



**MINUTES OF THE MARAZION TOWN COUNCIL, TUESDAY 25th MAY 2021,
ALL SAINTS CHURCH HALL, MARAZION**

MEETING NUMBER 2/20

Present: Cllr D Laity Chairman, Cllr W Collins Deputy Chairman, Cllr Mrs G Reynolds Cllr P Hoskings, Cllr D Walsh, Cllr J Nicholas, Cllr P Read

In attendance:

Mrs T Unstead Town Clerk

606 Apologies

Cllr Pringle

607 Public Participation

Residents came and addressed the town council about planning application PA21/03759. The residents advised the council about the amendments to the planning application being discussed this evening.

AGREED -agenda item 15(a)(ii) be brought forward.

608 Declarations of Interest

Cllr P Read – agenda item 15(a)(i,ii,iii,iv).

Cllr Collins – agenda item 15(a)(ii)

Cllr Reynolds – agenda item 15(a)(ii)

Cllr Laity agenda item 11

609 Dispensations

There were none.

610 Planning Application PA21/03759

Cllrs Read, Collins and Reynolds left the room.

RESOLVED – to support the application.

611 Mayors Report – Matters of Urgency

The Mayor Cllr Laity reported that: -

- a) An e-mail received from local company based in Helston who offer playground inspections and remedial works.
- b) He had attended a meeting with a senior representative from the Mounts Bay Sailing Club with Cllr Collins and Town Clerk on Wednesday 19th May 2021 to discuss the lease held between the club and the town council.

- c) He had attended a meeting with the Chief Executive Officer of St Aubyn Estate the content of which will be reported under Part II considerations.
- d) He had a telephone conversation with Miller Commercial of Truro and the advice given is that the town council needs to send a letter detailing a brief in respect of the review of the lease held between the town council and St Aubyn Estates.
- e) He had attended the West Penwith Community Network Panel held on Thursday 20th May 2021. Key items reported: -
 - Covid-19 recovery. Welcome Back Fund may be available. Information is going to be sent to town and parish councils.
 - Cornwall Council devolution project continues.
 - Tour of Britain 2021 – an update given.
 - SSSI West Penwith. The application process continues.
 - Discussion had about Cornwall Council owned solar powered speed cameras and the opportunity for towns and parishes to apply to use the speed cameras if needed.
 - Wild camping. There is concern about the increase in wild camping' and the resulting affect it has on the local environment. A task force is being set up to consider what can be done to reduce the impact on the environment.
 - Reverend Paul Benney is leaving Marazion earlier than first thought and his last service will be Sunday 1st of August 2021. All Councillors are formally invited.
 - Covid-19 – a town memorial service is being arranged for the 31st of October 2021.
 - Flowers and a card were presented to former County Councillor S Nicholas on Wednesday 19th May 2021 and the new County Councillor Cllr Tara Sherfield-Wong was introduced.

612 Clerks Report

The Town Clerk reported that: -

- Cornwall Council are arranging a training session (Finance and Planning) albeit they are during the day. Training available will be sent to Councillors.
- Working hours days in the office are changing slightly over the next couple of weeks due to the availability of the Bookkeeper and preparations for the end of year internal audit.
- Cycle racks are being installed on Saturday 29th May 2021.
- Biffa Bin has been positioned in the Folly Field by the toilets.
- A site visit with the Cornwall Council Highways Officer is being arranged.

- Vacant allotment sites have been allocated.
- An e-mail received about tree planting and the Queens Platinum Jubilee has been circulated.
- A few requests for the purchase of burial plots have been received. All those enquiring have been advised that the council does not reserve or sell burial plots.

613 Correspondence Received.

Noted as presented.

614 Councillor Reports

a) Cllr Collins.

Reported that after the removal of the grassy bank by the concrete plinth (cycle racks) by the toilets in the Folly Field, trip hazards have now been exposed which need to be removed as soon as practicably possible.

AGREED – that Tidy Grounds carry out the Health and Safety works as a matter of urgency.

Reported that the Dollan is in desperate need of redecoration as are the bus shelters. Cllr Collins is aware of a local painter but is unsure if they have the necessary public liability insurance.

AGREED – for the Town Clerk to speak to the council's insurer and ask the question about insuring the local painter under the town council's insurance.

b) Cllr Hoskings

Reported the signage on the chicanes and other road signage needs replacing especially as the road sign by the Ebenezer Chapel had fallen off, a near miss with a passing vehicle.

c) Cllr Nicholas.

Reported that there was an urgent need for a repair to play equipment at the Folly Field which he and Cllr Collins had resolved over the weekend.

d) Cllr Reynolds

Noted that the school newsletter makes mention about reporting of anti-social behaviours linked to the Gwallon Lane play area to the town council the school or the police. Cllr Reynolds concerned that the school or the town council could end up being inundated.

The Town Clerk is to contact the Police Community Safety Officer who was assisting with the issues and ask if any of the secondary schools have been contacted.

615 Minutes of the Extraordinary Meeting held on Tuesday 4th of May 2021.

RESOLVED – that the minutes of the meeting held on Tuesday 4th of May 2021 be approved and signed as a correct and accurate record.

616 Marazion Town Council Standing Orders.

RESOLVED – to approve and adopt the reviewed and updated NALC model Standing Orders.

617 Mayoral Allowance 2021-2022

RESOLVED – to increase the Mayoral Allowance by 2% to £1,169.25 (increase of £22.95).

618 Parking Issues Marazion.

Councillors discussed at length the issues and options available.

Lack of free car parking in the evening in the car parks has exacerbated the situation.

Signage in the car park is not clear enough about paying.

Holiday lets need to encourage to purchase weekly parking tickets for their customers, which may help reduce the unauthorised parking in and around the town.

St Aubyn Estates will review how the residents parking is operated at the end of the year.

What can St Aubyn Estates do to help, for example the opening of the area near the Mount Haven for car parking. Could St Aubyn Estates consider free parking after 6.00pm?

Could the town council reconfigure the garages at the East End and create a parking space(s).

Enforcement, a call for evidence to be able to send to Cornwall Council.

RESOLVED – that the Town Clerk contacts the Chair of the Chamber of Commerce and ask if they can via the Chamber advise all holiday accommodation providers about the purchase of weekly parking tickets.

RESOLVED – that the Town Clerk writes to St Aubyn Estates with suggestions made.

619 Matters Arising from previous Minutes.

- a) **Minute 094 of 7/20 (Footpath 14)** – no update
- b) **Minute 184 of 15/20 (Flooding Green Lane)** – no update.
- c) **Minute 381 of 23/20 (footpath number 8)** – no update.
- d) **Minute 544(iii) of 30/20 (unauthorised parking North Street)** – reported to Parking Enforcement at Cornwall Council.
- e) **Minute 544(ii) of 30/20 (meeting at the Gwallon Lane play area with the Outdoor Play People)** – wording for the sign to be agreed. Town Clerk to resend the e-mail MTC needs to approve the wording on the sign. TC to resend the e-mail from the Outdoor Play People.
- h) **Minute 554 of 30/20 (removal of soil cycle racks)** as discussed under minute 614(1).
- i) **Minute 544(iii) of 30/20 (contact to be made with Biffa – unauthorised parking affecting bin collections)** – Town Clerk has contacted Biffa. No response yet received.
- i) **Minute 553 of 30/20 (litter and take aways, bin provisions)** – a response has been received from Cornwall Council and businesses which Councillors consider need to be reported are to advise the Town Clerk.
- j) **Minute 477(b)(v) of 27/20 (noticeboard Wheal and Wens)** – Town Clerk has not yet had the opportunity to look at what is available.

620 Finance

a) **Statement of Accounts**

RESOLVED – to note the bank statements 20th May 2021.

b) **Bank Reconciliations**

RESOLVED – to note and approve the bank reconciliation for April 2021.

c) **Accounts Payment**

RESOLVED – to approve.

d) Pre-payments (Debit Card)

RESOLVED – to approve.

e) Receipts

RESOLVED – to note.

f) Direct Debits

RESOLVED – to note.

621 Planning

a) Applications for Planning Permission

i PA21/03811

3 May Cottages Higher Fore Street Marazion TR17 0BB

Extension and alterations to existing cottage, demolition of summer-house and construction of replacement garden shelter

RESOLVED – to support the application subject to obscure glass being used on the sides of the balcony.

ii PA21/01206

Cllr Collins read out a letter received from residents objecting to the application.

1 And 2 Sea View Cottages Oates Road Marazion Cornwall

Change of use from 2 dwellings in to 1 single dwelling, construction of single storey extension with roof terrace, insertion of conservation rooflights, construction of external garden wall and gate to North, removal of hard paved area surface to form soft planted area.

RESOLVED – to object on the same grounds as before.

iii PA21/05169

South Wind Back Lane Marazion Cornwall TR17 0HE

T1 - Sycamore tree , crown raise over road by 7 metres and 4 metres over garden

T2 - Sycamore tree, crown raise over road by 7 metres and 4 metres over garden

T3 - Elm, dead, to fell

T4 - Elm with Dutch Elm Disease, to fell

RESOLVED – to support the application.

b) Applications Approved/Refused

Noted.

c) Correspondence

The Chairman read out an email received from the Planning Officer Cornwall Council about the planning application PA21/03025.

The Town Clerk is to respond to the Planning Officer stating that the town council does not agree to disagree, the town council simply disagrees.

622 The Freedom of Information Act 2000

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

623 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

624 Part II (Private)

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

RESOLVED- to move into Part II.

625 Report from the Mayor – meeting with the Chief Executive Officer St Aubyn Estates.

Cllr Laity reported on the conversation had with Miller Commercial of Truro. and the

Cllr Laity reported on the meeting had with the Chief Executive Officer of the St Aubyn Estates.

Meeting Closed at 21.45

Signed

Cllr Derek Laity
Town Mayor