



MARAZION TOWN COUNCIL

**Meeting 15/21
TO ALL COUNCILLORS**

9th December 2021

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Town Council on **Tuesday 14th December 2021** 7.30pm, Marazion Town Hall (choir room).

The meeting will consider the agenda items as set out below.

Please note.

1. Recording.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

2. Public Participation.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

3. Covid Safe Meetings

Please wear a mask (can be removed when speaking), hand sanitising prior to entering the meeting room, log in with Track and Trace and if prior to the meeting you or a family member are showing any Covid-19 symptoms then please send apologies and do not attend.

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: tracey.unstead@maraziontowncouncil.gov.uk

Clerk to the Council: Mrs Tracey Unstead

AGENDA

Part I

(Open to the public)

1 Address Canon Reverend Nigel Marns

2 Apologies

3 Public Participation

4 Declarations of Interest

To declare any disclosable interests relating to the items of business on the agenda.

5 Dispensations

To receive and consider any requests for dispensation (if any)

6 Mayors Report/Matters of Urgency

To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.

7 Clerks Report

At the time of publishing the agenda

i Public Consultation Traffic Management Proposals Marazion.

ii Christmas Office Closure and contact.

iii Highways – No Entry Sign North Street and Road Markings (by Marazion Hotel)

iv Poppy Appeal update

8 Correspondence Received.

At time of publishing the agenda

i E-mail received from Parishioner in response to letter sent about CCTV cameras.

ii Email received from Parishioner about the Traffic Management Proposals Consultation and Godolphin Estate.

iii E-mail received from Parishioner asking about the provision of a Christmas Tree.

iv Cornwall Council Town and Parish Newsletter – circulated.

v E-mails from Parishioners about the BT Box Trevenner Square and ideas.

9 Councillor Reports

a) County Councillor

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b) Town Councillors

10 Minutes of the Council meeting held on Tuesday 23rd November 2021.

To consider, approve and sign the minutes of the Town Council meeting held on Tuesday 23rd November 2021.

11 Budget and Precept 2022-2023 – to receive a report and approve the Budget and Precept for 2022-2023 as presented – Town Clerk.

12 Bus Shelters Marazion – to consider an idea presented by Marazion Chamber of Commerce – Town Clerk.

13 Vandalised Light Bus Shelter – to consider what can be done – Cllr Reynolds.

14 Maypole Gardens – to hear a verbal report from Cllr Read and to consider the option of determining the lease – Cllr P Read.

15 Matters Arising from previous Minutes.

- a Minute 094 (Footpath 14) – to receive an update.
- b Minute 184 (Flooding Green Lane) – to receive an update.
- c Minute 381 (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- d Minute 654(a)(i) (Litter Bin sponsorship) – to receive an update.
- e Minute 694 (Maypole Gardens repair works) – agenda item 14.
- f Minute 768 (Seawall Insurance) – to receive an update.
- g Minute 806(a)(i)(Accessibility Folly Field toilets) – to receive an update.
- h Minute 827(v)(Wallgate repair and letter sent to Wallgate about equipment breakdowns) – to receive an update.
Minute 831 (Councillor Vacancy) – to receive an update.
- i Minute 853 (Emergency Planning Working Group to visit St Michaels Mount) – to receive an update.
- j Minute 861(Defibrillators) – to receive an update.

16 Any other matters arising not covered by items above.

17 Finance – to resolve to approve.

a) **Bank Reconciliation November 2021** – to note and approve the Bank Reconciliation for November 2021.

b) **Statement of Accounts – as per bank statements 9th December 2021**

Community	£101.04
Business Premium	£128,167.54
NS& I (Earmarked Reserves)	£151,038.36

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c)	Accounts for Payments	
	Jane Rawlins	£93.99
	SLCC Membership	£270.00
	Mr V Glover Inspections	£225.00
d)	Receipts	
	Donation for Defibrillator	£500
	Garage rent	£50.00
	Car parking space rent	£75.00
	HMRC refund overpayment	£1,276.22
	Bank Interest	£3.12
e)	Direct Debit	
	Alchemy Systems	£71.40
	BT Office Broadband and Phone	£202.68
	British Gas Electric West End	£66.13
	SW Water Water Maypole Gardens	£7.95
f)	Pre-payments	
	The Range Xmas Decs	£165.71
	Amazon Batteries	£22.98
	Ronnie Richards Pads for Defib	£49.95
	Derek Laity Reiburse Xmas Lights Purchase	£42.00
	Batteries Xmas Lights Cobble Corner	£5.50
	Cleaning Cloths Cobble Corner	£2.50
	Clear suction hooks	£10.19
	Clerks Salary Nov	£1,464.19
	HMRC PAYE/NI	£724.52
	Amazon Batteries	£22.98
	Laminating Pouches x 2 packs	£17.98
	Mole Valley Farmers Xmas Lights	£44.93

18 Planning

a) Applications for Planning Permission

i PA21/10649

Proposal Proposal for - small extensions to the south west elevation (sea view) forming a balcony and balustrading with increased accommodation to the bedrooms and photovoltaic panels embedded into the roof plane, to the north east (rear) elevation a new porch and flat roof extension

Location 6 Godolphin Terrace Marazion TR17 0EX

Applicant Mr Graham Beckett

Grid Ref 151640 / 31032

<http://planning.cornwall.gov.uk/online-applications>

ii Application PA21/10813

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Proposal Construction of two-storey extension to incorporate disabled lift.

Location Camelot House West End Marazion TR17 0EH

Applicant Mr G Stubbs

Grid Ref 151685 / 30673

<http://planning.cornwall.gov.uk/online-applications>

b) Applications Approved/Refused by Cornwall Council.

None at the time of publishing.

c) Correspondence

i E-mail received from Planning Officer PA21/10731.

19 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

20 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**21 Part II
(Private)**

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d



Tracey Unstead
Town Clerk

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