



MINUTES OF THE MARAZION TOWN COUNCIL 24th NOVEMBER 2020, 7.30PM.

MEETING HELD VIRTUALLY (ZOOM).

MEETING NUMBER 20/20

Present: Cllr D Laity Chairman, Cllr W Collins Deputy Chairman, Cllr Mrs G Reynolds, Cllr P Hoskings, Cllr J Nicholas, Cllr S Trudgen, Cllr D Walsh, Cllr M Britten

In attendance:

Mrs T Unstead Town Clerk

290 Apologies

Cllr R Clayton

291 Public Participation:

Two members of the electorate spoke to the council about a proposed planning application submission.

292 Declarations of Interest:

Cllr Walsh – agenda item 295 (i)

Cllr Laity – agenda item 16 (iv)

Cllr Trudgeon – agenda item 16 (i and iii)

Cllr P Read – agenda item 16 (i,ii,iii and iv)

293 Dispensation

None

294 Mayors Report – Matters of Urgency

- a) **Confidential Matters.** Cllr Laity advised that under ‘matters of urgency’ there are matters of a confidential nature that have arisen that need to be discussed in Part II.
- b) **Playground re-opening 2nd December 2020** - help from Councillors sought.
- c) **Marazion Covid Forum update** – Cllr Collins invited to speak.

The Forum is keen to identify those in the community who may welcome a meal or hamper at Christmas. A local food business can provide hot meals and distribute. Some funding is available. Would the council consider a contribution to help?

Cllr Reynolds then spoke and told the council about a test hamper that she was going to put together. The hamper to be to the value of ten pounds. A contact for Morrison’s is now known so Morrison’s will be contacted asking if they can contribute any goods

towards a hamper.

Need to find a way to identify those most in need plus those in the community who just need 'cheering up'.

Cllr Laity advised that he has applied for a grant on behalf of the Forum and asked if the council consider a financial contribution if needed?

Resolved – that the council did under 'matters of urgency' agree to the allocation of £500.

Proposed by Cllr Britten

Seconded by Cllr Read

Unanimous.

- d) **Thursday 19th November 2020** – attendance with the Town Clerk at the Cornwall Council zoom briefing about funding that is available to support councils which have fallen into financial hardship due to the pandemic. Marazion Town Council does not qualify.
- e) **Thursday 19th November 2020** – attended the Cornwall Mayors meeting zoom meeting. Nothing of any significance to report.
- f) **Thursday 19th November 2020** – Marazion Chamber of Commerce. Cllr Collins and Town Clerk were also in attendance. Keen to know if there are any issues that the Chamber had that the town council can help with or address. None were raised.

295 Clerks Report

- i) The Clerk reported that the Marazion Decorative Light committee had submitted a copy of their public liability insurance certificate and risk assessment. The Marazion Decorative Light Committee have asked for permissions to close the gates to the Maypole gardens as a safety measure for the duration of the light display. Councillors considered the request and did agree that the gates can be closed. The Marazion Decorative Lighting committee is to be contacted, and advised that appropriate signage is to be erected, a representative from the council to meet with a representative of the committee prior to the lights being switched on and for the committee to monitor the area for the duration of the display.

Agreed

- ii) Received a series of letters from Cubert Parish Council the content of which is about the allocation of sites for affordable housing and a challenge made to Cornwall County Council by the parishes of Cubert, St Newlyn and Crantock. The letters will be circulated to all councillors and the council may wish to consider an agenda item to debate.

296 Correspondence Received

- Cornwall County Council governance review outcome letter and the transference of Owen Vea Common from Marazion parish to Perranuthnoe parish. Letter circulated.
- Letter from a member of the public asking for permissions to put cobbled stone and stone chippings to reduce weed growth on her husbands' grave.

Cllr Reynolds read out a 'Deed of Grant' which clearly states that other than a headstone, nothing else should be placed on the grave.

The Clerk also read out a letter from another member of the public about a conifer tree that is overgrown affecting a close family members grave which is next to the one with the conifer planted.

The Clerk to undertake some research into burials and the 'Deeds of Grant' and to contact those who had written to the council.

- Letter received from Cornwall County Council about the determination of the precept to be submitted by the end of December 2020. Added to which a letter from Cornwall County Council about the 'tax base' number of Band D dwellings in Marazion.
- E-mail received about the Census 2021. Posters and other publicity material are being sent to the town council.
- E-mail received from a member of the electorate about a hedge which is overgrown at Henfor Farm which is affecting the public footpath. Clerk to contact the estate agents.

297 Councillor Reports

- a) Councillor Reynolds reported the increase in dog fouling in and around the town and the Folly Field. To be discussed under and an agenda item at the next meeting, Tuesday 8th December 2020.
- b) Cllr Trudgeon reported the need for improved road signage to reduce impact on residents of large vehicles accessing areas of Marazion which are unsuitable and have restricted accessibility. To be discussed under an agenda item at the next meeting, Tuesday 8th December 2020.
- c) Cllr Collins reported that the subsidence on the footpath between the cemetery and Perranuthnoe is being rectified by Cornwall County Council (CORMAC). Hopefully by the next meeting the works will have been completed.
- d) Cllr Read asked about the clearing of the drains at the Square Toilets. Cllr Read to arrange as approval to carry the works had been granted at a previous meeting.

298 Minutes of the Council Meeting held on the 10th November 2020

Members considered the minutes of the meeting held on Tuesday 10th November 2020.

RESOLVED – that the minutes of the meeting held on Tuesday 10th November be approved and signed as a correct and accurate record.

299 Matters arising from previous minutes

a) Minute 094 of 7/20 (Footpath 14)

Cllr Laity reported that a zoom meeting had been held with Community Link Officer West Penwith with Cllr Collins and the Town Clerk in attendance.

There had been a discussion about Footpath 14 including the erection by Cornwall

County Council of a fence to stop people accessing the beach and the dissatisfaction felt by the town council about the way the situation was being handled. The Community Link Officer West Penwith agreed to arrange a site meeting with all stakeholders as soon as is possible after lockdown.

b) Minute 136 of 10/20 (Beacon Brazier)

The Town Clerk awaiting guidance from the council's insurers.

c) Minute 180(a) of 13/20 (Bins for Folly Field and Gwallon Lane playgrounds) – to receive an update

Cllr Read, Collins and Nicholas to fix the bin at the playground once we come out of lockdown. Item to be removed from the agenda.

d) Minute 180(c) of 13/20 (Cycle rack Folly Field)

The Clerk to meet with Cllr Nicholas at the Folly Field to look at sites suitable for cycle racks.

e) Minute 187(a) of 14/20 (parking restrictions at the cemetery)

Raised at the meeting held the Community Link Officer West Penwith. The new highways manager has been extremely busy but promised to meet with the town council as soon as possible.

i) Minute 184(A) of 15/20 (Flooding of Green Lane)

The Community Link Officer West Penwith promised to arrange a 'Teams' meeting with stakeholders at the beginning of December 2020.

Cllr Collins expressed his concern about climate change and the impact on the flooding especially with tidal increases. There needs to be an 'escape' route for the water into the marshes.

Cllr Read told the council that a resident's dog had been caught in a tidal surge at the mouth of the Red River and swept under the stone bridge. The dog was swept of the bank. Cllr Read was asked to get more information from the dog owner.

j) Minute 219 of 16/20.

Cllr Read asked about the seawall survey report (Maypole Gardens). Cllr Laity reported that the survey has been done but the report has yet to be produced.

300 Annual Governance and Accountability Return 2019/20

Resolved – that the council approved the retrospective amendments made to the Annual Governance and Accountability Return 2019/20

301 Transfer of Funds from Earmarked Reserves to General Reserves.

Resolved – to move forty thousand pounds from the councils NS&I account to General Reserves.

302 Asset Risk Register

Cllr Hoskings raised the need to PAT test the defibrillator. The Clerk to investigate.

Resolved – that works need that are highlighted in red are progressed as per the report presented.

303 Marazion Town Council Website

Resolved – that the Clerk seeks three quotes and to report back.

304 Finance

a) Statement of Accounts (estimated)

RESOLVED – to note the balance on the bank statements (7th October 2020 to 6th November 2020 as presented).

b) Accounts for Payment

RESOLVED – to approve the accounts for payment as presented.

c) Direct Debits

RESOLVED – to approve the direct debit as presented.

d) Credits

RESOLVED – to note credits as presented.

306 Planning

Cllr Read placed in the waiting room for items i,ii,iii,iv

Cllr Trudegon placed in the waiting room for items i and iii

Cllr Laity placed in the waiting room for item iv

i) PA20/09303

The Beachwalk Retreat North Street Marazion TR17 0ED

Construction of a two storey, detached dwelling, together with associated works (including the erection of a detached annexe) with variation of condition 2 and 7 in relation to Decision Notice PA18/03096

The council at the meeting held on the 10th November 2020 (minute number 272(b)) did defer consideration of the application until the 24th November 2020.

The Town Clerk was asked to write to Cornwall County Council stating that Marazion Town Council objects to this planning application and asks that an extension of time is granted in order that the council can fully determine all implications and consequences of the application submitted.

Cllr Hoskings made the council aware that the planning notice had only be erected on the 23rd November 2020.

ii) PA20/09600

Bethany Market Place Marazion TR17 0AR

Change of use of lock-up shop to extension to existing dwelling

RESOLVED – to support the application.

iii) PA20/09871

Sundaram Rosehill Marazion TR17 0HB

Application to fell two Fir trees (T1 and T2) within a conservation area.

RESOLVED – to support the application

iv) Application PA20/08933

Penhallow Green Lane West Marazion TR17 0HH

Erect garden store/workshop in rear garden.
RESOLVED – to support the application

307 Applications for Planning permission approved by Cornwall Council.
Noted

308 Correspondence
None recorded.

309 The Freedom of Information Act 2000.
Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

310 Data Protection Act 2018
Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.
Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

311 Part II
(Private)

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded and they are instructed to withdraw in accordance with Standing Order 3d

Resolved to move to Part II

312 Cllr Laity advised councillors that the council's bookkeeper would be stepping down in March 2021.

313 Presentation former Cllr Paul Vincent – Cllr Laity reported that an invite via e-mail had been sent asking for him to join the council meeting.

314 Cllr Laity reported that the figures for the payment on the Beach Box refreshment kiosk and Folly Field car park had been received from the St Aubyn's Estate.

Meeting closed at 21.30 pm

Signed

Cllr Derek Laity
Town Mayor