



MARAZION TOWN COUNCIL

**Meeting 16/21/22
TO ALL COUNCILLORS**

6th January 2022

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Town Council on **Tuesday 11th January 2022** 7.30pm, Marazion Town Hall (choir room).

The meeting will consider the agenda items as set out below.

Please note.

1. Recording.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

2. Public Participation.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

3. Covid Safe Meetings

Please wear a mask (can be removed when speaking), hand sanitising prior to entering the meeting room, log in with Track and Trace and if prior to the meeting you or a family member are showing any Covid-19 symptoms then please send apologies and do not attend.

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: tracey.unstead@maraziontowncouncil.gov.uk

Clerk to the Council: Mrs Tracey Unstead

AGENDA

Part I

(Open to the public)

1 Address Canon Reverend Nigel Marns

2 Apologies

3 Public Participation

4 Declarations of Interest

To declare any disclosable interests relating to the items of business on the agenda.

5 Dispensations

To receive and consider any requests for dispensation (if any)

6 Mayors Report/Matters of Urgency

To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.

7 Clerks Report

At the time of publishing the agenda

i Public Consultation Traffic Management Proposals Marazion.

ii Tenders Grounds Maintenance Cemetery, Memorial Garden and Stitch, Local Maintenance Partnership (footpaths) including Southwest Coastpath.

8 Correspondence Received.

At time of publishing the agenda

i E-mail received from Plastic Free Marazion requesting that Cllr Rawlins along with Cllr Hoskings are appointed to the Plastic Free Marazion Steering Group - agenda item 12.

9 Councillor Reports

a) County Councillor

b) Town Councillors

10 Minutes of the Council meeting held on Tuesday 14th December 2021

To consider, approve and sign the minutes of the Town Council meeting held on Tuesday 14th December 2021.

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: tracey.unstead@maraziontowncouncil.gov.uk

Clerk to the Council: Mrs Tracey Unstead

11 Replacement seat Wheal An Wens – to seek approval to replace the seat with a granite one at a cost no more than £900 which includes installation.

12 Plastic Free Marazion – to approve the appointment of Cllr Rawlins to the Plastic Free Marazion Steering Group.

13 Matters Arising from previous Minutes.

- a Minute 094 (Footpath 14) – to receive an update.
- b Minute 184 (Flooding Green Lane) – to receive an update.
- c Minute 381 (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- d Minute 694 (Maypole Gardens repair works)
- e Minute 768 (Seawall Insurance) – to receive an update.
- f Minute 806(a)(i)(Accessibility Folly Field toilets) – to receive an update.
- g Minute 827(v)(Wallgate repair and letter sent to Wallgate about equipment breakdowns) – to receive an update.
- h Minute 831 (Councillor Vacancy) – to receive an update.
- i Minute 853 (Emergency Planning Working Group to visit St Michaels Mount) – to receive an update.
- j Minute 861(Defibrillators) – to receive an update.
- k Minute 906 (i)(concern about CCTV cameras and public toilets) – to receive an update.
- l Minute 907(i)(Lamp Columns The Square) – to receive an update.
- m Minute 907(iii)(Plastic Free Charter for Marazion and Free Fill facility) – to receive an update.
- n Minute 911 (Vandalised Light Bus Shelter) – to receive an update.

14 Any other matters arising not covered by items above.

15 Finance – to resolve to approve.

a) **Bank Reconciliation December 2021** – to note and approve the Bank Reconciliation for December 2021.

b) **Statement of Accounts – as per bank statements 6th January 2022**

Community	£100.00
Business Premium	£119,931.00
NS& I (Earmarked Reserves)	£151,038.36

c) **Accounts for Payments**

Marazion Chamber of Commerce Membership	£50.00
Drain Doctor (unblock The Square ladies toilets)	£192.00
Mr V Glover	£235.00
Tidy Grounds	£582.00
Tidy Grounds	£1,118.00

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: tracey.unstead@maraziontowncouncil.gov.uk

Clerk to the Council: Mrs Tracey Unstead

d)	Receipts	
	Car parking rent x 2 spaces	£150.00
e)	Direct Debit	
	Alchemy Systems IT support	£71.88
	South West Water Folly Field toilets	£1,229.26
	British Gas electric The Square toilets	£46.71
	EDF Energy (Town Hall)	£139.00
	EDF Energy	£17.00
	EDF Energy	£32.00
	EDF Energy	£29.00
	South West Water (cemetery)	£17.10
f)	Pre-payments	
	Stephen Scowns	£1,680.00
	P.L Retallick (Community Champion Awards)	£251.70
	CALC training (Councillor)	£36.00
	CALC training (Town Clerk)	£36.00
	Amazon (caps to cover bolts)	£6.48
	Post Office (postage)	£1.83

16 Planning

a) Applications for Planning Permission

i Application PA21/09713

Proposal Construction of Single Storey Extension, Loft Conversion and Associated Works

Location Bolenna Fore Street Marazion Cornwall

Applicant G & R Property Ltd

Grid Ref 152121 / 30681

<http://planning.cornwall.gov.uk/online-applications>

ii Application PA21/11083

Proposal Erection of dormer to front elevation, replacement of rear ground floor roof, replacement of front and rear elevation windows

Location Mount Whistle Higher Fore Street Marazion TR17 0BQ

Applicant Mr Andrew Goode

Grid Ref 152332 / 30756

<http://planning.cornwall.gov.uk/online-applications>

b) Applications Approved/Refused by Cornwall Council.

None.

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: tracey.unstead@maraziontowncouncil.gov.uk

Clerk to the Council: Mrs Tracey Unstead

c) Correspondence

None received.

17 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

18 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**19 Part II
(Private)**

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

20 Cornwall Councillor

21 St Aubyn Estates Folly Field Car Parks.



Tracey Unstead
Town Clerk

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: tracey.unstead@maraziontowncouncil.gov.uk

Clerk to the Council: Mrs Tracey Unstead