936d) – to further consider what remedial works are needed following site visits by Town Councillors – Cllr Laity.
- 19 Matters Arising from previous Minutes.**
  - a Minute 094 (Footpath 14) – to receive an update.
  - b Minute 184 (Flooding Green Lane) – to receive an update.
  - c Minute 381 (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
  - d Minute 694 (Maypole Gardens repair works) – agenda item 19.
  - e Minute 806(a)(i)(Accessibility Folly Field toilets) – to receive an update.
  - f Minute 827(v)(Wallgate repair and letter sent to Wallgate about equipment breakdowns) – to receive an update.
  - g Minute 853 (Emergency Planning Working Group to visit St Michaels Mount) – to receive an update.
  - h Minute 861(Defibrillators) – to receive an update.

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- i Minute 907(i)(Lamp Columns The Square) – to receive an update.
- j Minute 907(iii)(Plastic Free Charter for Marazion and Free Fill facility) – to receive an update.
- k Minute 911 (Vandalised Light Bus Shelter) – to receive an update.

**20 Any other matters arising from Minutes not covered by items above.**

**21 Finance – to resolve to approve: -**

**a) Statement of Accounts – as per bank statements 20<sup>th</sup> January 2022**

Community	£39.50
Business Premium	£117,597.00
NS& I (Earmarked Reserves)	£151,038.36

**b) Accounts for Payments**

None

**c) Receipts**

Long Rock Memorials	£143.25
Garage rent	£50.00
Garage rent	£135.00

**Direct Debits**

EDF Energy (Town Hall)	£139.00
EDF Energy (Lighting The Square)	£29.00
EDF Energy (Maypole Gardens)	£17.00
EDF Energy (Folly Field)	£32.00
First Office (printer)	£72.00
South West Water (2.12 21-4.1 22 Folly Field toilets)	£1,382.10
South West Water (21.11 20-17.11.21)	£1,671.57
The Square Toilets	
South West Water (3.9.21-1.12.21 Folly Field toilets)	£1,229.26
British Gas Electric West End	£45.70

**e) Pre-payments**

Online Playgrounds replacement shackles	£60.50
Cornwall Council Election Costs	£255.00
Town Clerk salary Dec	£1,464.19
HMRC PAYE	£724.52

**22 Planning**

**a) Applications for Planning Permission**

**i Application PA21/12400**

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**Proposal** Demolition of existing dwelling and construction of new dwelling.

**Location** Bel Air Rosehill Marazion TR17 0HB

**Applicant** Mr And Mrs Richards

**Grid Ref** 151854 / 30758

<http://planning.cornwall.gov.uk/online-applications>

ii **Application PA22/00183**

**Proposal** Replacement dwelling and garage

**Location** Wheal Down House Trenow Lane Marazion TR20 9NY

**Applicant** Mr Terry Jones

**Grid Ref** 153451 / 30252

<http://planning.cornwall.gov.uk/online-applications>

iii **Application PA22/00285**

**Proposal** Proposed new window and some composite timber cladding

**Location** Tudor Chippy Road Between Green Lane and The Square  
West End Marazion

**Applicant** Mr Clive Thompson

**Grid Ref** 151683 / 30706

<http://planning.cornwall.gov.uk/online-applications>

**b) Applications Approved/Refused by Cornwall Council.**

None received at the time of publishing.

**c) Correspondence**

None received at the time of publishing.

**23 The Freedom of Information Act 2000.**

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

**24 Data Protection Act 2018**

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**25 Part II  
(Private)**

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**Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.**

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

- 26 East End Marazion** – to receive an update.
- 27 Minute 906 (i)**(concern about CCTV cameras and public toilets) – to receive an update
- 28 Marine Management Organisation Letter St Aubuyns Estate** – to receive a report.



Tracey Unstead  
Town Clerk

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