



MARAZION TOWN COUNCIL

**Meeting 9/21
TO ALL COUNCILLORS**

9th September 2021

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Town Council on **Tuesday 14th September 2021 7.30pm, Marazion Town Hall (choir room).**

The meeting will consider the agenda items as set out below.

Please note.

1. Recording.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

2. Public Participation.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

3. Covid Safe Meetings

Please wear a mask (can be removed when speaking), hand sanitising prior to entering the meeting room, use the one-way system, log in with Track and Trace and if prior to the meeting you or a family member are showing any Covid-19 symptoms then please send apologies and do not attend.

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: tracey.unstead@maraziontowncouncil.gov.uk

Clerk to the Council: Mrs Tracey Unstead

AGENDA

Part I

(Open to the public)

- 1 Address by the Reverend Canon Nigel Marns**
- 2 Apologies**
To receive, record and where requested approve, the reason for the apology of absence.
- 3 Public Participation**
- 4 Declarations of Interest**
To declare any disclosable interests relating to the items of business on the agenda.
- 5 Dispensations**
To receive and consider any requests for dispensation (if any)
- 6 Mayors Report/Matters of Urgency**
To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.
- 7 Clerks Report**
As of publishing the agenda.
 - i Folly Field Play Area refurbishment
 - ii Remembrance 2021
 - iii Traffic Management Proposals Marazion Public Consultation.
 - v Meeting with Head of Planning Cornwall Council.
 - vi Wallgate repairs.
 - vii Meeting with Chairman of the Marazion Chamber of Commerce.
- 8 Correspondence Received.**
 - i Letter received from Cornwall Council Campaign to ban the sale of environmentally damaging body boards.
 - ii E-mail received about the telephone box at the entrance to Feliskirk Lane.
 - iii E-mails received receipts of penalty notices issued car parking.
 - iv E-mail received speeding motorists and the noise from bird scarers.
 - v E-mail received from resident about climate change and the impact of sea level rise and Marazion.

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- 9 Councillor Reports**
- a) **County Councillor.**
 - b) **Town Councillors.**
- 10 Minutes of the Council meeting held on Tuesday 10th August 2021.**
To consider, approve and sign the minutes of the Town Council meeting held on Tuesday 10th August 2021.
- 11 Play Area Inspections** – to approve and appoint a contractor to carry out play area inspections – Cllr W Collins.
- 12 Plastic Free Marazion** – to consider what action(s) can be taken to ensure that Marazion remains plastic free – Cllr R Stokoe.
- 13 Folly Field Play Area Repairs** – to retrospectively approve the repair of a timber at a cost £1,118.40 – Cllr W Collins.
- 14 Notes from Queens Platinum Jubilee Task and Finish Group 17th August 2021** – to note – Cllr R Stokoe.
- 15 Purchase of Christmas Decorations/Lights Marazion Town Hall** – to receive a report seeking approval to spend in the region of £500 for the purchase of replacement Christmas decorations/lights for Marazion Town Hall – Town Clerk.
- 16 Cycle Racks Folly Field** – to approve the purchase an extra two cycle racks for the Folly Field.
- 17 Purchase noticeboard for Marazion Cemetery** – to receive a report seeking approval to request a quote from the suppliers of the town council noticeboard – Town Clerk.
- 18 Purchase of Flags** – to approve the purchase of two St Piran with Marazion Town Council logo flags
- 19 Insurance Maypole Gardens Seawall** – to consider implications – Cllr Collins.
- 20 Redundant BT Telephone box Feliskirk Lane** – to consider what can be done to improve the appearance of the redundant telephone box.
- 21 Matters Arising from previous Minutes.**
- a Minute 094 (Footpath 14) – *no update at the time of publishing.*
 - b Minute 184 (Flooding Green Lane) – *no update.*
 - c Minute 381 (footpath number 8) – *note that the Town Clerk due to other priorities has yet to review the process and resources needed.*

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- d Minute 654(a)(i) (litter bin sponsorship) - *to receive an update.*
- e Minute 694 (Maypole Gardens) - *to receive an update*
- f Minute 735(b)iii – (painting of bus shelters and Dollan) – *to receive an update.*
- g Minute 735(b)(iii) (town council noticeboard) – *to receive an update.*
- h Minute 735(b)(ii) (parking enforcement data) – *to receive an update.*

22 Finance – to resolve to approve.

- a) **Bank Reconciliation July 2021** – to approve.
- b) **Bank Reconciliation August 2021** – to approve.
- c) **Statement of Accounts – as per bank statements 9th September 2021.**

Community	£-172.16
Business Premium	£1, 533.07
NS& I (Earmarked Reserves)	£151,038.36

d) Accounts for Payments

All Saints Church hall hire 10.8.2021	£15.00
Mr V Glover play area inspections	£225.00
Town Clerks salary August	£1,464.19
AkzoNoble (paint)	£100.50

e) Receipts

Cornwall Council	£29,544.15
Garage rent	£50.00

f) Direct Debit

Alchemy Systems	£87.96
South West Water Folly Field	£2,982.32
1 st Office	£72.00
Siemens	£119.54
Siemens	£30.97

g) Pre-payments

Reimburse Cllr J Nicholas (Screwfx)	£18.96
HMRC PAYE	£724.95
HMRC VAT (overpayment)	£1,276.99
Biffa	£272.16

23 Planning

a) Applications for Planning Permission

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- i **Application PA21/08067**
 Proposal Single storey rear extension
 Location Teylu House Gwallon Lane Marazion TR17 0HW
 Applicant Mr & Mrs T Lugg
 Grid Ref 152460 / 30942
 <http://planning.cornwall.gov.uk/online-applications>

- ii **Application PA21/07700**
 Proposal Listed Building Consent for replacement window and door
 Location Penhale North Street Marazion TR17 0ED
 Applicant M LISLE
 Grid Ref 151774 / 30668
 <http://planning.cornwall.gov.uk/online-applications>

b) Applications Approved/Refused by Cornwall Council.

At the time of publishing none received.

c) Correspondence

At time of publishing none received.

24 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

25 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**26 Part II
(Private)**

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

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Town Clerk

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