



MARAZION TOWN COUNCIL

**Meeting 8/21
TO ALL COUNCILLORS**

5th August 2021

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Town Council on Tuesday 10th August 2021 7.30pm, All Saints Church Hall.

The meeting will consider the agenda items as set out below.

Please note.

1. Recording.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

2. Public Participation.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

3. Covid Safe Meetings

Please wear a mask (can be removed when speaking), hand sanitising prior to entering the meeting room, use the one-way system, log in with Track and Trace and if prior to the meeting you or a family member are showing any Covid-19 symptoms then please send apologies and do not attend.

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: tracey.unstead@maraziontowncouncil.gov.uk

Clerk to the Council: Mrs Tracey Unstead

AGENDA

Part I

(Open to the public)

- 1 Address by the Canon Reverend Marns.**
- 2 Apologies**
To receive, record and where requested approve, the reason for the apology of absence.
- 3 Public Participation**
- 4 Declarations of Interest**
To declare any disclosable interests relating to the items of business on the agenda.
- 5 Dispensations**
To receive and consider any requests for dispensation (if any)
- 6 Mayors Report/Matters of Urgency**
To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.
- 7 Clerks Report**
As of publishing the agenda.
 - i Reminder Cllr Code of Conduct Training
- 8 Correspondence Received.**
- 9 Councillor Reports**
 - a) **County Councillor**
 - b) **Town Councillors**
- 10 Minutes of the Council meeting held on Tuesday 27th July 2021.**
To consider, approve and sign the minutes of the Town Council meeting held on Tuesday 27th July 2021.
- 11 Marazion Town Council Councillor Co-option** – to receive an address from nominees and to consider nominee applications
- 12 Quarter 1 Budget Monitoring** – to receive and note the Quarter 1 budget monitoring report.

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- 13 Folly Field Play Area Repairs** – to formally approve acceptance of one of the quotes submitted and approve the use of allocated Earmarked Reserves for Folly Field Play Area.
- 14 Play Area Inspections** – to approve and appoint a contractor to carry out play area inspections.
- 15 Scheme of Delegation Planning** – to approve the Scheme of Delegation to cover the summer recess period 2021.
- 16 Parking Market Place** – to approve the drafting and sending of a letter to businesses who flout the 30 minutes limited parking in the Marketplace.
- 17 Terms of Reference Queens Platinum Jubilee Task and Finish Group** – to approve the terms of reference as presented.
- 18 Matters Arising from previous Minutes.**
- a Minute 094 (Footpath 14) – *no update at the time of publishing.*
 - b Minute 184 (Flooding Green Lane) – *no update.*
 - c Minute 381 (footpath number 8) – *note that the Town Clerk due to other priorities has yet to review the process and resources needed.*
 - d Minute 654(a)(i) (litter bin sponsorship) - *to receive an update.*
 - e Minute 657 (letter to the MP about pop up campsites) – *to receive an update.*
 - f Minute 694 (Maypole Gardens) - *to receive an update.*
 - g Minute 690 (b)(ii) (town noticeboard) - *to receive an update.*

19 Finance – to resolve to approve.

a) Statement of Accounts – as per bank statements 4th August 2021.

| | |
|----------------------------|-------------|
| Community | £134.34 |
| Business Premium | £108,351.86 |
| NS& I (Earmarked Reserves) | £151,038.36 |

b) Accounts for Payments

| | |
|---|----------|
| All Saints Church | £30.00 |
| Mr V Glover | £225.00 |
| Tidy Grounds | £1537.00 |
| Drain Doctor | £192.00 |
| Mr R Beard | £80.00 |
| Dallamore Plastering & Tiling (noticeboard) | £200.00 |
| U Name It (lanyards) | £159.00 |
| Penzance to Camborne A30 Action Ltd | £500.00 |

c) Receipts

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| | |
|--------------------------------------|-----------|
| d) Direct Debit | |
| Alchemy Systems | £57.72 |
| SW Water (water FF toilets) | £1,563.22 |
| e) Pre-payments | |
| Clerks Salary July | £1,463.99 |
| HMRC (PAYE) | £725.15 |
| CKB Lanyard Cradles | £19.35 |
| Amazon (photo frame) | £15.66 |
| Amazon (Bull dog clips office) | £5.28 |
| Amazon (Bull dog clips office) | £11.98 |
| Cobble Corner (cards) | £12.50 |
| Book Token (Rev Benney) reimburse TC | £50.00 |

20 Planning

a) Applications for Planning Permission

i Application PA21/06622

Proposal Construction of 6 new, 4 bedroom detached dwellings with home offices following

demolition of the former Mount Haven Hotel.

Location The Mount Haven Hotel Turnpike Road Marazion TR17 0DQ

Applicant Mr T Laity Toliman Developments

Grid Ref 152683 / 30637

<http://planning.cornwall.gov.uk/online-applications>

b) Applications Approved/Refused by Cornwall Council.

At the time of publishing none received.

c) Correspondence

At time of publishing none received.

21 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

22 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

23 Part II

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(Private)

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d



Tracey Unstead
Town Clerk

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