



MARAZION TOWN COUNCIL

**Meeting 4/21
TO ALL COUNCILLORS**

17th of June 2021

Dear Councillors

NOTICE IS HEREBY GIVEN that you are summoned to attend a meeting of the Town Council on Tuesday 22nd of June 7.30pm, All Saints Church Hall.

The meeting will consider the agenda items as set out below.

Please note.

1. Recording.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

2. Public Participation.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are requested to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

3. Covid Safe Meetings

Please wear a mask (can be removed when speaking), hand sanitising prior to entering the meeting room, use the one-way system, log in with Track and Trace and if prior to the meeting you or a family member are showing any Covid-19 symptoms then please send apologies and do not attend.

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: tracey.unstead@maraziontowncouncil.gov.uk

Clerk to the Council: Mrs Tracey Unstead

AGENDA

Part I

(Open to the public)

1 Apologies

To receive, record and where requested approve, the reason for the apology of absence.

2 Public Participation

3 Declarations of Interest

To declare any disclosable interests relating to the items of business on the agenda.

4 Dispensations

To receive and consider any requests for dispensation (if any)

5 Mayors Report/Matters of Urgency

To consider items which, in the opinion of the Chairman of the Council should be considered by the meeting as matter of urgency (if any). Any items not listed on the agenda and decisions made may be open to legal challenge.

6 Clerks Report

As of publishing the agenda.

- i Co-option.
- ii Ashes internment 17th June 2021.
- iii Visit Cormac Highways Manager.

7 Correspondence Received.

As of publishing the agenda.

- i E-mail received from resident about noisy personal watercraft.
- ii Request for ashes internment with parents.
- iii E-mail received from resident about noisy speeding vehicles.

8 Councillor Reports

a) Town Councillors

9 Minutes of the Council meeting held on Tuesday 8th June 2021.

To consider, approve and sign the minutes of the Town Council meeting held on Tuesday 8th June 2021.

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- 10 **A30 Camborne to Penzance Action Group**– to receive a presentation from Derek Thomas MP.
- 11 **Pop Up camping sites** – to consider writing to the relevant authorities about the impact of pop-up camping sites and the 56-day rule (temporary ruling until December 2021).
- 12 **Terms of Reference Playgroup Working Group** – to approve and adopt the terms of reference.
- 13 **Playground Working Group** – to receive a report.
- 14 **Internal Audit Report** – to receive the report and note the actions.
- 15 **Annual Governance and Accountability Return** – to approve the Annual Governance and Accountability Return for 2020-2021.

16 **Matters Arising from previous Minutes.**

- a Minute 094 of 7/20 (Footpath 14) – *no update at the time of publishing.*
- b Minute 184 of 15/20 (Flooding Green Lane) – *no update.*
- c Minute 381 of 23/20 (footpath number 8) – *note that the Town Clerk due to other priorities has yet to review the process and resources needed.*
- d Minute 614(a) (trip hazards Folly Field by the cycle racks) – *to receive an update.*
- e Minute 553 of 30/20 (litter and take aways, bin provisions) – *Cornwall Council advised of the premises.*

17 **Finance** – to resolve to approve: -

a) **Bank Reconciliation for May 2021**

b) **Statement of Accounts – as per bank statements 17th June 2021.**

| | |
|--|-------------|
| Community | £70.00 |
| Business Premium | £96,472.92 |
| *NS& I (Earmarked Reserves) | £151,038.36 |
| *Figure has been incorrectly transposed – see statement. | |

b) **Accounts for Payments**

| | |
|----------------------------------|----------|
| Biffa | £34.02 |
| Ross Beard | £1020.00 |
| Drain Doctor | £264.00 |
| All Saints Church (x2 hall hire) | £30.00 |

c) **Receipts**

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| | |
|--------------------------------------|-----------|
| Monthly rent East End garage | £50.00 |
| Cornwall Council refund NNDR overpay | £54.39 |
| TGP developments | £385.74 |
| Western Power wayleave | £3.48 |
| Money fountain | £15.00 |
| d) Direct Debits | |
| SW Water (cemetery) | £11.20 |
| SW Water (Folly Field toilets) | £1,092.64 |
| EDF | £139.00 |
| EDF | £28.00 |
| EDF | £29.00 |
| EDF | £29.00 |
| Siemens Printer | £119.54 |
| Siemens Printer | £30.97 |
| Alchemy Systems IT | £54.12 |
| *SAGE | £30.00 |
| 1 st Office | £72.00 |
| * To be cancelled. | |
| e) Pre-payments | |
| Salary Town Clerk | £1,464.39 |
| HMRC Paye | £724.75 |

18 Planning

a) Applications for Planning Permission

- i **Application PA20/09691**
Proposal Alterations and extensions to existing dwelling and retention of cycle and recycle store.
store
Location Roundfields Rosehill Marazion Cornwall
Applicant Mr Graham Else
Grid Ref 151765 / 30957
<http://planning.cornwall.gov.uk/online-applications>
- ii **Application PA21/05286**
Proposal To erect a single storey bedroom/wet room extension
Location 11 Churchway Marazion TR17 0DT
Applicant Mrs S Dean
Grid Ref 152939 / 30746
<http://planning.cornwall.gov.uk/online-applications>
- iii **Application PA21/01651**
Proposal Extension to front and rear and external insulation
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Location Beachcomber Turnpike Road Marazion Cornwall
Applicant Dunwin
Grid Ref 152784 / 30448
<http://planning.cornwall.gov.uk/online-applications>

b) Applications Approved/Refused by Cornwall Council.

i PA20/09303 APPROVED

Applicant: Sally Cattran

Location: The Beachwalk Retreat North Street Marazion TR17 0ED

Proposal: Construction of a two storey, detached dwelling, together with associated works (including the erection of a detached annexe), with variation of conditions 2, 5 and 7 in relation to Decision Notice PA18/03096

c) Correspondence

At time of publishing none received.

19 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

20 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**21 Part II
(Private)**

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d



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Tracey Unstead
Town Clerk

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