



## **MARAZION TOWN COUNCIL**

**Meeting 14/21  
TO ALL COUNCILLORS**

**17<sup>th</sup> November 2021**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that you are summoned to attend a meeting of the Town Council on **Tuesday 23<sup>rd</sup> November 2021 7.30pm**, Marazion Town Hall (choir room).

The meeting will consider the agenda items as set out below.

**Please note.**

**1. Recording.**

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

**2. Public Participation.**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

**3. Covid Safe Meetings**

Please wear a mask (can be removed when speaking), hand sanitising prior to entering the meeting room, log in with Track and Trace and if prior to the meeting you or a family member are showing any Covid-19 symptoms then please send apologies and do not attend.

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: [tracey.unstead@maraziontowncouncil.gov.uk](mailto:tracey.unstead@maraziontowncouncil.gov.uk)

Clerk to the Council: Mrs Tracey Unstead

## **AGENDA**

### **Part I**

#### **(Open to the public)**

**1 Apologies**

To receive, record and where requested approve, the reason for the apology of absence.

**2 Public Participation**

**3 Declarations of Interest**

To declare any disclosable interests relating to the items of business on the agenda.

**4 Dispensations**

To receive and consider any requests for dispensation (if any)

**5 Mayors Report/Matters of Urgency**

To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.

**6 Clerks Report**

At the time of publishing the agenda

**7 Correspondence Received.**

At time of publishing the agenda

i Letter from a visitor expressing their dissatisfaction about the charge to visit St Michaels Mount (winter).

**8 Councillor Reports**

**a) Town Councillors**

**9 Minutes of the Council meeting held on Tuesday 9<sup>th</sup> November 2021.**

To consider, approve and sign the minutes of the Town Council meeting held on Tuesday 9<sup>th</sup> November 2021.

**10 Bus Shelters Marazion – to consider an idea presented by Marazion Chamber of Commerce – Town Clerk.**

**11 Resolve to approve spend of two hundred pounds to carry out necessary works to the electrical box - Folly Field – Cllr J Nicholas**

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- 12 Allotment Working Group Meeting** – to note report and recommendations – Cllr Collins
- 13 Maypole Gardens** – to hear a verbal report from Cllr Read and to consider the option of determining the lease – Cllr P Read.
- 14 Accessibility Toilet Refurbishment Folly Field** – Resolve to authorise spend for a site visit by Activ8 – Cllr D Laity.
- 15 Marazion Town Council donation to Royal British Legion Poppy Wreath 2021 (and donation of £9.00 towards the Royal British Legion wreath)** – to consider a sum to donate and resolve to approve the donation sum – Town Clerk.
- 16 Wallgate Service Contract** – Resolve to approve the entering into a three-year agreement at a cost of £1,995 per annum – Town Clerk.
- 17 Public Information Leaflet** – Resolve to approve a request by the Town Clerk to seek an extension to time for completion – Town Clerk.
- 17 Matters Arising from previous Minutes.**
- a Minute 094 (Footpath 14) – to receive an update.
  - b Minute 184 (Flooding Green Lane) – to receive an update.
  - c Minute 381 (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
  - d Minute 654(a)(i) (Litter Bin sponsorship) – to receive an update.
  - e Minute 694 (Maypole Gardens repair works) – agenda item 13.
  - f Minute 768 (Seawall Insurance) – to receive an update.  
Minute 806(a)(i)(Accessibility Folly Field toilets) – agenda item 14.
  - g Minute 827(v)(Wallgate repair and letter sent to Wallgate about equipment breakdowns) – to receive an update.  
Minute 831 (Councillor Vacancy) – to receive an update.
  - h Minute 853 (Emergency Planning Working Group to visit St Michaels Mount) – to receive an update.
  - i Minute 861(Defibrillators) – to receive an update.
- 19 Any other matters arising not covered by items above.**
- 20 Finance** – to resolve to approve.
- a) Statement of Accounts – as per bank statements 16<sup>th</sup> November 2021**
- |                            |             |
|----------------------------|-------------|
| Community                  | £100        |
| Business Premium           | £129,224    |
| NS& I (Earmarked Reserves) | £151,038.36 |

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<b>b) Accounts for Payments</b>	
Tidy Grounds	£1560.00
Mr R Beard	£445.00
Mr R Beard	£730.00
Mrs J Rawlins	£126.50
Beacon Garden Services	£104.00
St Aubyn Estate (right of way)	£50.00
*Green Scheme Cycle Racks	£1,164.55

\*Application to made to Cornwall Council Councillors Community Chest Fund.

<b>c) Receipts</b>	
TGP Developments	£796.08
Car Parking Space	£75.00
Car Parking Space	£75.00
Marazion Chamber of Commerce (contribution to cycle racks)	£100.00

<b>e) Direct Debit</b>	
VAT Payment	£2,214.30
EDF Energy	£28.00
EDF Energy	£29.00
EDF Energy	£139.00
EDF Energy	£44.00

<b>f) Pre-payments</b>	
Town Clerks Salary Oct	£1464.39
Bugler Remembrance)	£25.00
Pens (Remembrance)	£2.20

\*£30 drawn out in cash £5 remains in petty cash

## 21 Planning

### a) Applications for Planning Permission

#### i Application PA21/10996

**Proposal** Balcony on first floor front elevation

**Location** Chy-An-Gwel 6 Trevenner Lane Marazion Cornwall

**Applicant** Blackmore

<http://planning.cornwall.gov.uk/online-applications>

#### ii PA21/10649

**Proposal** Proposal for - small extensions to the south west elevation (sea view) forming a balcony and balustrading with increased accommodation to

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the bedrooms and photovoltaic panels embedded into the roof plane, to the north east (rear) elevation a new porch and flat roof extension

**Location** 6 Godolphin Terrace Marazion TR17 0EX

**Applicant** Mr Graham Beckett

**Grid Ref** 151640 / 31032

<http://planning.cornwall.gov.uk/online-applications>

iii **Application PA21/10683**

**Proposal** Replacing existing slate roof on side extension with wet laid new slates to match re-slating previously carried out on rear elevation (application no:

PA17/12042) and front side elevations (PA19/09767).

**Location** Stable Yard Cottage Turnpike Hill Marazion TR17 0AY

**Applicant** Mr Nicola Costa

**Grid Ref** 152282 / 30749

<http://planning.cornwall.gov.uk/online-applications>

iv **Application PA21/10813**

**Proposal** Construction of two-storey extension to incorporate disabled lift.

**Location** Camelot House West End Marazion TR17 0EH

**Applicant** Mr G Stubbs

**Grid Ref** 151685 / 30673

<http://planning.cornwall.gov.uk/online-applications>

v **Enquiry reference** PA21/10709

**Proposal** Non-material amendment in relation to decision notice PA20/09691: Installation of French Doors to the South East Elevation

**Location** Roundfields Rosehill Marazion Cornwall TR17 0HB

**Applicant** Mr Graham Else

<http://planning.cornwall.gov.uk/online-applications>

b) **Applications Approved/Refused by Cornwall Council.**

None at the time of publishing.

c) **Correspondence**

At time of publishing none received.

**22 The Freedom of Information Act 2000.**

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

**23 Data Protection Act 2018**

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Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

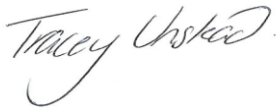
**24 Part II  
(Private)**

**Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.**

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

**25 Letter Longbarn.**

**26 East End Garages.**



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Town Clerk

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