



MARAZION TOWN COUNCIL

**Meeting 12/21
TO ALL COUNCILLORS**

21st October 2021

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Town Council on Tuesday 26th October 2021 7.30pm, Marazion Town Hall (choir room).

The meeting will consider the agenda items as set out below.

Please note.

1. Recording.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

2. Public Participation.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

3. Covid Safe Meetings

Please wear a mask (can be removed when speaking), hand sanitising prior to entering the meeting room, log in with Track and Trace and if prior to the meeting you or a family member are showing any Covid-19 symptoms then please send apologies and do not attend.

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: tracey.unstead@maraziontowncouncil.gov.uk

Clerk to the Council: Mrs Tracey Unstead

AGENDA

Part I

(Open to the public)

1 Apologies

To receive, record and where requested approve, the reason for the apology of absence.

2 Public Participation

3 Declarations of Interest

To declare any disclosable interests relating to the items of business on the agenda.

4 Dispensations

To receive and consider any requests for dispensation (if any)

5 Mayors Report/Matters of Urgency

To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.

6 Clerks Report

- i Code of Conduct Training.
- ii Annual Leave 29/30 Oct and 18/19 and maybe 22 November 2021.
- iii Marazion Cemetery.
- v Councillor Training – Cllr Rawlins and Cllr Collins.

7 Correspondence Received.

At time of publishing the agenda

- i E-mail received parking fine issued.
- ii E-mail received Cornwall Council – confirming the Hackney Carriage provision in Penwith.
- iii E-mail received from a resident about CCTV cameras on a property, the cameras facing onto public areas.

8 Councillor Reports

a) Town Councillors.

9 Minutes of the Council meeting held on Tuesday 12th October 2021.

To consider, approve and sign the minutes of the Town Council meeting held on Tuesday 12th October 2021.

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- 10 Lands End 100 cycling sportive 2022** – to approve the use of the Folly Field and Electric Box for the event September 2022
- 11 Town Clerk Training ICCM** – to grant authorisation for the Town Clerk to undertake online training in Cemetery Management and Compliance at £185 plus VAT and Sexton Duties at £95 plus VAT. Training to take place preferably in November and December subject to space availability, if not then in the New Year.
- 12 Councillor Vacancy** – to approve co-option.
- 13 Winter Closure The Square Toilets** – to consider options.
- 14 Grant Application Marazion Decorative Lights Committee** – to consider the grant request received (s137)
- 15 Queens Platinum Jubilee Application for City Status** – to consider the submission of an application.
- 16 Annual Parish Meeting 12th April 2022** – to approve the use of Marazion Community Hall.
- 17 Queens Platinum Jubilee 2022 Task and Finish Group** – to receive notes from the meeting held 19th October 2021.
- 18 Marazion Town Trust** – to appoint Trustees.
- 19 Marazion Decorative Lights Committee** – to approve the use of the Maypole Gardens for the annual Christmas Lights display and to erect a Welcome to Marazion sign at Boltern Road.
- 20 Matters Arising from previous Minutes.**
 - a Minute 094 (Footpath 14) – to receive an update.
 - b Minute 184 (Flooding Green Lane) – to receive an update.
 - c Minute 381 (footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
 - d Minute 654(a)(i) (litter bin sponsorship) – to receive an update.
 - e Minute 694 (Maypole Gardens repair works) – to receive an update.
 - f Minute 756(v) meeting with Head of Planning – summary of meeting held.
 - g Minute 768 Seawall Insurance – to receive an update.
 - h Minute 806 (b)(iv) (public information leaflet) – to receive an update.
 - i Minute 808 (HMS Warspite Memorial stone adoption) – to receive an update.
- 21 Any other matters arising not covered by items above.**

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22 Finance – to resolve to approve.

a) Statement of Accounts – as per bank statements 21st October 2021 2021.

Community	£3.48
Business Premium	£129,854.77
NS& I (Earmarked Reserves)	£151,038.36

b) Bank Reconciliation September 2021 – to note and approve the bank reconciliation for September 2021.

c) Accounts for Payments

Oliver (PAT Testing)	£13.20
Glover(inspections and work)	£265.00

d) Receipts

St Aubyn Estates	£16,975.00
Burroughs and Kearey	£608.25
Burroughs and Kearey	£40.75
Penwith Funeral Services	£1,041.25

e) Direct Debit

1 st Office (printer)	£72.00
EDF Energy	£139.00
EDF Energy	£28.00
EDF Energy	£29.00
EDF Energy	£44.00
British Gas (electric)	£96.52

f) Pre-payments

Purchase stamps	£66.00
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23 Planning

a) Applications for Planning Permission

- i Application PA21/09116**
Proposal Demolition of Existing and Construction of New Dwelling
Location Kenora Wheal An Wens Marazion TR17 0DF
Applicant Mr J Hogan
Grid Ref 152269 / 30823
<http://planning.cornwall.gov.uk/online-applications>

b) Applications Approved/Refused by Cornwall Council.

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At the time of publishing none received.

- i **Application PA21/07364 APPROVED**
Location: 1 St Michaels Reach Oates Road Marazion Cornwall TR17 0AB
Proposal: Replace existing external door with window, and interior alterations in order to provide a larger kitchen.

- ii **PA21/05460 APPROVED**
Applicant: Initial Parking Ltd
Location: Car Parks Known As Godolphin, Slipway And Residents Kings Road West End Marazion Cornwall
Proposal: Retention of payment machines, ANPR Camera and associated infrastructure.

- iii **PA21/05461 APPROVED**
Applicant: Initial Parking Ltd
Location: Folly Field Car Park West End Marazion Cornwall TR17 0EF
Proposal: Retention of Payment Machines, ANPR Camera and associated infrastructure

- iii **PA21/05462 APPROVED**
Applicant: Initial Parking Ltd
Location: Overflow Car Park Green Lane Marazion Cornwall
Proposal: Retention of Payment Machines, ANPR Cameras and associated infrastructure.

- iv **PA21/08034 APPROVED**
Location: 3 May Cottages Higher Fore Street Marazion TR17 0BB
Proposal: Amendments to approval ref PA21/03811 for extension and alterations to existing cottage, demolition of summer-house and construction of replacement garden shelter

Correspondence

At time of publishing none received.

24 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

25 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

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Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**26 Part II
(Private)**

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d



Tracey Unstead
Town Clerk

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