



MARAZION TOWN COUNCIL

**Meeting 6/21
TO ALL COUNCILLORS**

8th July 2021

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Town Council on Tuesday 13th July 2021 7.30pm, All Saints Church Hall.

The meeting will consider the agenda items as set out below.

Please note.

1. Recording.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

2. Public Participation.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

3. Covid Safe Meetings

Please wear a mask (can be removed when speaking), hand sanitising prior to entering the meeting room, use the one-way system, log in with Track and Trace and if prior to the meeting you or a family member are showing any Covid-19 symptoms then please send apologies and do not attend.

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: tracey.unstead@maraziontowncouncil.gov.uk

Clerk to the Council: Mrs Tracey Unstead

AGENDA

Part I

(Open to the public)

- 1 Address by the Canon Reverend Marns.**
- 2 Apologies**
To receive, record and where requested approve, the reason for the apology of absence.
- 3 Public Participation**
- 4 Declarations of Interest**
To declare any disclosable interests relating to the items of business on the agenda.
- 5 Dispensations**
To receive and consider any requests for dispensation (if any)
- 6 Mayors Report/Matters of Urgency**
To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.
- 7 Clerks Report**
As of publishing the agenda.
 - i Reminder Cllr Code of Conduct Training.
 - ii Annual leave Town Clerk.
- 8 Correspondence Received.**
As of publishing the agenda.
 - i E-mail received from resident of the Goldolphin Estate about parking on the pavements, double yellow, and single lines.
 - ii Motorbikes and noise – further email received.
 - iii Letter received from resident with regards to information signage attached to their wall – Gwelva.
- 9 Councillor Reports**
 - a) County Councillor**
 - b) Town Councillors**
- 10 Minutes of the Council meeting held on Tuesday 22nd June 2021.**
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To consider, approve and sign the minutes of the Town Council meeting held on Tuesday 22nd June 2021.

11 Minutes of the Council Extrordinary meeting held on Tuesday 29th June 2021.

To consider, approve and sign the minutes of the Extraordinary Town Council meeting held on Tuesday 29th June 2021.

12 Marazion Town Council Councillor Co-option – to receive an address from nominees and to consider nominee applications.

13 Maypole Gardens – to receive a report and approve the recommendations to carry out remedial works to: -

- a) repair loose paving and fill in any dips in the surface as reasonably and practicable as is possible to do so.
- b) white line steps
- c) Dolphin fountain
- d) painting of benches
- e) fencing around Great Western power sub station
- f) electrical wiring (Christmas decorative lights).

14 A30 Camborne to Penzance Action Group Request for Funding – to consider the request made for funding by Derek Thomas MP and nomination of a representative from Marazion Town Council to 'sit' on the board.

15 Drysack Lane and unauthorised parking – to receive a report from Cllr P Hoskings and consider what actions need to be taken.

16 Gwallon Lane play area – to review additional correspondence received from a local resident, consider, and decide what further actions can be taken to reduce the reported anti-social behaviour.

17 Parking Enforcement – to discuss the direct engagement of Cornwall Council Parking Enforcement Officers to assist with combating unauthorised parking.

18 Matters Arising from previous Minutes.

- a Minute 094 (Footpath 14) – *no update at the time of publishing.*
- b Minute 184 (Flooding Green Lane) – *no update.*
- c Minute 381 (footpath number 8) – *note that the Town Clerk due to other priorities has yet to review the process and resources needed.*
- d Minute 614(a) (trip hazards Folly Field by the cycle racks) – *to receive an update.*
- e Minute 654(a)(i) (litter bin sponsorship) - *to receive an update.*
- f Minute 675(a)(ii) (repairs to The Square toilets – door closing arm, tiles) – *to receive an update.*
- g Minute 659 (Rospa reports and seeking of quotes for repair works and inspections) – *to receive an update.*

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- h Minute 657 (letter to the MP about pop up campsites) – *to receive an update.*
- i Minute 675(a)(i) (letter to bus companies about timetabling) – *to receive an update.*
- j Minute 639(k) (Dog poo posters – judging) – *to receive an update.*

19 Finance – to resolve to approve.

a) Statement of Accounts – as per bank statements 8th July 2021.

Community	£63.33
Business Premium	£99,366.89
NS& I (Earmarked Reserves)	£151,038.36

b) Accounts for Payments

HJG Bookkeeping Services	£670.00
Drain Doctor (unblocking toilets)	£192.00
Rialtas Making Tax Digital	£70.80
Mayoral Allowance	£935.45
Mr V Glover (playground inspections)	£225.00
CALC (training Cllr D Walsh)	£36.00
CALC VAT training	£36.00
All Saints Church hall hire	£45.00
Mr R Beard(funerals)	£340.00
Hudson Accounting (audit and end of year)	£350.00
Tidy Grounds	£1594.00
Mr V Glover (benches)	£120.00

c) Receipts

Outdoor Play People refund	£3,843.36
TGP Developments	£1,566.48
Garages	£185.00
Car Park spaces	£300.00
Burroughs and Kearey	£513.75
Allotment & Fountain cash	£95.00

d) Direct Debit

Alchemy System (IT)	£54.12
1 st Office (printer)	£72.00
BG Business	£54.71
SW Water (FF)	£1,092.64

e) Pre-payments

Toolstation	£10.13
Clerks salary June	£1,464.39
HMRC (PAYE)	£958.59
*Green Scheme cycle racks	£1,599.94

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20 Planning

a) Applications for Planning Permission

- i **Application PA21/05460**
Proposal Installation of payment machines, ANPR Camera and associated infrastructure
Location Car Parks Known as Godolphin, Slipway And Residents Kings Road West End Marazion
Applicant Initial Parking Ltd
Grid Ref 151685 / 30639
<http://planning.cornwall.gov.uk/online-applications>

- ii **Application PA21/05396**
Proposal Listed Building Consent: Replacement of roof slates and dormer roof to southeast elevation
Location Chymorvah House Turnpike Road Marazion Cornwall
Applicant Mr Richard Luscombe Collard Construction Ltd
Grid Ref 152689 / 30583
<http://planning.cornwall.gov.uk/online-applications>

- iii **Application PA21/05461**
Proposal Installation of Payment Machines, ANPR Camera and associated infrastructure
Location Folly Field Car Park West End Marazion Cornwall
Applicant Initial Parking Ltd
Grid Ref 151500 / 30870
<http://planning.cornwall.gov.uk/online-applications>

- iv **Application PA21/05462**
Proposal Installation of Payment Machines, ANPR Cameras and associated infrastructure
Location Overflow Car Park Green Lane Marazion Cornwall
Applicant Initial Parking Ltd
Grid Ref 151499 / 31136
<http://planning.cornwall.gov.uk/online-applications>

- v **Application number: PA21/01206**
Proposal: Change of use from 2 dwellings in to 1 single dwelling, construction of single storey extension with roof terrace, insertion of conservation rooflights, construction of external garden wall and gate to North, removal of hard paved area surface to form soft planted area.
Location: 1 And 2 Sea View Cottages Oates Road Marazion Cornwall TR17 0AN
Applicant: Mr And Mrs Gentle
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Note from the Planning Officer: -

I have received amended plans in respect of the above application, details of which are available for you to view and submit comments through the "Consultee Access Site".

You can access the application on which we are inviting your comments using the following link:

<https://planning.cornwall.gov.uk/online-applications>

b) Applications Approved/Refused by Cornwall Council.

At the time of publishing none received.

c) Correspondence

At time of publishing none received.

21 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

22 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**23 Part II
(Private)**

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

24 Planning Issues.

25 Car Parking Spaces

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Town Clerk

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