



MARAZION TOWN COUNCIL

**Meeting 13/21
TO ALL COUNCILLORS**

4th November 2021

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Town Council on Tuesday 9th November 2021 7.30pm, Marazion Town Hall (choir room).

The meeting will consider the agenda items as set out below.

Please note.

1. Recording.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

2. Public Participation.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

3. Covid Safe Meetings

Please wear a mask (can be removed when speaking), hand sanitising prior to entering the meeting room, log in with Track and Trace and if prior to the meeting you or a family member are showing any Covid-19 symptoms then please send apologies and do not attend.

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: tracey.unstead@maraziontowncouncil.gov.uk

Clerk to the Council: Mrs Tracey Unstead

AGENDA

Part I

(Open to the public)

- 1 Address Canon Reverend Nigel Marns**
- 2 Apologies**
To receive, record and where requested approve, the reason for the apology of absence.
- 3 Public Participation**
- 4 Declarations of Interest**
To declare any disclosable interests relating to the items of business on the agenda.
- 5 Dispensations**
To receive and consider any requests for dispensation (if any)
- 6 Mayors Report/Matters of Urgency**
To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.
- 7 Clerks Report**
At the time of publishing the agenda
 - i Budget and Precept setting – extra meeting Tuesday 21st December 2021.
 - ii Annual Leave confirmation 18th, 19th, and 22nd November 2021
- 8 Correspondence Received.**
At time of publishing the agenda
 - i E-mail received from resident about Godolphin Estate Road name sign and telephone box Feliskirk Lane.
- 9 Councillor Reports**
 - a) **County Councillor**
 - b) **Town Councillors**
- 10 Minutes of the Council meeting held on Tuesday 26th October 2021.**
To consider, approve and sign the minutes of the Town Council meeting held on Tuesday 26th October 2021.

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- 11 Bus Shelters Marazion** – to consider an idea presented by Marazion Chamber of Commerce – Town Clerk.
- 12 Earmarked Reserves** – move £11,961.64 from general reserves into Earmarked Reserves – Town Clerk
- 13 Change of allocation Earmarked Reserves** – to approve the change of allocation from Oates Road to a more generic ‘*Coastal Improvement*’ provision - Town Clerk.
- 14 Defibrillators Marazion** – to receive a report – Town Clerk.
- 15 Queens Platinum Jubilee Application for City Status** – to consider the submission of an application – Cllr R Stokoe.
- 16 Civic Service January 2022** – to approve the engagement of the Marazion Community Hall Caretaker to set up the room for the Civic Service – Town Clerk.
- 17 Handrail Access Steps (to the beach) Folly Field** – to hear a report – Cllr Laity.
- 18 Matters Arising from previous Minutes.**
- a Minute 094 (Footpath 14) – to receive an update.
- b Minute 184 (Flooding Green Lane) – to receive an update.
- c Minute 381 (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- d Minute 654(a)(i) (Litter Bin sponsorship) – to receive an update.
- e Minute 694 (Maypole Gardens repair works) – as per minute 839(e).
- f Minute 768 (Seawall Insurance) – to receive an update.
Minute 806(a)(i)(Accessibility Folly Field toilets) – to receive an update.
- g Minute 806 (b)(iv) (Public Information leaflet) – as per minute 839(h)
- h Minute 826 (iii)(concerns CCTV private property) – to receive an update.
Minute 827(i)(overgrown bush Seagrove Gallery) - to receive an update.
- i Minute 827(v)(Wallgate repair and letter sent to Wallgate about equipment breakdowns) – to receive an update.
- j Minute 830 (Institute Cemetery and Crematorium Management training Town Clerk - to receive an update.
- k Minute 831 (Councillor Vacancy) – to receive an update.
- l Minute 832 (The Square Toilets closure) – to receive an update.
- m Minute 837 (Marazion Town Trust Trustees) – to receive an update.
- 19 Any other matters arising not covered by items above.**
- 20 Finance** – to resolve to approve.

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a)	Statement of Accounts – as per bank statements 4th November 2021	
	Community	£150.00
	Business Premium	£132,729.93
	NS& I (Earmarked Reserves)	£151,038.36
b)	Bank Reconciliation October 2021 – to note and approve the bank reconciliation for October 2021.	
c)	Accounts for Payments	
	Arrow Lifts Service Town Hall	£78.00
d)	Receipts	
	Penwith Funeral Services	£1,041.25
	CIL monies	£1,875.00
e)	Direct Debit	
	Alchemy Systems	£72.84
f)	Pre-payments	
	HMRC PAYE	£724.32

21 Planning

a) Applications for Planning Permission

i Application PA21/09116

Proposal Demolition of Existing and Construction of New Dwelling

Location Kenora Wheel An Wens Marazion TR17 0DF

Applicant Mr J Hogan

Grid Ref 152269 / 30823

<http://planning.cornwall.gov.uk/online-applications>

ii Application PA21/09135

Proposal Listed Building Consent for retention of minor internal refurbishment and associated works.

Location Arley House North Street Marazion TR17 0AP

Applicant Mr S Xenii

Grid Ref 151817 / 30640

<http://planning.cornwall.gov.uk/online-applications>

iii Application PA21/09134

Proposal Retention of minor internal refurbishment and associated works.

Location Arley House North Street Marazion TR17 0AP

Applicant Mr S Xenii

Grid Ref 151817 / 30640

<http://planning.cornwall.gov.uk/online-applications>

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iv **Application PA21/10254**
Proposal Listed Building Consent: Removal or Chimney and Concrete tiling
Location Seagrove Gallery The Square Marazion Cornwall
Applicant Mr Ian Seagrove
Grid Ref 151811 / 30613
<http://planning.cornwall.gov.uk/online-applications>

v **Application PA21/09240**
Proposal Removal or Chimney and Concrete tiling
Location Seagrove Gallery The Square Marazion Cornwall
Applicant Mr Ian Seagrove
Grid Ref 151811 / 30613
<http://planning.cornwall.gov.uk/online-applications>

vi **Application PA21/10731**
Proposal Reinstate outhouse to create space for a workshop at ground floor and studio at first floor and associated works
Location Trepencis School Lane Marazion TR17 0DG
Applicant Mr and Mrs Wood
Grid Ref 152465 / 30810
<http://planning.cornwall.gov.uk/online-applications>

b) Applications Approved/Refused by Cornwall Council.

i **PA21/07700 APPROVED**
Applicant: M Lisle
Location: Penhale North Street Marazion TR17 0ED
Proposal: Listed Building Consent for replacement window and door

ii **PA21/08748 APPROVED**
Applicant: Mr Martin Vizor
Location: Chi Park An Melin 1 Millfields Green Lane West Marazion Cornwall
Proposal: Proposed porch

c) **Correspondence**
At time of publishing none received.
None

22 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

23 Data Protection Act 2018

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Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

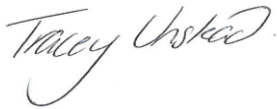
**24 Part II
(Private)**

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

25 Community Champion Award

26 East End Garages



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Town Clerk

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