



MARAZION TOWN COUNCIL

**Meeting 3/21
TO ALL COUNCILLORS**

3rd of June 2021

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Town Council on Tuesday 8th June 7.30pm, All Saints Church Hall.

The meeting will consider the agenda items as set out below.

Please note.

1. Recording.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

2. Public Participation.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

3. Covid Safe Meetings

Please wear a mask (can be removed when speaking), hand sanitising prior to entering the meeting room, use the one-way system, log in with Track and Trace and if prior to the meeting you or a family member are showing any Covid-19 symptoms then please send apologies and do not attend.

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: tracey.unstead@maraziontowncouncil.gov.uk

Clerk to the Council: Mrs Tracey Unstead

AGENDA

Part I

(Open to the public)

- 1 Address by the Canon Reverend Marns.**
- 2 Apologies**
To receive, record and where requested approve, the reason for the apology of absence.
- 3 Public Participation**
- 4 Declarations of Interest**
To declare any disclosable interests relating to the items of business on the agenda.
- 5 Dispensations**
To receive and consider any requests for dispensation (if any)
- 6 Mayors Report/Matters of Urgency**
To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.
- 7 Clerks Report**
As of publishing the agenda.
 - i Councilor Code of Conduct Training
 - ii Tidy Britain Group Deposit Return Scheme consultation.
 - iii New 56-day pop up camping ruling.
 - iv Litter and businesses.
- 8 Correspondence Received.**
As of publishing the agenda.
 - i E-mail received PCSO Richards about outreach workers from Action for Children visiting the Gwallon Lane play area, Thursday 28th May 2021.
- 9 Councillor Reports**
 - a) Town Councillors**
- 10 Minutes of the Council meeting held on Tuesday 25th May 2021.**

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To consider, approve and sign the minutes of the Town Council meeting held on Tuesday 25th May 2021.

- 11 Public Open Spaces signage – Cllr D Laity**
a) resolve to agree what signage is required, location and wording needed.
b) resolve to use the budget of £500 allocated to signage.
- 12 Noticeboard Wheal an Wens – to receive a report and costings for a replacement notice board – Town Clerk.**
- 13 Rospa Reports Play Areas – to receive the reports and to agree the best and most appropriate course of action to address any issues raised – Town Clerk.**
- 14 Planning Concerns – to receive a draft letter from Cllr Laity and to resolve to approve the content of the letter which is to be sent to the Head of Planning at Cornwall Council.**

15 Matters Arising from previous Minutes.

- a Minute 094 of 7/20 (Footpath 14) – *no update at the time of publishing.*
- b Minute 184 of 15/20 (Flooding Green Lane) – *no update.*
- c Minute 381 of 23/20 (footpath number 8) – *note that the Town Clerk due to other priorities has yet to review the process and resources needed.*
- d Minute 544(iii) of 30/20 (unauthorised parking North Street) – *this has been reported to Cornwall Council Parking Enforcement.*
- e Minute 614(a) (trip hazards Folly Field by the cycle racks) – *to receive an update.*
- f Minute 544(iii) of 30/20 (contact to be made with Biffa – unauthorised parking affecting bin collections) – *no further update other than follow up e-mail sent.*
- g Minute 553 of 30/20 (litter and take aways, bin provisions) – *Cornwall Council advised of the premises.*
- h Minute 614(d) (Town Clerk to contact local Police Crime Support Officer (PCSO) about contacting secondary schools about anti-social behaviours and Gwallon Lane play area) – *An e-mail was sent to the Sector Inspector in April 2021, follow up e-mail sent to the PCSO for an update.*
- i Annual Council Meeting 18th May 2021 (judging of dog poo posters) – to receive an update.

16 Finance – to resolve to approve.

- a) Statement of Accounts – as per bank statements 3rd June 2021.**
- | | |
|----------------------------|-------------|
| Community | £100.00 |
| Business Premium | £98,463.91 |
| NS& I (Earmarked Reserves) | £151,083.00 |
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b) Accounts for Payments

First Choice (printer)	£72.00
Rialtas Alpha (databank)	£216.00
Rospa Play Safety	£253.50
Vaugan Glover play inspections and maintenance	£269.00
Beacon Garden and Maintenance Services	£25.50
Beacon Garden and Maintenance Services	£88.50

c) Receipts

St Aubyn Estates	£16,975.00
Allotment x 1	£15.00

d) Direct Debit

British Gas (electricity West End)	£17.55
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e) Pre-payments

BHIB insurance	£2,117.73
*Cornwall Council NNDR	£54.39
Cornwall Council NNDR	£179.50
FF annual sum paid minus £59.52.	
Cornwall Council NNDR	£504.00
Cemetery annual sum paid minus £60.11.	

* Refund due duplicate payment

17 Planning**a) Applications for Planning Permission****i Application PA21/03640**

Proposal Single storey side extension

Location 4 Manaton Mews Jubilee Close Marazion Cornwall

Applicant Mr Alex Rudd

Grid Ref 152857 / 30789

<http://planning.cornwall.gov.uk/online-applications>

ii Application PA21/03404

Proposal Tree 1 Willow. Trees 2 and 3 Beech. I would like all 3 trees to be reduced in height and width, also because of shading for Cromer Cottage.

Location Cromer North Street Marazion TR17 0EA

Applicant Mrs Elaine Jordan

<http://planning.cornwall.gov.uk/online-applications>

iii Application PA20/09691

Proposal Alterations and extensions to existing dwelling and retention of cycle and recycle store.

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store

Location Roundfields Rosehill Marazion Cornwall

Applicant Mr Graham Else

Grid Ref 151765 / 30957

<http://planning.cornwall.gov.uk/online-applications>

iv **Application: PA20/09303**

Proposal: Construction of a two storey, detached dwelling, together with associated works (including the erection of a detached annexe), with variation of conditions 2, 5 and 7 in relation to Decision Notice PA18/03096

Location: The Beachwalk Retreat North Street Marazion TR17 0ED

Applicant: Sally Cattran

<http://planning.cornwall.gov.uk/online-applications>

v **Application PA21/01711**

Proposal Two two-storey extensions (north west and south east) and fenestration

Location Venton Farm Turnpike Road Marazion Cornwall

Applicant Mrs Felicity Richards

Grid Ref 152858 / 30257

<http://planning.cornwall.gov.uk/online-applications>

b) Applications Approved/Refused by Cornwall Council.

At the time of publishing none received.

c) Correspondence

At time of publishing none received.

18 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

19 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**20 Part II
(Private)**

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Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

- 21 Mounts Bay Sailing Club** - to consider and discuss a request made by the Mounts Bay Sailing Club for an extension to the current lease agreement held.
- 22 Engagement of Miller Commercial of Truro** – resolve to agree the scope and brief to be given to Miller Commercial of Truro.



Tracey Unstead
Town Clerk

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