

**MINUTES OF THE MARAZION TOWN COUNCIL MEETING  
TUESDAY 9<sup>th</sup> NOVEMBER 2021 TOWN HALL MARAZION**

**Meeting number 13/21**

**Present:** Cllr D Laity Chairman, Cllr W Collins Deputy Chairman, Cllr J Nicholas, Cllr R Stokoe, Cllr P Hoskings, Cllr D Walsh, Cllr P Read, Cllr J Rawlins

**In attendance:**

Mrs T Unstead Town Clerk

**848 Address Canon Reverend Nigel Marns**

Canon Reverend Nigel Marns gave his apologies.

**849 Apologies**

Cllr G Reynolds

**850 Public Participation**

- a) Resident spoke to the council about the history of the British telephone boxes. The resident also shared their concerns about the state of the telephone kiosk, Feliskirk Lane. Cllr Laity explained the town council now owns two of the three telephone boxes having saved them from being removed by BT, and the Queens Platinum Jubilee 2022 Task and Finish Group is considering the refurbishment of the boxes to coincide with the jubilee.
- b) Representative from the firm of architects engaged to produce the design plans, for planning application PA21//10731 spoke about the application, clarifying the detail of the application to the town council. Councillors asked several questions of the representative.

**851 Declarations of Interest**

Cllr Laity agenda item Derek 21a(i)  
Cllr Read agenda item 21 en bloc.

## **852 Dispensations**

None

## **853 Mayors Report – Matters of Urgency**

### **The Mayor Cllr Laity reported that:**

- i He had attended the Marazion Community Memorial Service, Marazion Methodist Church on Sunday 31<sup>st</sup> October 2021. The service was very well attended and much needed.
- ii On the 3<sup>rd</sup> November 2021, he had attended a virtual meeting called by the County Councillor for Longrock, Marazion and St Erth, Cllr Tara Sherfield-Wong.  
Chairman and Clerks from Ludgvan and Perranuthnoe were in attendance as was the Cornwall County Council Community Link Officer West Penwith. St Hilary Parish unfortunately did not attend. These virtual meetings are not to replace Cllr Sherfield-Wongs attendance at council meetings.
- iii On the 3<sup>rd</sup> November 2021 attended a virtual meeting of the Marazion Covid Forum. All parties in attendance agree, that the Marazion Covid Forum will be renamed as the Marazion Community Forum with new Terms of Reference. The forum will meet bi-monthly.
- iv He is arranging for the Town Council Emergency Planning Working Group to attend a meeting at St Michaels Mount with St Michaels Mount personnel. Date to be confirmed.
- v The next West Penwith Community Network panel is scheduled to take place on Thursday 18<sup>th</sup> November 2021. Parking Enforcement and refuse collections especially refuse collection and holiday homes is to be on the agenda.

## **854 Clerks Report**

### **The Town Clerk reported that:**

- i Councillors who have not yet completed the online Code of Conduct Training will be individually contacted. Councilors must complete the training.
- ii Annual leave confirmed for the 18<sup>th</sup>, 19<sup>th</sup>, 22<sup>nd</sup> of November. The agenda for the meeting, Tuesday 23<sup>rd</sup> November will be sent out on Wednesday 17<sup>th</sup> November 2021.
- iii A Full Council meeting has been provisionally scheduled for Tuesday 21<sup>st</sup> December 2021 to approve the budget and precept however, work on the budget and precept is nearing completion. The budget and precept for 2022-2023 will be presented to Full Council no later than Tuesday 14<sup>th</sup> December 2021.



## **855 Correspondence Received.**

- i E-mail received from resident about Godolphin Estate Road name sign and telephone box Feliskirk Lane.
- ii Letter received from the Marazion Christmas Lights Committee saying 'thank you' for the grant.
- iii E-mail received from a resident asking about the use of the Town Crest for the purpose of making pin badges to raise monies for charity Greenwood Penney Christmas Tree Fund. The Councillors considered the request and agreed that the request should be declined.

## **856 Councillor Reports**

### **a) County Councillor**

No report.

### **a) Town Councillors**

#### **i Cllr Nicholas**

##### **Reported that:**

The Wallgate service engineer has been out to repair and service the Folly Field Wallgates and The Square toilets. Cllr Nicholas read out usage figures for the Wallgate units, the figures staggering running into tens of thousands of uses since the new units being installed in January 2020.

The works to the Folly Field electrical box is going to cost £200. Approval to spend will be on the next agenda for Tuesday 23<sup>rd</sup> November 2021.

#### **ii Cllr Hosking**

##### **Reported that:**

She had attended the Marazion in Bloom prize giving event and the War memorial and Wishing Well had been awarded a prize.

Vehicles are being driven down North Street against the no entry signage and one way system. There will be an accident if this continues. Improved signage is needed. Cllr Laity advised that Cornwall Council Highways need to be contacted. The Town Clerk to contact Cornwall Council Highways.

Cars continue to park illegally in North Street. Cllr Laity advised that photos need to be taken and illegal parking reported to Cornwall Council. Cllr Laity suggested that Cllr Hosking attend the virtual West Penwith Community Network Panel meeting being held on Thursday 18<sup>th</sup> November 2021 as parking enforcement is going to be discussed.

#### **iii Cllr Walsh**

##### **Reported that:**

The Marazion Christmas Lights Committee are very grateful for the grant awarded so 'thank



you' again.

**iv Cllr Richard Stokoe**

**Reported that:**

Residents have asked about the decoration of the War Memorial gates (black and gold) and finger posts (black and gold) signs in The Square and who is responsible as both assets could do with smartening up.

Cllr Laity advised that Marazion Town Trust are responsible for the War Memorial including the gates and Marazion Town Council for the finger posts. Works have been delayed due to the pandemic.

Although in Marazion Parish, The Hoxton Special refreshment kiosk is campaigning for a bar and all year-round food licence and are seeking support.

**v Cllr Rawlins**

**Reported that:**

She has been in receipt of an e-mail from a resident who is angry at the proposed charge to visit St Michaels Mount (not the castle). Cllr Rawlins is to forward the e-mail onto to the Town Clerk.

Asked if she could promote Remembrance Service event on Facebook. All Councillors supported Cllr Rawlins request.

**857 Minutes of the Council Meeting on Tuesday 26<sup>th</sup> October 2021.**

Members considered the minutes of the meeting held on Tuesday 26th October 2021.

**RESOLVED** – that the minutes of the meeting held on Tuesday 26th October 2021 be approved and signed as a correct and accurate record.

**858 Bus Shelters Marazion**

**RESOLVED** – to defer until 23<sup>rd</sup> November 2021. The Chairman of the Marazion Chamber of Commerce is to be invited to come to the meeting to speak on the idea submitted for consideration.

**859 Earmarked Reserves**

**RESOLVED** – to approve the movement of £11,961.64 from General Reserves into Earmarked Reserves.

**860 Change of allocation Earmarked Reserves**

**RESOLVED** – to approve the allocation from Oates Road to Coastal Improvement.

**861 Defibrillators Marazion**

**RESOLVED** - to approve:

a) The seeking of formal permission for defibrillators to be located at Marazion Methodist Church and Trevenner Stores.



b) Subject to formal permissions being sought spend of £4000 to purchase two I-Pad public access defibrillators, unit cases and installation at the two nominated sites.

**862 Queens Platinum Jubilee Application for City Status**

Cllr Stokoe summarised the application.

**RESOLVED** – to approve the submission of the application.

**863 Civic Service January 2022**

The Town Clerk gave an update on the community hall availability.

**864 Handrail Access Steps (to the beach) Folly Field**

Cllr Laity updated the council. Ownership needs to be established however St Aubyn Estates have offered to assist with the provisioning of a handrail if needed. Cllr Laity to review land ownership agreements.

**865 Matters Arising**

**a Minute 094 (Footpath 14)**

Cllr Laity has had a conversation with the Chief Executive Officer of St Aubyn Estates about Footpath 14. The Chief Executive Officer of St Aubyn Estates has offered to contribute towards the cost of steps if needed. A meeting with Cornwall Council is being arranged.

**b Minute 184 (Flooding Green Lane)**

The Environment Agency is unable to attend site as previously arranged, a provisional date of the 15<sup>th</sup> of November has been scheduled. Cllr Collins asked to be included in the meeting.

**c Minute 381 (Footpath number 8)**

Note that the Town Clerk due to other priorities has yet to review the process and resources needed.

**d Minute 654(a)(i) (Litter Bin sponsorship)**

The Town Clerk has had a conversation Cornwall Council Officer who is going to provide costs of a bin and bin emptying.

**e Minute 694 (Maypole Gardens repair works)**

As per minute 839(e).

**f Minute 768 (Seawall Insurance)**

The Town Clerk reported that the insurers have asked for photographs of the seawall, postcode and any information about any incidences. The Town Clerk to provide this information to the insurers.

**g Minute 806(a)(i)(Accessibility Folly Field toilets)**

Cllr Laity reported that he has sent an e-mail to Accessibility Cornwall yet no reply so



contacted Active8. Active8 suggested a site visit by the organisation which there will be a cost for. A quote to be sought. A meeting of the Toilet Working Group is to be arranged.

- h **Minute 806 (b)(iv) (Public Information leaflet)**  
As per minute 839(h)
  - i **Minute 826 (iii)(concerns CCTV private property)**  
Town Clerk confirmed that a letter has been drafted ready to send.
  - j **Minute 827(i)(overgrown bush Seagrove Gallery)**  
Reported to Cornwall Council.
  - k **Minute 827(v)(Wallgate repair and letter sent to Wallgate about equipment breakdowns).**  
No response received yet, so the visiting Wallgate Engineer spoken to who assured the Town Clerk that he would feedback to Wallgate and seek a response to be sent in answer to the Town Clerks questions.
  - l **Minute 830 (Institute Cemetery and Crematorium Management training Town Clerk - to receive an update.**  
Training booked for February 2022.
  - m **Minute 831 (Councillor Vacancy)**  
Town Clerk reported no enquires for an application. Closing date, 19<sup>th</sup> November 2021.
  - n **Minute 832 (The Square Toilets closure)**  
Confirmed that the Square Toilets will be opened over the Christmas two-week period.
  - o **Minute 837 (Marazion Town Trust Trustees)**  
Town Clerk confirmed that a letter has been sent to the Marazion Town Trust.
- 866 Any other matters arising not covered by items above.**  
None
- 867 Finance**
- a) **Statement of Accounts**  
**RESOLVED** – to note the statements of accounts as of 4<sup>th</sup> November 2021
  - b) Bank Reconciliation October 2021.  
**RESOLVED** – to approve.
  - c) **Account for Payments**  
**RESOLVED** – to approve.



- d) **Receipts**  
**RESOLVED** – to note.
- e) **Direct Debits**  
**RESOLVED** – to approve.
- f) **Pre-payments**  
**RESOLVED** - to approve.

**868 Planning**

**a) Applications for Planning Permission**

**i Application PA21/09116**

**Location** Kenora Wheel An Wens Marazion TR17 0DF.

**Proposal** Demolition of Existing and Construction of New Dwelling.

**RESOLVED** – to object on the grounds as listed below:

- 1 Over development of the site – the proposed development is considered to be overbearing.
- 2 Overshadowing the neighbouring property.
- 3 The design and layout wrong, for example the solar panels facing north.
- 4 Overlooking the neighbouring property (the required 25 metres has not been met).
- 5 Highway access as detailed is incorrect.

**ii Application PA21/09135**

**Location** Arley House North Street Marazion TR17 0AP.

**Proposal** Listed Building Consent for retention of minor internal refurbishment and associated works.


**RESOLVED** – Marazion Town Council refuses to consider this application when the work has clearly already been undertaken. Retrospective planning applications, especially with listed buildings, completely undermines the planning process and local democracy.

**iii Application PA21/09134**

**Location** Arley House North Street Marazion TR17 0AP.

**Proposal** Retention of minor internal refurbishment and associated works.

**RESOLVED** – Marazion Town Council refuses to consider this application when the work has clearly already been undertaken. Retrospective planning applications, especially with listed buildings, completely undermines the planning process and local democracy.



iv **Application PA21/10254**

**Location** Seagrove Gallery The Square Marazion Cornwall.

**Proposal** Listed Building Consent: Removal or Chimney and Concrete tiling.

**RESOLVED** – to object on the grounds of failure to build the second chimney will alter the skyline and historic townscape.

v **Application PA21/09240**

**Location** Seagrove Gallery The Square Marazion Cornwall.

**Proposal** Removal or Chimney and Concrete tiling.

**RESOLVED** – to object on the grounds of failure to build the second chimney will alter the skyline and historic townscape.

vi **Application PA21/10731**

**Location** Trepencis School Lane Marazion TR17 0DG

**Proposal** Reinstate outhouse to create space for a workshop at ground floor and studio at first floor and associated works.

**RESOLVED** – to support the application subject to conditions being attached. The conditions are:

- The development must be ancillary to the main dwelling and remain so.
- The new property must remain as a studio/workshop and for no other use.
- No windows/rooflights are to be installed on the west facing side of the development to prevent overlooking issues of the school and playground.

Marazion Town Council would also like to see screening installed between the decking area and school playground to prevent overlooking issues.

The conditions are:

- 1 The development must stay ancillary to the main dwelling.
- 2 The use class must remain ancillary to the main dwelling and remain for a studio/workshop.
- 3 No windows are to be built on the west facing side of the development overlooking the school.

b) **Applications Approved/Refused**

Noted as presented on the agenda.

c) **Correspondence**

None to be noted

869 **The Freedom of Information Act 2000**





Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

**870 Data Protection Act 2018**

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**871 Part II**

(Private)

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d  
**RESOLVED** – to move into Part II

**872 Community Champion Award 2022**

**RESOLVED** – to approve the awarding of five awards for 2022.

**873 East End Garages.**

The Town Clerk updated Councillors.

Signed



Cllr Derek Laity

Town Mayor