



**MINUTES OF THE MARAZION TOWN COUNCIL MEETING
TUESDAY 13th JULY 2021 ALL SAINTS CHURCH HALL, MARAZION**

MEETING NUMBER 6/21

Present: Cllr D Laity Chairman, Cllr W Collins Deputy Chairman, Cllr Mrs G Reynolds Cllr P Hoskings, Cllr D Walsh, Cllr J Nicholas.

In attendance:

Mrs T Unstead Town Clerk
Cllr T Sherfield-Wong CC

682 Address by the Revd Canon Nigel Marns

Revd Canon Nigel Marns gave an address to the town council.

683 Apologies

Cllr P Read
Cllr R Stokoe

684 Public Participation

None

685 Declarations of Interest

None

686 Dispensations

None

687 Mayors Report – Matters of Urgency

The Mayor Cllr Laity reported that: -

- i Application PA20/09691 Roundfields, Rosehill has previously been given Planning permissions for skylights and the door. Marazion Town Council did resolve to agree with the Planning Officers recommendation.
- ii Signage for the cycle racks and the Folly Field play area age sign ordered

- iii He intends subject to agreement is to have a discussion with the Marazion Covid -19 Forum about the future of the forum. The forum has been very successful and continuing the forum in another form for example a community forum may provide a platform to continue helping the community.

AGREED

- iv A meeting with representatives from Cormac and the Town Clerk took place via TEAMS on Tuesday 12th July 2021 about the proposed pedestrian crossing. The briefing also included the likely introduction of 20mph zones and other traffic calming and speed reduction measures. A consultation process will take place.
- v West Penwith Community Network Panel is scheduled to take place on TEAMS Thursday 15th July. The meeting is open to all and the Town Clerk will circulate the invitation.
- vi It would be helpful to have another 'Town Walkabout' before the August break. Date to be confirmed.
- vii There is to a Part II item to discuss the request made by the Town Clerk for the continuance of working from home three days a week.

688 Clerks Report

The Town Clerk reported that: -

- i Councillors are required under the revised Code of Conduct to undertake training which is being delivered via a YouTube video. Once completed the Town Clerk reminded councillors to confirm in an email that the training had been completed.
- ii She will be taking annual leave as from the 18th August 2021 until 20th August 2021. Further annual leave is likely to be taken in August, dates to be confirmed.
- iii The website is complete and will be going live on Thursday 15th July 2021. Councillors 'thanked' the Town Clerk for the work done.
- iv She had had a meeting with the Chairman of the Marazion Chamber of Commerce about parking and the sponsoring of litter bins.

689 Correspondence Received.

- i E-mail received from residents of the Goldolphin Estate about parking on the pavements, double yellow, and single lines.
- ii Motorbikes and noise – further email received.
- iii Letter received from resident with regards to information signage attached to their wall – Gwelva. The Town Clerk advised that a response is being drafted.

690 Councillor Reports

a) County Councillor

Cllr Laity welcome Cllr Tara Sherfield- Wong to Marazion Town Council and made introductions.

Cllr T Sherfield-Wong reported that: -

- i She had spoken to Cornwall Councils Parking Enforcement Team and currently there is no capacity for more visits to Marazion. The Parking Enforcement Team will try and visit three visits per week.
Cllrs Reynolds, Laity and Hoskings expressed their concerns about the lack of parking enforcement in Marazion and the time that Parking Enforcement Officers do visit the town.
Cllr Laity specifically asked how Parking Enforcement Officer time is allocated?
- ii She had no update about recent planning breaches that had been reported to Cornwall Council.
- iii She gave an update about the recent motion presented at Cornwall Council calling for Cornwall Council to support the Climate and Ecological Emergency Bill.
- iv Cllr Pringle thanked Cllr Sherfield-Wong for attending the meeting and asked how often she was going to be able to attend. Cllr Sherfield-Wong confirmed that her intention is to be able to attend Marazion Town Council once a month.

b) Town Councillors

i Cllr Reynolds

Reported that: -T

There is a loose headstone in the cemetery, a recent burial. The Town Clerk is to contact the Memorial Stonemason.

The cremation plots are looking untidy. Cllr Collins confirmed that he had spoken to the contractor.

Cllr Collins and Cllr Reynolds had paid a site visit to the allotments and allotment site number 17 looked untidy. The Town Clerk to write to the allotment licence holder.

There are to be works ongoing at the school over the summer holidays which will require the use of a generator. Any complaints are to be directed to the school.

There is an overgrown hedge overhanging the footpath – Trevenner Lane junction with Church Way.

ii Cllr Collins

Reported that: -

He had met with the contractor who carries out play area inspections at the Gwallon Lane play area and spoke about the proposed fencing to be erected by the picnic benches.

Asked the council if the contractor who cuts the grass for Marazion Town Council can trim around the Gwallon Lane play area

The new Town Council noticeboards needs to be stained and erected and that he knows someone who can carry out the work.

AGREED for Cllr Collins to get a price from the contractor and if under £500 it was agreed for the work to be done.



That works to create a concrete plinth for the new bin at the Gwallon Lane play area is being undertaken Tidy Grounds.

The concreting needed at the cycle racks has yet to be completed.

iii Cllr Walsh

Reported that: -

A hedge at the Old Lookout needs trimming back.

iv Cllr Hoskings

Reported that: -

The hedge at The Gew needs trimming back, overhanging the footpath.

Signage for the cycle racks is need as people are parking cycles all over the place causing an obstruction. Cllr Laity reminded councillors that signage for cycle racks as previously agreed is being made.

v Cllr Nicholas

Reported that: -

The door to the ladies toilet, The Square toilets has been repaired.

The 35 tiles as being reported as having fallen off the men's toilets wall have to be found before Cllr Nicholas can repair. Cllr Nicholas is going to speak to the toilet cleaning contractor.

691 Minutes of the Council Meeting on Tuesday 22nd June 2021

Members considered the minutes of the meeting held on Tuesday 22nd June 2021.

RESOLVED – that the minutes of the meeting held on Tuesday 22nd June 2021 be approved and signed, subject to the date amendment being made, as a correct and accurate record.

692 Minutes of the Council Extrordinary meeting held on Tuesday 29th June 2021.

Members considered the minutes of the Extraordinary meeting held on Tuesday 29th June 2021.

RESOLVED – that the minutes of the Extraordinary meeting held on Tuesday 29th June 2021 be approved and signed, subject to the date amendment being made, as a correct and accurate record.

693 Marazion Town Council Councillor Co-option

Mr Richard Clayton, candidate, was invited to speak to the council. Mr Clayton gave a summary of his experiences and expertise's and how they can relate and be transferred to being a town councillor.

Mr Clayton answered questions posed by sitting town councillors.

A vote was taken.

Cllr P Hoskings proposed that Mr Richard Clayton be Co-opted onto the town council.

Cllr D Walsh seconded the proposal

Unanimous

694 Maypole Gardens

Councillors considered what actions are needed.

a) **RESOLVED** – to turn off the water to the Dolphin Fountains.

b) **RESOLVED** – to not paint the benches, to leave for the time being as the town is busy.

c) **RESOLVED** - to contact Western Power and St Aubyn Estates about the fence

surrounding the electricity substation

d) **RESOLVED** –for Cllr Walsh to speak to the Marazion Decrative Lights committee about the electrical wiring to ensure safety.

e) **RESOLVED** – Cllrs Nicholas, Laity and Pringle to repair the slate paving. Mortar has been purchased.

695 A30 Camborne to Penzance Action Group Request for Funding

RESOLVED - to contribute five hundred pounds.

RESOLVED - that Cllr Collins is the town councils nominated representative on the board. A second representative to be appointed at the next council meeting, Tuesday 27th July 2021.

696 Drysack Lane and unauthorised parking

Councillors discussed the unauthorised parking at Drysack Lane blocking the footpath and the erection of signage. Cornwall Council Interactive Map to be reviewed to confirm the status of the footpath before any signage can be erected. The Town Clerk to access the Cornwall Council Interactive Map to confirm public footpath status or not.

697 Gwallon Lane play area

Councillors discussed the actions taken so far to reduce and alleviate the concerns raised. Councillors felt that they had done everything in their powers and authorities to reduce the anti-social behaviours of young people. The council has engaged with the Police, Cornwall Council, Marazion School, revised signage and revised the seating area.

RESOLVED – a letter to be drafted and sent to the resident

698 Parking Enforcement

The Town Clerk have an update. Cornwall Council are not entering into anymore Service Level Agreements for this year. An application is to be made in February 2022. The Town Clerk will make a diary note for an agenda item in January 2022.

699 Matters Arising from previous Minutes

- a **Minute 094 (Footpath 14)** – no update.
- b **Minute 184 (Flooding Green Lane)** – no update.
- c **Minute 381 (footpath number 8)** – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- d **Minute 614(a) (trip hazards Folly Field by the cycle racks)** – covered under Minute number 690(b)(ii).
- e **Minute 654(a)(i) (litter bin sponsorship)** – The Town Clerk reported that they had sent contacted Cornwall Council about the cost of emptying bins the response received did not relate to the emptying of bins but litter pickers. The Clerk reported that they had then contacted the Community Link Officer – West Penwith Cornwall Council for assistance in obtaining the information needed.
- f **Minute 675(a)(ii) (repairs to The Square toilets – door closing arm, tiles)** – covered under Minute number 690(b)(v)
- g **Minute 659 (Rospa reports and seeking of quotes for repair works and inspections)** – The Town Clerk reported that letters seeking quotes have been sent to four contractors. Quotes to be received by Monday 19th July 2021.
- h **Minute 657 (letter to the MP about pop up campsites)** – The Town Clerk told councilors that had yet to write and send the letter.



- i **Minute 675(a)(i) (letter to bus companies about timetabling)** – The Town Clerk told councilors that had yet to write and send the letter.
- j **Minute 639(k) (Dog poo posters – judging)** – the posters have been judged. Winners will be notified.

700 Finance

- a) **Statement of Accounts**
RESOLVED – to note the statements of accounts 8th July 2021
- b) **Accounts Payment**
RESOLVED – to approve.
- c) **Receipts**
RESOLVED – to note.
- d) **Pre-payments (Debit Card)**
RESOLVED – to approve.
- e) **Direct Debits**
RESOLVED – to note.
- f) **Pre-payments**
RESOLVED – to approve.

701 Planning

a) Applications for Planning Permission

- i **Application PA21/05460**
Location Car Parks Known as Godolphin, Slipway And Residents Kings Road West End Marazion

Proposal Installation of payment machines, ANPR Camera and associated infrastructure.
RESOLVED – no comment
- ii **Application PA21/05396**
Location Chymorvah House Turnpike Road Marazion Cornwall

Proposal Listed Building Consent: Replacement of roof slates and dormer roof to southeast elevation.
RESOLVED – to support.
- iii **Application PA21/05461**
Location Folly Field Car Park West End Marazion Cornwall

Proposal Installation of Payment Machines, ANPR Camera and associated infrastructure
RESOLVED – no comment
- iv **Application PA21/05462**

Location Overflow Car Park Green Lane Marazion Cornwall

Proposal Installation of Payment Machines, ANPR Cameras and associated infrastructure

RESOLVED – no comment

v **Application number: PA21/01206**

Location: 1 And 2 Sea View Cottages Oates Road Marazion Cornwall TR17 0AN

Proposal: Change of use from 2 dwellings in to 1 single dwelling, construction of single storey extension with roof terrace, insertion of conservation rooflights, construction of external garden wall and gate to North, removal of hard paved area surface to form soft planted area.

RESOLVED – to object.

In view of the new submissions by the Senior Development Officer (Historic Environmental Planning) they object to the change of use from two properties into one.

From this new evidence they agree that the pair of cottages are an important authentic component of the Conservation Area, and they are a non-designated Historic Asset.

The cottages should remain separate identities to retain their historic future.

The size and scale of the proposed single storey extension would have a negative impact on the current dwellings.

It is not of an appropriate scale compared to the small cottages it is to be added to. It has an excessively large footprint, especially when taking into account the balcony area.

The site of the application is in the Marazion Conservation area and the proposed extension can be seen from Public Footpath No.9.

The council also has concerns of overlooking to the neighbouring property together with it affecting their right to light and possible over shadowing of that property in accordance with the BRE.

The proposed extension does not respect or enhance the quality of the place or ensure the cultural, physical, and aesthetic understanding of the location.

It does not protect, conserve, or enhance the natural and historic landscape, heritage, culture of the town.

The council consider the proposed extension is not in line with the Cornwall Local Plan Policies 2, 12, 23 and 24.

b) Applications Approved/Refused

None to be noted.

c) Correspondence

Noted.

702 The Freedom of Information Act 2000

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

703 Data Protection Act 2018



Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

704 Part II

(Private)

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

RESOLVED- to move into Part II.

705 Continuance of Home Working – Town Clerk

RESOLVED – to approve the request made by the Town Clerk.

Signed



Cllr Derek Laity
Town Mayor