



MARAZION TOWN COUNCIL

**Meeting 2/21
TO ALL COUNCILLORS**

20th May 2021

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Town Council on Tuesday 25th May 2021, 7.30pm, All Saints Church Hall.

The meeting will consider the agenda items as set out below.

Please note.

1. Recording.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

2. Public Participation.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

3. Covid Safe Meetings

Please wear a mask (can be removed when speaking), hand sanitising prior to entering the meeting room, use the one-way system, log in with Track and Trace and if prior to the meeting you or a family member are showing any Covid-19 symptoms then please send apologies and do not attend.

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: tracey.unstead@maraziontowncouncil.gov.uk

Clerk to the Council: Mrs Tracey Unstead

AGENDA

Part I

(Open to the public)

1 Apologies

To receive and note apologies given.

2 Public Participation

3 Declarations of Interest

To declare any disclosable interests relating to the items of business on the agenda.

4 Dispensations

To receive and consider any requests for dispensation (if any)

5 Mayors Report/Matters of Urgency

To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.

6 Clerks Report

7 Correspondence Received.

- a) Note from allotment holder saying that they had met their new neighbours.
- b) Letter and e-mails received from resident about the Gwallon Lane play area.
- c) Letter received about a request for a replacement Grant of Exclusive Right of Burial.
- d) Letter received from allotment holder about the ploughing up of one of the newly allocated sites.
- e) E-mail received for the request to purchase a burial plot.

8 Councillor Reports

a) Town Councillors

Town Councillors are requested to submit written reports to the Town Clerk by 12 noon on the day of the meeting.

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9 Minutes of the Council meeting held on Tuesday 4th May 2021.
To consider, approve and sign the minutes of the Town Council meeting held on Tuesday 4th May 2021.

10 Marazion Town Council Standing Orders – to resolve to approve and adopt for 2021-2022 – Town Clerk.

11 Mayoral Allowance – to resolve to approve the Mayoral Allowance for 2021-2022 – Town Clerk.

12 Parking Issues Marazion – to discuss what actions can be taken to reduce, alleviate, improve parking, such actions being achievable and realistic within the powers and authorities of the council.

13 Matters Arising from previous Minutes.

- a Minute 094 of 7/20 (Footpath 14) – *to receive an update*
- b Minute 184 of 15/20 (Flooding Green Lane) – *to receive an update*
- c Minute 381 of 23/20 (footpath number 8) – *to receive an update.*
- d) Minute 544(iii) of 30/20 (unauthorised parking North Street) – to receive an update.
- e) Minute 544(ii) of 30/20 (meeting at the Gwallon Lane play area with the Outdoor Play People) – to receive an update.
- h) Minute 554 of 30/20 (removal of soil cycle racks) – to receive an update.
- i) Minute 544(iii) of 30/20 (contact to be made with Biffa – unauthorised parking affecting bin collections) – to receive an update.
- i) Minute 553 of 30/20 (litter and take aways, bin provisions – to receive an update.
- j) Minute 477(b)(v) of 27/20 (noticeboard Wheal and Wens) – to receive an update.

14 Finance – to resolve to approve: -

a) Statement of Accounts – as per bank statements 20th May 2021.

Community	£98.01
Business Premium	£87,313
NS& I (Earmarked Reserves)	
£151,083.00	

b) Bank Reconciliations April 2021

c) Accounts for Payments

Mole Valley Farmers (re-imburse Cllr Collins)	£19.08
Purchase certificate frames (re-imburse Town Clerk)	£41.98

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Purchase flowers Cllr S Nicholas (re-imburse Town Clerk)	£35.00
Tidy Grounds	660.00
Beacon Garden Services	£148.50
Zoom March 2021 (re-imburse Cllr Laity)	£1.39
Zoom April 2021 (re-imburse Cllr Laity)	£14.39
Rialtas Alpha	£595.80
Amazon (re-imburse Town Clerk)	£20.98
Purchase of ring binders x 20	
Amazon (re-imburse Town Clerk)	£14.99
Purchase face masks for meetings	
Amazon (re-imburse Town Clerk)	£13.99
Purchase 5L hand sanitiser	
Amazon (re-imburse Town Clerk)	£42.99
Meeting recorder for minutes	
Vaughan Glover play area inspections	£320.00

d) Pre-payments (debit card)

Bin bags purchased Cobble Corner	£1.99
HMRC PAYE	£724.75
Zoom	£89.92
Chrome levers purchased for toilets (Re-imbursed Cllr Nicholas)	£29.99
Key cutting (re-imbursed Cllr Nicholas)	£7.00
Padlock purchased (re-imbursed Cllr Nicholas)	£14.99
Stephen Scowns	£900.00
NNDR Square Toilets	£835.83
ICCM	£95.00

e) Receipts

Allotment Payments x 4	£60.00
HMRC repay	£501.65
Long Rock memorial	£18.00
Payment for Burial Grant copy	£13.25
Garage rent	£50.00
Funeral Penwith Funeral Services	£648.75

f) Direct Debit

BT	£203.48
Alchemy Systems	£54.12
EDF Energy	£139.00
EDF Energy	£29.00
EDF Energy	£29.00
EDF Energy	£28.00
Sage	£30.00
British Gas	£17.55

15 Planning

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a) Applications for Planning Permission

- i **Application PA21/03811**
Proposal Extension and alterations to existing cottage, demolition of summer-house and construction of replacement garden shelter
Location 3 May Cottages Higher Fore Street Marazion TR17 0BB
Applicant Mr And Mrs Michael Chiffers
Grid Ref 152476 / 30754
Application PA21/00972
<http://planning.cornwall.gov.uk/online-applications>
- ii **Application PA21/03759**
Proposal Demolition of Previously Approved Barn Conversion and Replacement Sustainable Farm House and Associated Works
Location Barns South Of The Barn Gwallon Lane Marazion Cornwall
Applicant Mr And Mrs Allen
Grid Ref 152324 / 31002
<http://planning.cornwall.gov.uk/online-applications>
- iii **Application PA21/01206**
Proposal Change of use from 2 dwellings in to 1 single dwelling, construction of single storey extension with roof terrace, insertion of conservation rooflights, construction of external garden wall and gate to North, removal of hard paved area surface to form soft planted area
Location 1 And 2 Sea View Cottages Oates Road Marazion Cornwall
Applicant Mr And Mrs Gentle
Grid Ref 152118 / 30630
<http://planning.cornwall.gov.uk/online-applications>
- iv **Application PA21/05169**
Proposal T1 - Sycamore tree , crown raise over road by 7 metres and 4 metres over garden
T2 - Sycamore tree, crown raise over road by 7 metres and 4 metres over garden
T3 - Elm, dead, to fell
T4 - Elm with Dutch Elm Disease, to fell
Location South Wind Back Lane Marazion Cornwall TR17 0HE
Applicant Mr Charles Jose Charlie Jose Tree Surgery
<http://planning.cornwall.gov.uk/online-applications>

b) Applications Approved/Refused

None received.

c) Correspondence

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- a) E-mail received from Planning Officer Cornwall Council about application PA21/03025 Rose Cottage.

'The Councils comments have been noted However, following careful consideration of all the material planning considerations, in this instance I feel that it is appropriate to recommend approval of the application. Under these circumstances, please can you confirm that on this occasion we may agree to disagree? If I do not hear from you within the next 5 working days, I will assume that this is the case'.

16 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

17 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**18 Part II
(Private)**

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d



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Town Clerk

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